



**Solano Local Agency Formation Commission**

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**Staff Report**

DATE: April 8, 2013  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **PROPOSED BUDGET FISCAL YEAR 2013-2014**

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RECOMMENDATION:

It is recommended that the Commission:

1. Review the Proposed Budget and Resolution for Fiscal Year 2013-2014, accept public testimony, and adopt or adopt with modifications the Proposed Budget and Resolution.
2. Direct staff to distribute the Proposed Budget to Cities and the County pursuant to Government Code section (GC§) 56381.
3. Schedule a public hearing for June 10 to consider and adopt the Final Budget.

BACKGROUND:

LAFCO is an independent commission established by the legislature to carry out specific duties and objectives. It is responsible for adopting its budget to fulfill the purposes described in the Cortese-Knox-Hertzberg (CKH) Act. Pursuant to GC§56381, “[a]t minimum, the proposed and final budget shall be equal to the budget for the previous fiscal year unless the commission finds that reduced staffing or program costs will nevertheless allow the commission to fulfill the purposes programs of this chapter.” Furthermore, GC§56381 states, “[i]f, at the end of the fiscal year, the commission has funds in excess of what it needs, the commission may retain those funds and calculate them into the following fiscal year's budget.”

DISCUSSION:

The Proposed Budget for 2013-2014 is \$529,162, an increase of \$10,256 or 2% above the current year budget. The Proposed Budget was developed by reviewing actual expenses for Fiscal Year (FY) 10/11 and FY 11/12 along with FY 12/13 projections. The Proposed Budget for FY 2013-14 and a summary of various subobjects follows as attachments A & B respectively.

The following is a summary of the Proposed Budget:

Table 1 - Summary of Expenses

|                                  | 2012-13 Budget<br>(As originally<br>adopted) | 2012-13 Budget<br>Adjusted April 8,<br>2013 | 2012-13<br>Projection | 2013-14<br>Proposed |
|----------------------------------|--|---|-----------------------|---------------------|
| Salaries and<br>Benefits (1000s) | \$283,836                                    | \$227,043                                   | \$202,709             | \$286,669           |
| Services and<br>Supplies (2000s) | \$235,070                                    | \$235,070                                   | \$182,316             | \$212,493           |
| Other Charges<br>(3000s)         | \$0  | \$56,793                                    | \$56,793              | \$30,000            |
| Total Expenses                   | \$518,906                                    | \$518,906                                   | \$441,818             | \$529,162           |

Table 2 - Summary of Revenue Sources

|  | 2012-13 Budget<br>(As originally<br>adopted) | 2012-13 Budget<br>Adjusted<br>April 8, 2013 | 2012-13<br>Projection | 2013-14<br>Proposed |
|--|--|---|-----------------------|---------------------|
| Other<br>Governmental<br>Agencies (9511)           | \$357,745                                    | \$357,745                                   | \$357,745             | \$400,074           |
| Licenses &<br>Permits (9229)                       | \$20,000                                     | \$20,000                                    | \$50,000              | \$20,000            |
| Interest Income<br>(9401)                          | \$1,000                                      | \$1,000                                     | \$1,500               | \$1,500             |
| Fund Balance<br>From Previous<br>Fiscal year (740) | \$140,161                                    | \$140,161                                   | \$140,161             | \$107,588           |
| Total Revenues                                     | \$518,906                                    | \$518,906                                   | \$549,406             | \$529,162           |

In FY 2012-13, the Commission agreed to pay the previous executive officer \$56,793 as part of a severance pay. The FY 2012-13 Salaries and Benefits (1000's category) will be adjusted to transfer funds to Other Charges (3000's category) at the April 8, 2013 meeting. The above summary reflects those adjustments. Additionally, the above assumes the new executive officer will begin work on July 1, 2013 at the top step with full benefits.

Agency Contribution:

The CKH Act mandates funding for LAFCO shall be apportioned among the agencies represented on LAFCO by a formula provided in GC §56381. The County’s share of the budget is fixed at 50% annually, while the share for each city must be determined each year by the general revenues of each city (per an earlier agreement of Solano’s Cities) as reported in the most recent State Controller’s Cities Annual Report. Currently, the most recent report available is 2010-2011. The following calculations are unofficial estimates as a more current version of the report may be released prior to the Solano County Auditor/Controller’s final official calculations. All final contributions are statutorily subject to the calculations of the Auditor/Controller.

