



Solano Local Agency Formation Commission

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534
(707) 439-3897 • FAX: (707) 438-1788

Solano County Government Center - Board of Supervisors Chambers
675 Texas Street
Fairfield, CA 94533
August 12, 2013 - 10:00 AM

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If you wish to speak on an agenda item, green speaker cards are provided near the back wall of the Chambers. The cards must be completed and returned to the Commission's Clerk. The Commission limits speaker comments to five (5) minutes. The Commission may extend the time as necessary.

- A G E N D A -

1. CALL TO ORDER AND SALUTE TO THE FLAG
2. ROLL CALL
3. CHANGES AND APPROVAL OF THE AGENDA (ACTION)
4. PUBLIC COMMENTS
Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not an item on today's agenda.

Commissioners

John Saunderson, Chair • Harry Price, Vice-Chair
Jack Batchelor • John Vasquez • Jim Spering

Alternate Commissioners

Nancy Shopay • Skip Thomson • Pete Sanchez

Staff

Elliot Mulberg, Interim Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel

5. CONSENT ITEMS (ACTION)
 - A. The Commission will consider approval of the minutes from its June 10, 2013 meeting
 - B. The Commission will consider approval of the bills for May and June 2013
 - C. The Commission will receive the budget status/ financial expenditure report for May and June 2013

6. OTHER BUSINESS
 - A. The Chair or Vice-Chair will make committee appointments (ACTION)
Continued from the June 10, 2013 meeting
 - B. SDRMA Board Election (INFORMATION/ACTION)
Continued from the June 10, 2013 meeting
 - C. The Commission will receive an update of the work plan for fiscal year 2013-2014 (INFORMATION)
 - D. The Commission will receive the Legislative Report (INFORMATION)
 - E. The Commission will receive the Executive Officer's activities report (INFORMATION)

7. COMMISSIONER COMMENTS

8. ADJOURNMENT

Commissioners

John Saunderson, Chair • Harry Price, Vice-Chair
Jack Batchelor • John Vasquez • Jim Spering

Alternate Commissioners

Nancy Shopay • Skip Thomson • Pete Sanchez

Staff

Elliot Mulberg, Interim Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel



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Staff Report

DATE: August 12, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
Michelle McIntyre, Analyst
SUBJECT: **MINUTES JUNE 10, 2013**

RECOMMENDATION:

It is recommended the Commission approve the minutes from its June 10, 2013 meeting.

MINUTES OF THE
SOLANO LOCAL AGENCY FORMATION COMMISSION
10:00 A.M. JUNE 10, 2013 BOARD OF SUPERVISORS' CHAMBERS
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. CALL TO ORDER

The meeting was called to order at 10:00 am by Chair Saunderson with a salute to the flag.

2. ROLL CALL

Present: Commissioners: Jack Batchelor, Harry Price, John Saunderson, Jim Spering, and John Vasquez

Alternate Commissioners: Skip Thomson and Pete Sanchez

Not Present: Alternate Commissioner Nancy Shopay

Staff Present: Elliot Mulberg – Interim Executive Officer, P. Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

3. CHANGES AND APPROVAL OF THE AGENDA

(APPROVED)

Commissioner Vasquez moved approval, second Commissioner Price. (Approved 5-0)

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT ITEMS

(APPROVED)

- A. The Commission will consider approval of the minutes from its April 8, 2013 meeting
- B. The Commission will consider approval of the minutes from its May 15, 2013 workshop
- C. The Commission will consider approval of the financial reports for March and April 2013
- D. The Commission will adopt the regular meeting schedule for fiscal year 2013-14

Commissioner Vasquez moved approval of the consent items, second Commissioner Batchelor. (Approved 5-0).

6. PUBLIC HEARING

The Commission will consider adoption of the Fiscal Year 2013-2014 Final Budget

(APPROVED Res No. 13-05)

Mr. Mulberg presented the staff report and recommended approval. Chair Saunderson opened the item for public comments, there were no public comments. Commissioner Batchelor moved for approval, second Commissioner Price. The motioned passed unanimously by roll call vote. (Approved 5-0)

7. OTHER BUSINESS

- A. The Commission will receive the audit for fiscal years ended June 30, 2012 and 2011

(APPROVED)

Mr. Mulberg presented the staff report and recommended the Commission accept the audit. Katie Tully Deputy Auditor/Controller and audit manager was available for clarification if needed. The Commission directed staff to request the return of equipment from the previous Executive Officer. Commissioner Batchelor moved for approval, second Commissioner Price. (Approved 5-0).

- B. The Commission will receive a report back on the Core Area Annexation **(INFORMATION)**

Mr. Mulberg presented the staff report.

- C. The Commission will appoint the Chair and Vice Chair for fiscal year 2013-14 **(APPROVED)**

Commissioner Spring nominated Commissioner Saunderson as Chair and Commissioner Vasquez as Vice Chair for fiscal year 2013-14, second Commissioner Price. (Approved 5-0)

- D. The Chair or Vice-Chair will make committee appointments **(CONTINUED)**

The item was continued to the Commission's August meeting.

- E. The Commission will receive information on the CALAFCO conference at Squaw Creek and make CALAFCO Board Nominations **(APPROVED)**

Commissioner Spering nominated Commissioner Price for the CALAFCO board election and as the Solano LAFCO voting delegate, moved Commissioner Spering Second Commissioner Vasquez(Approved 5-0)

- F. SDRMA Board Election **(CONTINUED)**

The item was continued to the August meeting.

- G. The Commission will receive an update of the work plan for fiscal year 2012-2013 **(INFORMATION)**

Mr. Mulberg presented the staff report.

- H. The Commission will receive the Legislative Report **(INFORMATION)**

Mr. Mulberg presented the staff report.

