



Solano Local Agency Formation Commission

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534
(707) 439-3897 • FAX: (707) 438-1788

Staff Report

DATE: April 8, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **FY 2012-13 Workplan Update**

RECOMMENDATION: The Commission receive and file this report.

DISCUSSION:

The Commission adopted the Work Plan for FY2012-13 at its June 11, 2012 meeting. The Work Plan is not intended to be all-inclusive, as much of staff time is dedicated to administration, research, and public inquiries. The following is an update to the Workplan. It contains three categories: Completed, In Progress, and To Be Completed. Since our February meeting staff has moved four projects from In Progress to the Completed category.

Completed

1. Continue to assist the Greater Vallejo Recreation District to bring forward annexation of the Glen Cove Area for the Commission's consideration.
2. Review and update of LAFCO CEQA Guidelines.
3. Fairfield - The Cannon & Train Station Annexations, a Sphere of Influence amendment, and Municipal Service Review update for the Commission's consideration.
4. Review and update of LAFCO Sphere of Influence Guidelines.
5. Conduct an audit for fiscal years 2010-2011 and 2011-2012.
6. The City of Fairfield Out of Agency Service Agreement for Water Connection for Sikh Temple.

In Progress

1. Continue to digitizing LAFCO's archives including creating a database for LAFCO records.
2. Develop FY 2013-14 Budget with input from the County and Cities.
3. Maintain LAFCO website.
4. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
5. Continue staff collaboration with other Bay Area LAFCO staff.
6. Process other changes of organization/reorganizations. Staff has received a partial application from Rural North Vacaville Water District for an annexation of 10 acres.

To Be Completed

1. Continue to assist the City of Dixon with the North Dixon Annexation proposal for the Commission's consideration. The City is now lead agency.
2. Continue to work with the Solano Irrigation District on their possible Municipal Service Review and Sphere of Influence Update to bring forward for the Commission's consideration.
3. Continue staff support to the Fire Protection District Subcommittee.
4. Continue to work with County officials and the proponents of the two proposed County Service Areas - Wood Creek 66 / Green Valley.