Table 3 - Cities/County Estimated Share of LAFCO 2013-14 Proposed Budget

| City                      | General Revenue | % of LAFCO Budget | Estimated Share  |
|---------------------------|-----------------|-------------------|------------------|
| Benicia                   | \$27,389,207    | 7.211%            | \$28,848         |
| Dixon                     | \$9,323,542     | 2.455%            | \$9,820          |
| Fairfield                 | \$ 43,157,212   | 11.362%           | \$45,456         |
| Rio Vista                 | \$ 2,972,315    | 0.783%            | \$3,130          |
| Suisun City               | \$ 7,379,528    | 1.943%            | \$7,773          |
| Vacaville                 | \$ 45,867,716   | 12.076%           | \$48,311         |
| Vallejo                   | \$ 53,830,587   | 14.172%           | \$56,698         |
| <b>Total City Share</b>   |                 |                   | <b>\$200,037</b> |
| <b>Total County Share</b> |                 |                   | <b>\$200,037</b> |
| <b>Total</b>              |                 |                   | <b>\$400,074</b> |

Important Budgetary Deadlines:

- May 1 – Commission must adopt a proposed budget.  
LAFCO is scheduled to adopt a proposed budget on April 8, 2013.
- June 15 - Commission must approve a final budget.  
LAFCO is scheduled to adopt a final budget on June 10, 2013.
- July 1 - County Auditor shall request payment from required entities prior to this date.
- August 30 - Payments must be received by County Auditor.

Attachments:

- A - 2013-14 Proposed Budget
- B- Summary of Proposed Budget Changes
- C- Resolution Adopting Proposed Budget