- I. The Commission will receive the Executive Officer's activities report **(INFORMATION)**

Mr. Mulberg presented the staff report.

8. COMMISSIONER COMMENTS

There were no comments.

9. ADJOURNMENT

The meeting was adjourned at 11:00 am.

Submitted by,



Elliot Mulberg
Interim Executive Officer

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description					
345	LAFCO	3450	LAFCO					
Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.
1000	Salaries and Employee Benefits							
0001110	SALARY/WAGES REGULAR	199,187.00	-56,793.42	7,773.08	126,577.53	0.00	15,816.05	89%
0001210	RETIREMENT-EMPLOYER	42,334.00	0.00	1,679.82	27,376.26	0.00	14,957.74	65%
0001212	DEFERRED COMP-COUNTY MATC	260.00	0.00	12.50	192.50	0.00	67.50	74%
0001220	FICA-EMPLOYER	14,062.00	0.00	870.65	11,029.23	0.00	3,032.77	78%
0001230	HEALTH INS-EMPLOYER	12,000.00	0.00	628.73	7,924.92	0.00	4,075.08	66%
0001231	VISION CARE INSURANCE	229.00	0.00	15.25	176.61	0.00	52.39	77%
0001240	COMPENSATION INSURANCE	1,451.00	0.00	0.00	948.32	0.00	502.68	65%
0001241	LT DISABILITY INSURANCE E	1,716.00	0.00	52.70	1,061.60	0.00	654.40	62%
0001250	UNEMPLOYMENT INSURANCE	950.00	0.00	0.00	684.69	0.00	265.31	72%
0001260	DENTAL INS-EMPLOYER	2,800.00	0.00	142.23	1,558.28	0.00	1,241.72	56%
0001270	ACCRUED LEAVE CTO PAYOFF	7,266.00	0.00	3,004.09	24,574.40	0.00	-17,308.40	338%
0001290	LIFE INSURANCE-EMPLOYER	1,581.00	0.00	52.53	924.48	0.00	656.52	58%
1000	Salaries and Employee Ben	283,836.00	-56,793.42	14,231.58	203,028.82	0.00	24,013.76	89%
2000	Services and Supplies							
0002021	COMMUNICATION-TELEPHONE S	800.00	0.00	0.00	0.00	0.00	800.00	
0002025	CELLULAR COMMUNICATION SE	1,200.00	0.00	0.00	561.63	0.00	638.37	47%
0002028	TELEPHONE SERVICES	2,300.00	0.00	315.65	2,030.45	0.00	269.55	88%
0002051	LIABILITY INSURANCE	3,835.00	0.00	0.00	3,835.93	0.00	-0.93	100%
0002120	MAINTENANCE EQUIPMENT	400.00	0.00	0.00	0.00	0.00	400.00	
0002140	MAINTENANCE-BLDGS & IMPRO	400.00	0.00	197.88	428.88	0.00	-28.88	107%
0002170	MEMBERSHIPS	3,920.00	0.00	0.00	3,952.00	0.00	-32.00	101%
0002171	PROFESSIONAL LICENSES & C	800.00	0.00	0.00	0.00	0.00	800.00	
0002180	BOOKS & SUBSCRIPTIONS	400.00	0.00	0.00	104.74	0.00	295.26	26%
0002200	OFFICE EXPENSE	4,000.00	0.00	413.60	3,012.67	0.00	987.33	75%
0002201	EQUIPMENT UNDER \$1,500	2,500.00	0.00	2,649.73	3,492.13	0.00	-992.13	140%
0002202	CONTROLLED ASSETS \$1500-\$	2,000.00	0.00	0.00	82.32	0.00	1,917.68	4%
0002203	COMPUTER COMPONENTS <\$1,5	500.00	0.00	0.00	0.00	0.00	500.00	
0002205	POSTAGE	2,000.00	0.00	49.80	1,029.37	0.00	970.63	51%
0002235	ACCOUNTING & FINANCIAL SE	18,165.00	0.00	0.00	19,425.00	0.00	-1,260.00	107%
0002245	CONTRACTED SERVICES	85,000.00	-23,000.00	0.00	0.00	0.00	62,000.00	
0002250	OTHER PROFESSIONAL SERVIC	50,000.00	23,000.00	26,798.13	117,176.31	0.00	-44,176.31	161%

