



## Solano Local Agency Formation Commission

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534  
(707) 439-3897 • FAX: (707) 438-1788

### Staff Report

DATE: June 10, 2013  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **MINUTES APRIL 8, 2013**

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### RECOMMENDATION:

It is recommended the Commission approve the minutes from its April 8, 2013 meeting.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
10:00 A.M. APRIL 8, 2013 BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

#### 1. CALL TO ORDER

The meeting was called to order at 10:00 am by Chair Saunderson with a salute to the flag.

#### 2. INTRODUCTION OF NEW COMMISSIONER

The Commission welcomed Pete Sanchez, Mayor of Suisun City, as the new Alternate City Commissioner.

#### 3. ROLL CALL

Present: Commissioners: Jack Batchelor, Harry Price, John Saunderson, Jim Spering, and John Vasquez  
Alternate Commissioners: Nancy Shopay, Skip Thomson, and Pete Sanchez

Staff Present: Elliot Mulberg – Interim Executive Officer, P. Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

#### 4. CHANGES AND APPROVAL OF THE AGENDA

**(Approved)**

The agenda was approved by consensus.

5. PRESENTATION AND ACTION

A. Minutes – February 11, 2013

**(Approved)**

Staff presented the staff report and recommended approval. Commissioner Batchelor Abstained as he was not present at the February meeting. Commissioner Vasquez moved approval of the minutes, second Commissioner Price (approved 5-0, Alternate Commissioner Sanchez voted as City member)

B. Financial Reports –January and February 2013

**(Approved)**

Staff presented the report and recommended approval. Commissioner Sperring moved approval, second Commissioner Vasquez (approved 5-0)

C. Appropriation Transfer Request

**(Approved Res 13-02)**

Staff presented the staff report and recommended approval. Chair Saunderson opened the item for public comments, there were no public comments. Chair Saunderson closed the item.

Commissioner Batchelor moved for approval, second Commissioner Vasquez. The motion was approved unanimously by roll call vote.

6. PUBLIC COMMENTS

Chair Saunderson opened the item for public comments.

Donald Tipton from unincorporated Vallejo spoke requesting funding information for the County Service Area for lighting.

7. PUBLIC HEARING

Protest Hearing for LAFCO project 2012-10 Core Area Annexation to the City of Fairfield, including concurrent annexation to the Suisun Fairfield Rockville Cemetery District, detachment from the Vacaville Fire Protection District, and detachment from County Service Area **(Approved Res 13-03)**

Commissioner Sperring recused himself as he owns property within the Core Area Annexation proposal. Commissioner Batchelor recused himself pursuant to Government Code Section 84308 due to a campaign contribution he received from a landowner within the proposal area. Commissioners Sperring and Batchelor left the Chambers at 10:12.

Staff presented the staff report. Chair Saunderson opened the item for public comments and to receive protests filed.

Jay Huyssoon, Cordelia Fire Chief - spoke regarding concerns for funding for the Fire Protection Districts.

No protests were received during the hearing. Chair Saunderson closed the hearing.

Commissioner Vasquez moved for approval of the resolution, second Commissioner Price. The motion passed unanimously by roll call vote. (Approved 5-0)

Commissioners Sperring and Batchelor returned to the Chambers at 10:25.

## 8. OTHER BUSINESS

- A. The Commission received a report of the outcome for project number 2013-01 Sikh Temple Out of Area Service Agreement. **(Information)**
- B. The Commission received the legislative report. **(Information)**
- C. The Commission received an activities report from the Policy and Procedures Subcommittee and considered amendments to its Sphere of Influence Policy, Standards and Procedures document, and Personnel and Salary Resolution. **(Approved)**

Mr. Mulberg presented the staff report and recommended approval of the proposed amendments. Commissioner Sperring moved for approval, second Commissioner Batchelor. The motion passed unanimously by roll call vote. (Approved 5-0)

- D. The Commission received an update to the workplan for fiscal year 2012-2013 **(Information)**
- E. The Commission received the workplan for fiscal year 2013-2014. **(Approved)**  
Mr. Mulberg reviewed the staff report and recommended approval. Commissioner Sperring moved for approval, second Commissioner Batchelor. (Approved 5-0)

## 9. Public Hearing

The Commission will consider adoption of the Fiscal Year 2013-2014 Proposed Budget.

**(Approved Res 13-04)**

Mr. Mulberg reviewed the staff report and recommended approval of the Proposed Budget. Commissioner Price moved for approval, second Commissioner Batchelor. The motion passed unanimously by roll call vote. (Approved 5-0)

## 10. EXECUTIVE OFFICER'S REPORT

**(Information)**

The Commission received the Interim Executive Officer's report.

## 11. COMMISSIONER COMMENTS

Commissioner Sperring, on behalf of the Policy and Procedures Subcommittee, requested a workshop be held to review staffing levels, location of the Commission's administrative office, fire district reorganization, and other items of interest. The addition of a planning workshop prior to the next regular meeting was approved by consensus of the Commission.

## 12. CLOSED SESSION

- A. Public Employee Appointment: LAFCO Executive Officer
- B. Conference with Labor Negotiators; Agency Representatives: Marc Fox and Birgitta Corsello;  
Employee Organization: Unrepresented Employees.

The Commission entered closed session at 11:05 and reconvened at 12:14. Chair Saunderson reported that the Commission took no reportable action.

13. ADJOURNMENT

Chair Saunderson adjourned the meeting at 12:14 pm.

Submitted by,

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Elliot Mulberg  
Interim Executive Officer