| SOLANO LAFCO                                    |                        |                           |                      |                      |   |
|---|------------------------|---------------------------|----------------------|----------------------|---|
| PROPOSED BUDGET 2013-14                         |                        |                           |                      |                      |   |
| SUBJECT CATEGORY DESCRIPTIONS                   | 2012-2013 (As Adopted) | 2012-2013 Adjusted 4-8-13 | 2012-2013 Projection | 2013-2014 Proposed   | % Change from 2012-13 Adopted to 2013-14 Proposed |
| <b>1000 - Salaries and Employee Benefits</b>    |                        |                           |                      |                      |   |
| 0001110 SALARY/WAGES REGULAR                    | 199,187                | 142,394                   | 126,271              | \$ 196,542.00        | -1.33%  |
| 0001210 RETIREMENT-EMPLOYER                     | 42,334                 | 42,334                    | 27,371               | \$ 42,240.00         | -0.22%  |
| 0001212 DEFERRED COMP-COUNTY MATCH              | 260                    | 260                       | 193                  | \$ 130.00            | -50.00%   |
| 0001220 FICA-EMPLOYER                           | 14,062                 | 14,062                    | 10,817               | \$ 12,186.00         | -13.34%   |
| 0001230 HEALTH INS-EMPLOYER                     | 12,000                 | 12,000                    | 8,161                | \$ 21,645.00         | 80.38%  |
| 0001231 VISION CARE INSURANCE                   | 229                    | 229                       | 183                  | \$ 341.00            | 48.91%  |
| 0001240 COMPENSATION INSURANCE                  | 1,451                  | 1,451                     | 822                  | \$ 822.00            | -43.35%   |
| 0001241 LT DISABILITY INSURANCE ER              | 1,716                  | 1,716                     | 1,083                | \$ 1,473.00          | -14.16%   |
| 0001250 UNEMPLOYMENT INSURANCE                  | 950                    | 950                       | 671                  | \$ 798.00            | -16.00%   |
| 0001260 DENTAL INS-EMPLOYER                     | 2,800                  | 2,800                     | 1,618                | \$ 2,050.00          | -26.79%   |
| 0001270 ACCRUED LEAVE CTO PAYOFF                | 7,266                  | 7,266                     | 24,574               | \$ 7,266.00          | 0.00%   |
| 0001290 LIFE INSURANCE-EMPLOYER                 | 1,581                  | 1,581                     | 945                  | \$ 1,176.00          | -25.62%   |
| <b>TOTAL Salaries and Employee Benefits</b>     | <b>\$ 283,836</b>      | <b>\$ 227,043</b>         | <b>\$ 202,709</b>    | <b>\$ 286,669.00</b> | <b>1.00%</b>                                      |
| <b>2000 - Services and Supplies</b>             |                        |                           |                      |                      |   |
| 0002021 COMMUNICATION-TELEPHONE SYSTEM          | 800                    | 800                       | 0                    | \$ -                 | -100.00%  |
| 0002025 CELLULAR COMMUNICATION SERVICES         | 1,200                  | 1,200                     | 500                  | \$ 1,200.00          | 0.00%   |
| 0002028 TELEPHONE SERVICES                      | 2,300                  | 2,300                     | 2,200                | \$ 2,200.00          | -4.35%  |
| 0002035 HOUSEHOLD EXPENSE                       |                        |                           |                      | \$ 3,600.00          |   |
| 0002051 LIABILITY INSURANCE                     | 3,835                  | 3,835                     | 3,836                | \$ 3,836.00          | 0.03%   |
| 0002120 MAINTENANCE EQUIPMENT                   | 400                    | 400                       | 150                  | \$ 400.00            | 0.00%   |
| 0002140 MAINTENANCE-BLDGS & IMPROVE             | 400                    | 400                       | 0                    | \$ -                 | -100.00%  |
| 0002170 MEMBERSHIPS                             | 3,920                  | 3,920                     | 3,952                | \$ 3,822.00          | -2.50%  |
| 0002171 PROFESSIONAL LICENSES & CERT            | 800                    | 800                       | 0                    | \$ 800.00            | 0.00%   |
| 0002180 BOOKS & SUBSCRIPTIONS                   | 400                    | 400                       | 210                  | \$ 400.00            | 0.00%   |
| 0002200 OFFICE EXPENSE                          | 4,000                  | 4,000                     | 3,000                | \$ 4,000.00          | 0.00%   |
| 0002201 EQUIPMENT UNDER \$1,500                 | 2,500                  | 2,500                     | 900                  | \$ -                 | -100.00%  |
| 0002202 CONTROLLED ASSETS \$1500-\$4999         | 2,000                  | 2,000                     | 82                   | \$ 1,500.00          | -25.00%   |
| 0002203 COMPUTER COMPONENTS <\$1,500            | 500                    | 500                       | 0                    | \$ 500.00            | 0.00%   |
| 0002205 POSTAGE                                 | 2,000                  | 2,000                     | 1,500                | \$ 1,500.00          | -25.00%   |