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description						
Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.	
345	LAFCO	3450	LAFCO						
0002261	SOFTWARE MAINTENANCE & SU	2,000.00	0.00	0.00	0.00	0.00	2,000.00		
0002266	CENTRAL DATA PROCESSING S	5,000.00	0.00	0.00	0.00	0.00	5,000.00		
0002280	PUBLICATIONS AND LEGAL NO	2,500.00	0.00	60.64	810.02	0.00	1,689.98	32%	
0002285	RENTS & LEASES - EQUIPMEN	8,500.00	0.00	1,617.56	8,564.40	0.00	-64.40	101%	
0002295	RENTS & LEASES-BUILDINGS/	29,000.00	0.00	0.00	27,450.00	0.00	1,550.00	95%	
0002310	EDUCATION & TRAINING	750.00	0.00	0.00	185.62	0.00	564.38	25%	
0002311	TUITION REIMBURSEMENT	2,200.00	0.00	0.00	0.00	0.00	2,200.00		
0002335	TRAVEL EXPENSE	2,500.00	0.00	20.70	1,101.83	0.00	1,398.17	44%	
0002339	MANAGEMENT BUSINESS EXPEN	300.00	0.00	0.00	55.27	0.00	244.73	18%	
0002355	PERSONAL MILEAGE	2,600.00	0.00	190.98	581.72	0.00	2,018.28	22%	
0002360	UTILITIES	1,500.00	0.00	207.98	2,028.31	0.00	-528.31	135%	
2000	Services and Supplies	235,070.00	0.00	32,522.65	195,908.60	0.00	39,161.40	83%	
3000	Other Charges								
0003300	JUDGEMENTS AND DAMAGES	0.00	56,793.42	0.00	56,793.42	0.00	0.00	100%	
3000	Other Charges	0.00	56,793.42	0.00	56,793.42	0.00	0.00	100%	
9200	Licenses, Permits & Franchise								
0009229	LICENSES & PERMITS-OTHER	20,000.00	0.00	-12,917.83	54,077.17	0.00	-34,077.17	270%	
9200	Licenses, Permits & Franc	20,000.00	0.00	-12,917.83	54,077.17	0.00	-34,077.17	270%	
9400	Revenue From Use Of Money/Prop								
0009401	INTEREST INCOME	1,000.00	0.00	392.82	2,416.54	0.00	-1,416.54	242%	
9400	Revenue From Use Of Money	1,000.00	0.00	392.82	2,416.54	0.00	-1,416.54	242%	
9500	Intergovernmental Revenues								
0009511	OTHER GOVERNMENTAL AGENCI	357,745.00	0.00	0.00	357,743.00	0.00	2.00	100%	
9500	Intergovernmental Revenue	357,745.00	0.00	0.00	357,743.00	0.00	2.00	100%	

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SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description						
Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.	
345	LAFCO	3450	LAFCO						
9700	Misc Revenues								
0009703	OTHER REVENUE	0.00	0.00	1,322.57	1,322.57	0.00	-1,322.57	9999%	
9700	Misc Revenues	0.00	0.00	1,322.57	1,322.57	0.00	-1,322.57	9999%	
Total Revenue		378,745.00	0.00	-11,202.44	415,559.28	0.00	-36,814.28	110%	
Total Expense		518,906.00	0.00	46,754.23	455,730.84	0.00	63,175.16	88%	
				=====	=====				
				-57,956.67	-40,171.56				

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO	1000	Salaries and Employee Benefits								
0001110	SALARY/WAGES REGULAR									199,187.00	-56,793.42	118,804.45	0.00	23,589.13	83%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									3,079.19			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									3,154.29			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									1,539.60			
0001110	SALARY/WAGES REGULAR									199,187.00	-56,793.42	126,577.53	0.00	15,816.05	89%
0001210	RETIREMENT-EMPLOYER									42,334.00	0.00	25,696.44	0.00	16,637.56	61%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									668.73			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									668.73			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									342.36			
0001210	RETIREMENT-EMPLOYER									42,334.00	0.00	27,376.26	0.00	14,957.74	65%
0001212	DEFERRED COMP-COUNTY MATCH									260.00	0.00	180.00	0.00	80.00	69%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									5.00			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									5.00			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									2.50			
0001212	DEFERRED COMP-COUNTY MATCH									260.00	0.00	192.50	0.00	67.50	74%
0001220	FICA-EMPLOYER									14,062.00	0.00	10,158.58	0.00	3,903.42	72%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									265.67			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									472.14			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									132.84			
0001220	FICA-EMPLOYER									14,062.00	0.00	11,029.23	0.00	3,032.77	78%
0001230	HEALTH INS-EMPLOYER									12,000.00	0.00	7,296.19	0.00	4,703.81	61%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									251.49			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									251.49			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									125.75			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO										
0001230	HEALTH INS-EMPLOYER									12,000.00	0.00	7,924.92	0.00	4,075.08	66%
0001231	VISION CARE INSURANCE									229.00	0.00	161.36	0.00	67.64	70%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									6.10			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									6.10			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									3.05			
0001231	VISION CARE INSURANCE									229.00	0.00	176.61	0.00	52.39	77%
0001240	COMPENSATION INSURANCE									1,451.00	0.00	948.32	0.00	502.68	65%
0001240	COMPENSATION INSURANCE									1,451.00	0.00	948.32	0.00	502.68	65%
0001241	LT DISABILITY INSURANCE ER									1,716.00	0.00	1,008.90	0.00	707.10	59%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									21.08			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									21.08			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									10.54			
0001241	LT DISABILITY INSURANCE ER									1,716.00	0.00	1,061.60	0.00	654.40	62%
0001250	UNEMPLOYMENT INSURANCE									950.00	0.00	684.69	0.00	265.31	72%
0001250	UNEMPLOYMENT INSURANCE									950.00	0.00	684.69	0.00	265.31	72%
0001260	DENTAL INS-EMPLOYER									2,800.00	0.00	1,416.05	0.00	1,383.95	51%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									56.89			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									56.89			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									28.45			
0001260	DENTAL INS-EMPLOYER									2,800.00	0.00	1,558.28	0.00	1,241.72	56%
0001270	ACCRUED LEAVE CTO PAYOFF									7,266.00	0.00	21,570.31	0.00	-14,304.31	297%
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									3,004.09			
0001270	ACCRUED LEAVE CTO PAYOFF									7,266.00	0.00	24,574.40	0.00	-17,308.40	338%
0001290	LIFE INSURANCE-EMPLOYER									1,581.00	0.00	871.95	0.00	709.05	55%
	PeopleSoft Payroll Postin	06/14/13	PSDATA - JE									21.01			
	PeopleSoft Payroll Postin	06/28/13	PSDATA - JE									21.01			
	P/R 07/12/13 POST TO 2012	06/30/13	FINAL P/R 12/13									10.51			

