



## Solano Local Agency Formation Commission

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### Staff Report

DATE: June 10, 2013  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **MINUTES MAY 15, 2013 – LAFCO SPECIAL MEETING**

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### RECOMMENDATION:

It is recommended the Commission approve the minutes from its May 15, 2013 Special Meeting.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
6:30 P.M. MAY 15, 2013 COUNTY GOVERNMENT CENTER, MULTI-PURPOSE ROOM  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

### 1. CALL TO ORDER

The Special Meeting was called to order at 6:30 pm by Chair Saunderson with a salute to the flag.

### 2. ROLL CALL

Present: Commissioners: John Saunderson, Harry Price, John Vasquez and Jim Spering  
Alternate Commissioners: Pete Sanchez (voting as city member) and Skip Thomson

Not Present: Commissioner Jack Batchelor and Alternate Commissioner Nancy Shopay

Staff Present: Elliot Mulberg – Interim Executive Officer, Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

### 3. CHANGES AND APPROVAL OF THE AGENDA

**(Approved)**

By consensus the Commission decided to discuss the fire protection district reorganization and extend the time allotted for public comments. (Approved 5-0)

4. PUBLIC COMMENTS

There were no public comments.

5. FIRE PROTECTION DISTRICTS REORGANIZATION

**(Approved)**

Mr. Mulberg presented the staff report and requested direction from the Commission. Chair Saunderson opened the item for public comments. The following individuals spoke regarding the agenda item:

Warren C. Sheldon

Ron Glantz

Lynn Lippstreu

Jay Huyssoon

Jeff Dittmer

Tom Myers

Howard Wood

The Commission and members of the audience discussed public safety and funding issues.

Commissioner Spring moved to reconvene the Fire Protection Subcommittee to explore coordination/consolidation, second Alternate Commissioner Sanchez. (Approved 5-0)

6. STAFFING LEVELS

**(Approved)**

Mr. Mulberg reviewed the staff report and requested direction from the Commission. The Commission discussed the pros and cons of having the executive officer position as a part time employee versus a contractor. Commissioner Spring moved for staff to continue to explore a part time executive officer position. (Approved 5-0)

7. ADMINISTRATIVE OFFICE LOCATION

**(Approved)**

Mr. Mulberg reviewed the staff report and requested direction from the Commission. Chair Saunderson opened the item for public comments, there were no public comments. The Commission discussed the pros and cons of moving LAFCO's office.

Commissioner Spring moved for staff to work with Mike Lango, County General Services Manager, to explore subletting, second Commissioner Price. (Approved 5-0)

8. PAPERLESS AGENDA FORMAT

**(Approved)**

Mr. Mulberg reviewed the staff report and requested direction from the Commission. The Commission discussed purchasing iPads, for those members who do not already have one, to conduct LAFCO related business. Commissioner Price moved for the Commission to go to a paperless agenda packet and purchase iPads, second Commissioner Vasquez. (Approved 5-0)

9. LAFCO IT NEEDS

**(Approved)**

Mr. Mulberg reviewed staff report and presented the draft MOU between LAFCO and Solano County Department of Information Technology (DoIT). Alternate Commissioner Sanchez moved for the Commission to approve the MOU between LAFCO and Solano County DoIT, second Commissioner Price. (Approved 5-0)

10. COMMISSIONER COMMENTS

Alternate Commissioner Thomson requested information about the Core Area Annexation protest hearing. Mr. Mulberg reported that staff will be bringing back a report at the Commission's June meeting.

11. ADJOURNMENT

Chair Saunderson adjourned the meeting at 8:15 pm.

Submitted by,

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Elliot Mulberg  
Interim Executive Officer