| 0002235 ACCOUNTING & FINANCIAL SERVICE          | 18,165                 | 18,165                    | 18,165               | \$ 7,315.00          | -59.73%   |
| 0002245 CONTRACTED SERVICES                     | 85,000                 | 62,000                    | 0                    | \$ 85,000.00         | 0.00%   |
| 0002250 OTHER PROFESSIONAL SERVICES             | 50,000                 | 73,000                    | 106,445              | \$ 40,000.00         | -20.00%   |
| 0002261 SOFTWARE MAINTENANCE & SUPPORT          | 2,000                  | 2,000                     | 0                    | \$ -                 | -100.00%  |
| 0002266 CENTRAL DATA PROCESSING SVCE            | 5,000                  | 5,000                     | 0                    | \$ 8,520.00          | 70.40%  |
| 0002270 SOFTWARE                                | 0                      | 0                         | 0                    | \$ 500.00            |   |
| 0002280 PUBLICATIONS AND LEGAL NOTICES          | 2,500                  | 2,500                     | 1,000                | \$ 1,500.00          | -40.00%   |
| 0002285 RENTS & LEASES - EQUIPMENT              | 8,500                  | 8,500                     | 8,500                | \$ 7,500.00          | -11.76%   |
| 0002295 RENTS & LEASES-BUILDINGSIMPR            | 29,000                 | 29,000                    | 27,450               | \$ 28,500.00         | -1.72%  |
| 0002310 EDUCATION & TRAINING                    | 750                    | 750                       | 300                  | \$ 1,000.00          | 33.33%  |
| 0002311 TUITION REIMBURSEMENT                   | 2,200                  | 2,200                     | 0                    | \$ 2,200.00          | 0.00%   |
| 0002335 TRAVEL EXPENSE                          | 2,500                  | 2,500                     | 1,076                | \$ 2,700.00          | 8.00%   |
| 0002339 MANAGEMENT BUSINESS EXPENSE             | 300                    | 300                       | 0                    | \$ 300.00            | 0.00%   |
| 0002355 PERSONAL MILEAGE                        | 2,600                  | 2,600                     | 550                  | \$ 1,200.00          | -53.85%   |
| 0002360 UTILITIES                               | 1,500                  | 1,500                     | 2,500                | \$ 2,600.00          | 66.67%  |
| <b>TOTAL Services and Supplies</b>              | <b>\$ 235,070</b>      | <b>\$ 235,070</b>         | <b>\$ 182,316</b>    | <b>\$ 212,493.00</b> | <b>-9.60%</b>                                     |
| <b>3000 - Other Charges</b>                     |                        |                           |                      |                      |   |
| 3697 Interfund Transfer Postage                 |                        |                           |                      |                      |   |
| 0003300 JUDGEMENTS AND DAMAGES                  | 0                      | 56,793                    | 56,793               | \$ 30,000.00         |   |
| <b>TOTAL Other Charges</b>                      | <b>\$ 0</b>            | <b>\$ 56,793</b>          | <b>\$ 56,793</b>     | <b>\$ 30,000.00</b>  |   |
| <b>9200 - Licenses, Permits &amp; Franchise</b> |                        |                           |                      |                      |   |
| 0009229 LICENSES & PERMITS-OTHER                | 20,000                 | 20,000                    | 50,000               | \$ 20,000.00         | 0.00%   |
| <b>TOTAL Licenses, Permits &amp; Franchise</b>  | <b>\$ 20,000</b>       | <b>\$ 20,000</b>          | <b>\$ 50,000</b>     | <b>\$ 20,000.00</b>  | <b>0.00%</b>                                      |
| <b>9400 - Revenue From Use Of Money/Prop</b>    |                        |                           |                      |                      |   |
| 0009401 INTEREST INCOME                         | 1,000                  | 1,000                     | 1,500                | \$ 1,500.00          | 50.00%  |
| <b>TOTAL Revenue From Use Of Money/Prop</b>     | <b>\$ 1,000</b>        | <b>\$ 1,000</b>           | <b>\$ 1,500</b>      | <b>\$ 1,500.00</b>   | <b>50.00%</b>                                     |
| 000740 Fund Balance (from previous Fiscal Year) | \$ 140,161.00          | \$ 140,161.00             | \$ 140,161.00        | \$ 107,588.18        | -23.24%   |
| <b>9500 - Intergovernmental Revenues</b>        |                        |                           |                      |                      |   |
| 0009511 OTHER GOVERNMENTAL AGENCIES             | \$ 357,745             | \$ 357,745                | \$ 357,745           | \$ 400,073.82        | 11.83%  |
| <b>TOTAL Intergovernmental Revenues</b>         |                        |                           |                      |                      |   |
| <b>TOTAL EXPENSE</b>                            | <b>518,906</b>         | <b>518,906</b>            | <b>441,818</b>       | <b>\$ 529,162.00</b> | <b>1.98%</b>                                      |
| <b>TOTAL REVENUE</b>                            | <b>518,906</b>         | <b>518,906</b>            | <b>549,406</b>       | <b>\$ 529,162.00</b> | <b>1.98%</b>                                      |
| <b>Fund Balance (Revenue-Expense)</b>           | <b>\$ 0</b>            | <b>\$ 0</b>               | <b>\$ 107,588</b>    | <b>\$ -</b>          | <b>\$ -</b>                                       |