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SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
345	LAFCO	3450	LAFCO	3450	LAFCO				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
0001290	LIFE INSURANCE-EMPLOYER			1,581.00	0.00	924.48	0.00	656.52	58%
1000	Salaries and Employee Benefits			283,836.00	-56,793.42	203,028.82	0.00	24,013.76	89%
2000	Services and Supplies								
0002021	COMMUNICATION-TELEPHONE SYSTEM			800.00	0.00	0.00	0.00	800.00	
0002021	COMMUNICATION-TELEPHONE SYSTEM			800.00	0.00	0.00	0.00	800.00	
0002025	CELLULAR COMMUNICATION SERVICE			1,200.00	0.00	561.63	0.00	638.37	47%
0002025	CELLULAR COMMUNICATION SERVICE			1,200.00	0.00	561.63	0.00	638.37	47%
0002028	TELEPHONE SERVICES			2,300.00	0.00	1,714.80	0.00	585.20	75%
	COMCAST ACCT# 8155 30 030 06/20/13 520905 - OH					153.97			
	COMCAST ACCT# 8155 30 030 06/30/13 524333 - OH					161.68			
0002028	TELEPHONE SERVICES			2,300.00	0.00	2,030.45	0.00	269.55	88%
0002051	LIABILITY INSURANCE			3,835.00	0.00	3,835.93	0.00	-0.93	100%
0002051	LIABILITY INSURANCE			3,835.00	0.00	3,835.93	0.00	-0.93	100%
0002120	MAINTENANCE EQUIPMENT			400.00	0.00	0.00	0.00	400.00	
0002120	MAINTENANCE EQUIPMENT			400.00	0.00	0.00	0.00	400.00	
0002140	MAINTENANCE-BLDGS & IMPROVE			400.00	0.00	231.00	0.00	169.00	58%
	BELL PRODUCTS I INV# 1271 06/13/13 520286 - OH					124.00			
	INVOICE THRU 6/30/13 06/28/13 993016 - JE					73.88			
0002140	MAINTENANCE-BLDGS & IMPROVE			400.00	0.00	428.88	0.00	-28.88	107%
0002170	MEMBERSHIPS			3,920.00	0.00	3,952.00	0.00	-32.00	101%
0002170	MEMBERSHIPS			3,920.00	0.00	3,952.00	0.00	-32.00	101%
0002171	PROFESSIONAL LICENSES & CERT			800.00	0.00	0.00	0.00	800.00	