**Attachment B**

The following is a summary the LAFCO's Proposed Budget for Fiscal Year 2013-14.

1000's Category-Salaries and Employee Benefits

Within the salaries and benefits category (1000s), the proposed budget is an increase of \$2,833 or 1% from the adopted 2012-13 Budget. The 2013-2014 Proposed Budget assumes the new executive officer will be hired at the top step with full benefits and will begin work on July 1, 2013, the first day of the new fiscal year. The breakdown of employee salaries and benefits are as follows:

1110- Salary/Wages Regular - Executive Officer: step 5 \$110,816, 3% COLA \$3,324\* -

Analyst: step 5 \$78,106, 3% COLA \$2,343\*, 2.5% longevity \$1,953

Total for both employees \$196,542

\*Per policy, COLAs are based on negotiated outcomes between Solano County and its employees in comparable positions.

Per policy, new employees are not eligible for longevity pay.

1210-Retirement Employer – Per CalPERS the LAFCO's rate for FY13-14 is 16.707% for non new members, additionally LAFCO pays 5% of the employee's contribution. Executive Officer \$24,777, Analyst \$17,436. Total \$42,240.

1212 – Deferred Comp/county match – Analyst \$5/pay period \$130 total. Per policy, new employees are not eligible for this benefit.

1220 – FICA-Employer – Rate is 6.2% of taxable salaries, \$12,186 total for both employees.

1230 – Health Ins-Employer – Executive Officer: per policy eligible beginning the month following the month employee is employed for up to 75% of the Kaiser Sacramento region family rate, \$15,645. Analyst cash back in lieu of medical, \$6,000. Total for both employees \$21,645.

1231 – Vision Insurance – Executive Officer: per policy eligible beginning the month following 3 months of continuous service (10/1/13) \$185 (family rate). Analyst \$156. Total for both employees \$341.

1240 – Compensation Insurance – Per SDRMA, the Workers Comp Insurance rate will remain flat for next FY, current rate is \$865 less 5% multi-program discount. \$822 annually.

1241 – Long Term Disability Insurance – Executive Officer: per policy eligible the month following the month employee is employed based on step 5 salary, age 60+ (highest rate) \$1,302. Analyst \$171 per year. Total for both employees \$1,473.

1250 – Unemployment Insurance – LAFCO's current rate is 5.7% of the first \$7000 of each employee's wages. Total for both employees \$798.

1260 – Dental Insurance – Executive Officer: per policy eligible the month following 6 months of

continuous service (Jan 1, 2014) based on Delta Dental family rate \$684. Analyst: \$1366. Total for both employees \$2,050.

1270 – Accrued Leave CTO Payoff – Per policy, employees may convert all unused Administrative Leave to their Retirement Health Savings Account. Total for both employees \$7,266. (if needed).

1290 – Life Insurance – Executive Officer: per policy eligible beginning the month following 6 months of continuous service (1/1/14) based on step 5 salary, age 49+ (highest rate) \$672. Analyst \$504 total \$1176.

2000's Category – Services and Supplies

Within the services and supplies category (2000s), the proposed budget is overall a decrease \$22,577 or 9.6% as a result of several factors:

Eliminating:

- 2021 Communication Telephone Services FY12/13 budget allocated \$800. This is a duplication of subobject 2028 Telephone Services.
- 2140 Maintenance Buildings & Improvement FY12/13 budget allocated 400 – Expenses allowed under this category include expenditures for maintaining the useful life of buildings and improvements. This is not required under LAFCO's lease agreement.
- 2201 Equipment under \$1,500 FY12/13 budget allocated \$2500. Items in this category include chairs, tables, desks, etc. LAFCO's existing equipment is in good condition and no additional equipment is necessary.
- 2261 Software Maintenance and Support. This will now be included as part of 2266 Central Data Processing Services. A detailed explanation follows below.

Reducing:

- 2202 Controlled Assets from \$2,000 to \$1,500. Items in this subobject are included on the fixed asset inventory, i.e. computers. The proposed budget allows for the purchase of a new computer (if needed).
- 2205 Postage. Reduced from \$2,000 to \$1,500 to better reflect past trends.
- 2235 Accounting and Financial Services from \$18,165 to \$7,315. For FY 2012/13 accounting and financial services totaled \$6,965, with the remaining balance allocated to biennial audit services. The proposed budget assumes a 5% increase to the FY 12/13 accounting and financial services charges.
- 2250 Professional Services from the original budget from \$50,000 to \$40,000. This is mostly due to reducing allocation for a consultant to archive LAFCO records as this project is almost complete and reducing the funds allocated to GIS consultant as some GIS services will be included under subobject 2266. (A detailed explanation follows below). Proposed expenses in this category include:
  - \$23,000 legal counsel (includes \$21,000 for contract and \$2,000 other charges)
  - \$4,000 commissioner per diem (10 meetings, \$50/meeting, 8 Commissioners)
  - \$1,100 commissioners travel (3 attending Conference, including mobile workshop)
  - \$5,000 consultant to complete archiving LAFCO records or approximately 113 hours

- \$6,900 GIS and/or extra help employee support (if needed).
- 2280 Publications/Notices from \$2,500 to \$1,500. This allows for up to 12 published notices.
- 2339 Personal Mileage from \$2,600 to \$1,200. Mileage calculation is based on 4 persons (3 Commissioners 1 staff) attending the 2013 CALAFCO Conference in Squaw Creek (\$660), 2 staff attending 2014 CALAFCO Workshop in Berkeley(\$360 driving daily no hotel), and miscellaneous mileage to attend trainings, meeting, etc.