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO										
0002171	PROFESSIONAL LICENSES & CERT									800.00	0.00	0.00	0.00	800.00	
0002180	BOOKS & SUBSCRIPTIONS									400.00	0.00	104.74	0.00	295.26	26%
0002180	BOOKS & SUBSCRIPTIONS									400.00	0.00	104.74	0.00	295.26	26%
0002200	OFFICE EXPENSE									4,000.00	0.00	2,599.07	0.00	1,400.93	65%
	CROWN WORLDWIDE ACCT#T543	06/04/13	519440 - OH									284.20			
	MCINTYRE, MICHE MAY LAFCO	06/12/13	520190 - OH									12.95			
	ALHAMBRA & SIER INV# 1087	06/13/13	520283 - OH									19.39			
	US BANK ACCT# 4246 0445 5	06/13/13	520355 - OH									10.00			
	ALHAMBRA & SIER INV# 1087	06/13/13	520362 - OH									8.49			
	OFFICE DEPOT INV# 6596877	06/20/13	520883 - OH									57.70			
	OFFICE DEPOT INV# 6609015	06/30/13	522767 - OH									12.38			
	ALHAMBRA & SIER ACCT# 487	06/30/13	522780 - OH									8.49			
0002200	OFFICE EXPENSE									4,000.00	0.00	3,012.67	0.00	987.33	75%
0002201	EQUIPMENT UNDER \$1,500									2,500.00	0.00	842.40	0.00	1,657.60	34%
	CDW GOVERNMENT INV# DC402	06/30/13	524886 - OH									2,649.73			
0002201	EQUIPMENT UNDER \$1,500									2,500.00	0.00	3,492.13	0.00	-992.13	140%
0002202	CONTROLLED ASSETS \$1500-\$4999									2,000.00	0.00	82.32	0.00	1,917.68	4%
0002202	CONTROLLED ASSETS \$1500-\$4999									2,000.00	0.00	82.32	0.00	1,917.68	4%
0002203	COMPUTER COMPONENTS <\$1,500									500.00	0.00	0.00	0.00	500.00	
	APPLE IPAD GEN 4, WITH RE	06/20/13	S007320 - EN										2,640.73		
	CHARGE, STATE ENVIRONMENT	06/20/13	S007320 - EN										9.00		
	* Closing DE Entry *	06/20/13	S007320 - DE										0.00		
	APPLE IPAD GEN 4, WITH RE	06/20/13	D0104982 - EN										2,640.73		
	CHARGE, STATE ENVIRONMENT	06/20/13	D0104982 - EN										9.00		
	Disencumber via POMADE	06/30/13	D0104982 - DE										0.00		
0002203	COMPUTER COMPONENTS <\$1,500									500.00	0.00	0.00	0.00	500.00	
0002205	POSTAGE									2,000.00	0.00	979.57	0.00	1,020.43	49%
	POSTAGE CHARGES FOR MAY 2	06/10/13	992428 - JE									8.62			
	UPS CHARGES 6/11/13	06/11/13	992471 - JE									30.75			
	UPS CHRGS 7/1/13	06/28/13	993113 - JE									3.79			
	POSTAGE CHARGES FOR JUNE	06/28/13	992837 - JE									6.64			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0002205	POSTAGE			2,000.00	0.00	1,029.37	0.00	970.63	51%
0002235	ACCOUNTING & FINANCIAL SERVICE			18,165.00	0.00	19,425.00	0.00	-1,260.00	107%
0002235	ACCOUNTING & FINANCIAL SERVICE			18,165.00	0.00	19,425.00	0.00	-1,260.00	107%
0002245	CONTRACTED SERVICES			85,000.00	-23,000.00	0.00	0.00	62,000.00	
0002245	CONTRACTED SERVICES			85,000.00	-23,000.00	0.00	0.00	62,000.00	
0002250	OTHER PROFESSIONAL SERVICES			50,000.00	23,000.00	90,378.18	2,422.15	-19,800.33	127%
	E MULBERG & ASS INTERIM E	06/04/13	519447 - OH			9,400.00			
	WEBER, FRANK S INV# 13-04	06/04/13	519462 - OH			2,926.00			
	BROWNE, P SCOTT SOLANO-01	06/20/13	520897 - OH			1,850.13			
	JAMES SPERING MEETING ATT	06/20/13	520899 - OH			50.00			
	SAUNDERSON, JOH MEETING A	06/20/13	520900 - OH			50.00			
	THOMSON, SKIP MEETING ATT	06/20/13	520901 - OH			50.00			
	VASQUEZ, JOHN M MEETING A	06/20/13	520902 - OH			50.00			
	BATCHELOR, JACK MEETING A	06/20/13	520909 - OH			50.00			
	PRICE, HARRY MEETING ATTE	06/20/13	520910 - OH			50.00			
	SANCHEZ, PETE MEETING ATT	06/20/13	520911 - OH			50.00			
	E MULBERG & ASS INTERIM E	06/30/13	522546 - OH			9,400.00			
	TO ACCRUE LEGAL SERVICES	06/30/13	993896 - JE			1,750.00			
	WEBER, FRANK S INV# 13-05	06/30/13	525243 - OH			1,122.00			
	SOLANO-01 5-15-2013	06/20/13	C0100032 - PP					-1,850.13	
	Disencumber via POMADE	06/30/13	C0100032 - DE					0.00	
0002250	OTHER PROFESSIONAL SERVICES			50,000.00	23,000.00	117,176.31	0.00	-44,176.31	161%
0002261	SOFTWARE MAINTENANCE & SUPPORT			2,000.00	0.00	0.00	0.00	2,000.00	
0002261	SOFTWARE MAINTENANCE & SUPPORT			2,000.00	0.00	0.00	0.00	2,000.00	
0002266	CENTRAL DATA PROCESSING SVCE			5,000.00	0.00	0.00	0.00	5,000.00	
0002266	CENTRAL DATA PROCESSING SVCE			5,000.00	0.00	0.00	0.00	5,000.00	
0002280	PUBLICATIONS AND LEGAL NOTICES			2,500.00	0.00	749.38	0.00	1,750.62	30%
	DAILY REPUBLIC ACCT# 432	06/13/13	520276 - OH			60.64			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
345	LAFCO	3450	LAFCO	3450	LAFCO				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
0002280	PUBLICATIONS AND LEGAL NOTICES			2,500.00	0.00	810.02	0.00	1,689.98	32%
0002285	RENTS & LEASES - EQUIPMENT			8,500.00	0.00	6,946.84	0.00	1,553.16	82%
	CANON FINANCIAL CUST# 607	06/04/13	519439 - OH			285.00			
	RICOH USA INC INV# 890851	06/04/13	519450 - OH			325.89			
	CANON FINANCIAL CUST# 607	06/13/13	520367 - OH			285.00			
	CANON FINANCIAL CUST# 607	06/30/13	522514 - OH			285.00			
	RICOH USA INC INV# 892564	06/30/13	522515 - OH			325.89			
	ADT SECURITY SE INV# 9711	06/30/13	522762 - OH			110.78			
0002285	RENTS & LEASES - EQUIPMENT			8,500.00	0.00	8,564.40	0.00	-64.40	101%
0002295	RENTS & LEASES-BUILDINGS/IMPR			29,000.00	0.00	27,450.00	4,600.00	-3,050.00	111%
	Disencumber via POMADE	06/30/13	C0100010 - DE				0.00		
0002295	RENTS & LEASES-BUILDINGS/IMPR			29,000.00	0.00	27,450.00	0.00	1,550.00	95%
0002310	EDUCATION & TRAINING			750.00	0.00	185.62	0.00	564.38	25%
0002310	EDUCATION & TRAINING			750.00	0.00	185.62	0.00	564.38	25%
0002311	TUITION REIMBURSEMENT			2,200.00	0.00	0.00	0.00	2,200.00	
0002311	TUITION REIMBURSEMENT			2,200.00	0.00	0.00	0.00	2,200.00	
0002335	TRAVEL EXPENSE			2,500.00	0.00	1,081.13	0.00	1,418.87	43%
	MCINTYRE, MICHE TRAVEL 5/	06/12/13	520191 - OH			20.70			
0002335	TRAVEL EXPENSE			2,500.00	0.00	1,101.83	0.00	1,398.17	44%
0002339	MANAGEMENT BUSINESS EXPENSE			300.00	0.00	55.27	0.00	244.73	18%
0002339	MANAGEMENT BUSINESS EXPENSE			300.00	0.00	55.27	0.00	244.73	18%
0002355	PERSONAL MILEAGE			2,600.00	0.00	390.74	0.00	2,209.26	15%
	MCINTYRE, MICHE MILEAGE R	06/12/13	520186 - OH			5.65			
	MCINTYRE, MICHE MILEAGE R	06/12/13	520187 - OH			5.65			
	MCINTYRE, MICHE MILEAGE R	06/12/13	520188 - OH			111.31			
	MCINTYRE, MICHE MILEAGE R	06/12/13	520189 - OH			22.60			
	MCINTYRE, MICHE TRAVEL 5/	06/12/13	520191 - OH			45.77			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO										
0002355	PERSONAL MILEAGE									2,600.00	0.00	581.72	0.00	2,018.28	22%
0002360	UTILITIES									1,500.00	0.00	1,820.33	0.00	-320.33	121%
	P G & E ACCT# 4141108003-	06/30/13	522505 - OH									207.98			
0002360	UTILITIES									1,500.00	0.00	2,028.31	0.00	-528.31	135%
2000	Services and Supplies									235,070.00	0.00	195,908.60	0.00	39,161.40	83%
3000	Other Charges														
0003300	JUDGEMENTS AND DAMAGES									0.00	56,793.42	56,793.42	0.00	0.00	100%
0003300	JUDGEMENTS AND DAMAGES									0.00	56,793.42	56,793.42	0.00	0.00	100%
3000	Other Charges									0.00	56,793.42	56,793.42	0.00	0.00	100%
9200	Licenses, Permits & Franchise														
0009229	LICENSES & PERMITS-OTHER									20,000.00	0.00	66,995.00	0.00	-46,995.00	335%
	SOLANO IRRIGATI NORTH VIL	06/20/13	520952 - OH									-1,500.00			
	APPLICATION FEE	06/28/13	993102 - JE									1,200.00			
	APPLICATION FEE	06/28/13	993103 - JE									650.00			
	SOLANO IRRIGATI REFUND N	06/30/13	522769 - OH									-1,800.00			
	CITY OF FAIRFIE REFUND CO	06/30/13	522772 - OH									-11,467.83			
0009229	LICENSES & PERMITS-OTHER									20,000.00	0.00	54,077.17	0.00	-34,077.17	270%
9200	Licenses, Permits & Franchise									20,000.00	0.00	54,077.17	0.00	-34,077.17	270%
9400	Revenue From Use Of Money/Prop														
0009401	INTEREST INCOME									1,000.00	0.00	2,023.72	0.00	-1,023.72	202%
	APR-JUN2013 INT APPORTION	06/30/13	INTAPP2 - JE									471.36			
	Apr-Jun Q4 12-13 Treas Fe	06/30/13	993136 - JE									-78.54			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 2930,3450 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0009401	INTEREST INCOME			1,000.00	0.00	2,416.54	0.00	-1,416.54	242%
9400	Revenue From Use Of Money/Prop			1,000.00	0.00	2,416.54	0.00	-1,416.54	242%
9500	Intergovernmental Revenues								
0009511	OTHER GOVERNMENTAL AGENCIES			357,745.00	0.00	357,743.00	0.00	2.00	100%
0009511	OTHER GOVERNMENTAL AGENCIES			357,745.00	0.00	357,743.00	0.00	2.00	100%
9500	Intergovernmental Revenues			357,745.00	0.00	357,743.00	0.00	2.00	100%
9700	Misc Revenues								
0009703	OTHER REVENUE			0.00	0.00	0.00	0.00	0.00	
	LAFCO SALE OF EQUIPMENT	06/30/13	176809 - AR			1,322.57			
0009703	OTHER REVENUE			0.00	0.00	1,322.57	0.00	-1,322.57	9999%
9700	Misc Revenues			0.00	0.00	1,322.57	0.00	-1,322.57	9999%
Key Total - Revenue				378,745.00	0.00	415,559.28	0.00	-36,814.28	110%
Key Total - Expense				518,906.00	0.00	455,730.84	0.00	63,175.16	88%
						=====			
						-40,171.56			
Dept Total - Revenue				378,745.00	0.00	415,559.28	0.00	-36,814.28	110%
Dept Total - Expense				518,906.00	0.00	455,730.84	0.00	63,175.16	88%
						=====			
						-40,171.56			
Fund Total - Revenue				378,745.00	0.00	415,559.28	0.00	-36,814.28	110%
Fund Total - Expense				518,906.00	0.00	455,730.84	0.00	63,175.16	88%
						=====			
						-40,171.56			