Increasing:

- 2266 Central Data Processing Services from \$5,000 to \$8,520. This is based on LAFCO receiving computer support from Solano County Department of Information Technology. Support includes software maintenance (thus eliminating subobject 2261) and some GIS support (thus reducing 2250).
- 2310 Education and Training from \$750 to \$1,000. Based on both staff attending CALAFCO Workshop in Berkeley, 1 staff at CALAFCO Conference in Squaw Creek and 2 CALAFCO University classes.
- 2360 Utilities from \$1,500 to \$2,500. As staff has now occupied the office space a more realistic utilities cost can be projected.

2035 Household Expense- The proposed budget includes \$3,600 for janitorial expense. Previously staff assumed this responsibility.

2270 Software – The proposed budget includes \$500 for software upgrade.

2245 Professional Services - The proposed budget allows for appropriation to equal the original 2012-13 budget amount of \$85,000. This subobject may be used for outside contractors to conduct special studies such as municipal service reviews (MSR) or sphere of influence (SOI) studies. Based on the 2013-14 Work Plan, staff is anticipating potential applications from three cities whose MSRs are out of date. LAFCO cannot process an annexation application without a current MSR and SOI. LAFCO's current policy allows for cities to complete their own MSR and submit them to LAFCO. The budget item allows for an independent contractor to complete the MSR should a city fail to do so. This item also includes funding for a fire service MSR which also needs updating.

3000's Category – Other Charges

The Proposed Budget also includes \$30,000 for Judgments & Damages (3300) as part of the previous executive officer's severance pay.

9200-Licenses, Permits & Franchise

The Proposed Budget anticipates revenue from applications (9229) of \$20,000 based on the 2013-14 Workplan.

000740 Fund Balance

The fund balance was negatively affected due to the severance pay from the previous executive officer. Whereas the LAFCO was previously able to apply \$140,161 from FY 2011-12 to FY 2012-13, staff anticipates \$107,588 may be applied from FY 2012-13 to FY 2013-14.

000730 Reserves

\$98,898 within the 000730 Reserves account is available due to unforeseen expenses. The Reserves account, shown in the Trial Balance report, remains unchanged from the previous fiscal year; however, interest earned is allocated as revenue to the Commission's annual budget.



**RESOLUTION NO. 13-\_\_\_\_**  
**RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION**  
**OF SOLANO COUNTY APPROVING THE**  
**FISCAL YEAR 2013-14 PROPOSED BUDGET**

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**WHEREAS**, the Local Agency Formation Commission of Solano County has conducted a public hearing on April 8, 2013, during which all additions and deletions amending the Proposed Budget for Fiscal Year 2013-2014 (FY 2013-14) were considered and made.

**WHEREAS**, in accordance with Government Code Section 56381, that the Proposed Budget for FY 2013-14 is hereby allocated in accordance to the following:

|                                  |                   |
|----------------------------------|-------------------|
| Salaries and Employee Benefits   | \$ 286,669        |
| Services and Supplies            | \$ 212,493        |
| Other Charges                    | <u>\$ 30,000</u>  |
| <b>TOTAL BUDGET REQUIREMENTS</b> | <b>\$ 529,162</b> |

**WHEREAS**, the Proposed Budget for FY 2013-14 is 1.98% greater than the previous Fiscal Year's Budget pursuant to Government Code Section 56381; and,

**WHEREAS**, the means of financing the expenditures program will be by monies derived from revenue, fund balance available, and contributions from the County and Cities totaling \$529,162.

**NOW, THEREFORE, BE IT RESOLVED** that the Proposed Budget for FY 2013-14 be and is hereby adopted with Attachment A which shows in detail the approved appropriations subject to limitations attached hereto and by reference made a part hereof.

**UPON MOTION** of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the foregoing resolution is adopted this 8<sup>th</sup> day of April, 2013 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
John Saunderson, Chair  
Local Agency Formation Commission  
County of Solano, State of California

ATTEST:

\_\_\_\_\_  
Elliot Mulberg, Interim Executive Officer