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description					
345	LAFCO	3450	LAFCO					
Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.
1000	Salaries and Employee Benefits							
0001110	SALARY/WAGES REGULAR	199,187.00	-56,793.42	9,468.67	118,804.45	0.00	23,589.13	83%
0001210	RETIREMENT-EMPLOYER	42,334.00	0.00	2,006.20	25,696.44	0.00	16,637.56	61%
0001212	DEFERRED COMP-COUNTY MATC	260.00	0.00	15.00	180.00	0.00	80.00	69%
0001220	FICA-EMPLOYER	14,062.00	0.00	795.40	10,158.58	0.00	3,903.42	72%
0001230	HEALTH INS-EMPLOYER	12,000.00	0.00	502.98	7,296.19	0.00	4,703.81	61%
0001231	VISION CARE INSURANCE	229.00	0.00	12.20	161.36	0.00	67.64	70%
0001240	COMPENSATION INSURANCE	1,451.00	0.00	0.00	948.32	0.00	502.68	65%
0001241	LT DISABILITY INSURANCE E	1,716.00	0.00	42.16	1,008.90	0.00	707.10	59%
0001250	UNEMPLOYMENT INSURANCE	950.00	0.00	14.04	684.69	0.00	265.31	72%
0001260	DENTAL INS-EMPLOYER	2,800.00	0.00	113.78	1,416.05	0.00	1,383.95	51%
0001270	ACCRUED LEAVE CTO PAYOFF	7,266.00	0.00	0.00	21,570.31	0.00	-14,304.31	297%
0001290	LIFE INSURANCE-EMPLOYER	1,581.00	0.00	42.02	871.95	0.00	709.05	55%
1000	Salaries and Employee Ben	283,836.00	-56,793.42	13,012.45	188,797.24	0.00	38,245.34	83%
2000	Services and Supplies							
0002021	COMMUNICATION-TELEPHONE S	800.00	0.00	0.00	0.00	0.00	800.00	
0002025	CELLULAR COMMUNICATION SE	1,200.00	0.00	0.00	561.63	0.00	638.37	47%
0002028	TELEPHONE SERVICES	2,300.00	0.00	164.61	1,714.80	0.00	585.20	75%
0002051	LIABILITY INSURANCE	3,835.00	0.00	0.00	3,835.93	0.00	-0.93	100%
0002120	MAINTENANCE EQUIPMENT	400.00	0.00	0.00	0.00	0.00	400.00	
0002140	MAINTENANCE-BLDGS & IMPRO	400.00	0.00	0.00	231.00	0.00	169.00	58%
0002170	MEMBERSHIPS	3,920.00	0.00	0.00	3,952.00	0.00	-32.00	101%
0002171	PROFESSIONAL LICENSES & C	800.00	0.00	0.00	0.00	0.00	800.00	
0002180	BOOKS & SUBSCRIPTIONS	400.00	0.00	0.00	104.74	0.00	295.26	26%
0002200	OFFICE EXPENSE	4,000.00	0.00	292.72	2,599.07	0.00	1,400.93	65%
0002201	EQUIPMENT UNDER \$1,500	2,500.00	0.00	0.00	842.40	0.00	1,657.60	34%
0002202	CONTROLLED ASSETS \$1500-\$	2,000.00	0.00	0.00	82.32	0.00	1,917.68	4%
0002203	COMPUTER COMPONENTS <\$1,5	500.00	0.00	0.00	0.00	0.00	500.00	
0002205	POSTAGE	2,000.00	0.00	57.48	979.57	0.00	1,020.43	49%
0002235	ACCOUNTING & FINANCIAL SE	18,165.00	0.00	12,460.00	19,425.00	0.00	-1,260.00	107%
0002245	CONTRACTED SERVICES	85,000.00	-23,000.00	0.00	0.00	0.00	62,000.00	
0002250	OTHER PROFESSIONAL SERVIC	50,000.00	23,000.00	15,362.43	90,378.18	2,422.15	-19,800.33	127%

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description						
Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.	
345	LAFCO	3450	LAFCO						
0002261	SOFTWARE MAINTENANCE & SU	2,000.00	0.00	0.00	0.00	0.00	2,000.00		
0002266	CENTRAL DATA PROCESSING S	5,000.00	0.00	0.00	0.00	0.00	5,000.00		
0002280	PUBLICATIONS AND LEGAL NO	2,500.00	0.00	0.00	749.38	0.00	1,750.62	30%	
0002285	RENTS & LEASES - EQUIPMEN	8,500.00	0.00	370.92	6,946.84	0.00	1,553.16	82%	
0002295	RENTS & LEASES-BUILDINGS/	29,000.00	0.00	2,300.00	27,450.00	4,600.00	-3,050.00	111%	
0002310	EDUCATION & TRAINING	750.00	0.00	0.00	185.62	0.00	564.38	25%	
0002311	TUITION REIMBURSEMENT	2,200.00	0.00	0.00	0.00	0.00	2,200.00		
0002335	TRAVEL EXPENSE	2,500.00	0.00	0.00	1,081.13	0.00	1,418.87	43%	
0002339	MANAGEMENT BUSINESS EXPEN	300.00	0.00	55.27	55.27	0.00	244.73	18%	
0002355	PERSONAL MILEAGE	2,600.00	0.00	0.00	390.74	0.00	2,209.26	15%	
0002360	UTILITIES	1,500.00	0.00	160.54	1,820.33	0.00	-320.33	121%	
2000	Services and Supplies	235,070.00	0.00	31,223.97	163,385.95	7,022.15	64,661.90	72%	
3000	Other Charges								
0003300	JUDGEMENTS AND DAMAGES	0.00	56,793.42	0.00	56,793.42	0.00	0.00	100%	
3000	Other Charges	0.00	56,793.42	0.00	56,793.42	0.00	0.00	100%	
9200	Licenses, Permits & Franchise								
0009229	LICENSES & PERMITS-OTHER	20,000.00	0.00	-9,064.00	66,995.00	0.00	-46,995.00	335%	
9200	Licenses, Permits & Franc	20,000.00	0.00	-9,064.00	66,995.00	0.00	-46,995.00	335%	
9400	Revenue From Use Of Money/Prop								
0009401	INTEREST INCOME	1,000.00	0.00	0.00	2,023.72	0.00	-1,023.72	202%	
9400	Revenue From Use Of Money	1,000.00	0.00	0.00	2,023.72	0.00	-1,023.72	202%	
9500	Intergovernmental Revenues								
0009511	OTHER GOVERNMENTAL AGENCI	357,745.00	0.00	0.00	357,743.00	0.00	2.00	100%	
9500	Intergovernmental Revenue	357,745.00	0.00	0.00	357,743.00	0.00	2.00	100%	

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description						
Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.	
345	LAFCO	3450	LAFCO						
Total Revenue		378,745.00	0.00	-9,064.00	426,761.72	0.00	-48,016.72	113%	
Total Expense		518,906.00	0.00	44,236.42	408,976.61	7,022.15	102,907.24	80%	
				-53,300.42	17,785.11				

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450					
1000	Salaries and Employee Benefits								
0001110	SALARY/WAGES REGULAR			199,187.00	-56,793.42	109,335.78	0.00	33,057.80	77%
	PeopleSoft Payroll Postin	05/03/13	PSDATA - JE			3,079.20			
	PeopleSoft Payroll Postin	05/17/13	PSDATA - JE			3,079.19			
	OFFCYCLE CK 567223	05/17/13	991900 - JE			231.09			
	PeopleSoft Payroll Postin	05/31/13	PSDATA - JE			3,079.19			
0001110	SALARY/WAGES REGULAR			199,187.00	-56,793.42	118,804.45	0.00	23,589.13	83%
0001210	RETIREMENT-EMPLOYER			42,334.00	0.00	23,690.24	0.00	18,643.76	56%
	PeopleSoft Payroll Postin	05/03/13	PSDATA - JE			668.74			
	PeopleSoft Payroll Postin	05/17/13	PSDATA - JE			668.73			
	PeopleSoft Payroll Postin	05/31/13	PSDATA - JE			668.73			
0001210	RETIREMENT-EMPLOYER			42,334.00	0.00	25,696.44	0.00	16,637.56	61%
0001212	DEFERRED COMP-COUNTY MATCH			260.00	0.00	165.00	0.00	95.00	63%
	PeopleSoft Payroll Postin	05/03/13	PSDATA - JE			5.00			
	PeopleSoft Payroll Postin	05/17/13	PSDATA - JE			5.00			
	PeopleSoft Payroll Postin	05/31/13	PSDATA - JE			5.00			
0001212	DEFERRED COMP-COUNTY MATCH			260.00	0.00	180.00	0.00	80.00	69%
0001220	FICA-EMPLOYER			14,062.00	0.00	9,363.18	0.00	4,698.82	67%
	PeopleSoft Payroll Postin	05/03/13	PSDATA - JE			265.67			
	PeopleSoft Payroll Postin	05/17/13	PSDATA - JE			265.66			
	OFFCYCLE CK 567223	05/17/13	991900 - JE			18.85			
	PeopleSoft Payroll Postin	05/31/13	PSDATA - JE			245.22			
0001220	FICA-EMPLOYER			14,062.00	0.00	10,158.58	0.00	3,903.42	72%
0001230	HEALTH INS-EMPLOYER			12,000.00	0.00	6,793.21	0.00	5,206.79	57%
	PeopleSoft Payroll Postin	05/03/13	PSDATA - JE			251.49			
	PeopleSoft Payroll Postin	05/17/13	PSDATA - JE			251.49			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0001230	HEALTH INS-EMPLOYER			12,000.00	0.00	7,296.19	0.00	4,703.81	61%
0001231	VISION CARE INSURANCE			229.00	0.00	149.16	0.00	79.84	65%
	PeopleSoft Payroll Postin 05/03/13	PSDATA	- JE			6.10			
	PeopleSoft Payroll Postin 05/17/13	PSDATA	- JE			6.10			
0001231	VISION CARE INSURANCE			229.00	0.00	161.36	0.00	67.64	70%
0001240	COMPENSATION INSURANCE			1,451.00	0.00	948.32	0.00	502.68	65%
0001240	COMPENSATION INSURANCE			1,451.00	0.00	948.32	0.00	502.68	65%
0001241	LT DISABILITY INSURANCE ER			1,716.00	0.00	966.74	0.00	749.26	56%
	PeopleSoft Payroll Postin 05/03/13	PSDATA	- JE			21.08			
	PeopleSoft Payroll Postin 05/17/13	PSDATA	- JE			21.08			
0001241	LT DISABILITY INSURANCE ER			1,716.00	0.00	1,008.90	0.00	707.10	59%
0001250	UNEMPLOYMENT INSURANCE			950.00	0.00	670.65	0.00	279.35	71%
	OFFCYCLE CK 567223	05/17/13	991900 - JE			14.04			
0001250	UNEMPLOYMENT INSURANCE			950.00	0.00	684.69	0.00	265.31	72%
0001260	DENTAL INS-EMPLOYER			2,800.00	0.00	1,302.27	0.00	1,497.73	47%
	PeopleSoft Payroll Postin 05/03/13	PSDATA	- JE			56.89			
	PeopleSoft Payroll Postin 05/17/13	PSDATA	- JE			56.89			
0001260	DENTAL INS-EMPLOYER			2,800.00	0.00	1,416.05	0.00	1,383.95	51%
0001270	ACCRUED LEAVE CTO PAYOFF			7,266.00	0.00	21,570.31	0.00	-14,304.31	297%
0001270	ACCRUED LEAVE CTO PAYOFF			7,266.00	0.00	21,570.31	0.00	-14,304.31	297%
0001290	LIFE INSURANCE-EMPLOYER			1,581.00	0.00	829.93	0.00	751.07	52%
	PeopleSoft Payroll Postin 05/03/13	PSDATA	- JE			21.01			
	PeopleSoft Payroll Postin 05/17/13	PSDATA	- JE			21.01			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0001290	LIFE INSURANCE-EMPLOYER			1,581.00	0.00	871.95	0.00	709.05	55%
1000	Salaries and Employee Benefits			283,836.00	-56,793.42	188,797.24	0.00	38,245.34	83%
2000	Services and Supplies								
0002021	COMMUNICATION-TELEPHONE SYSTEM			800.00	0.00	0.00	0.00	800.00	
0002021	COMMUNICATION-TELEPHONE SYSTEM			800.00	0.00	0.00	0.00	800.00	
0002025	CELLULAR COMMUNICATION SERVICE			1,200.00	0.00	561.63	0.00	638.37	47%
0002025	CELLULAR COMMUNICATION SERVICE			1,200.00	0.00	561.63	0.00	638.37	47%
0002028	TELEPHONE SERVICES			2,300.00	0.00	1,550.19	0.00	749.81	67%
	0030921 COMCAST	05/22/13	518244 - OH			164.61			
0002028	TELEPHONE SERVICES			2,300.00	0.00	1,714.80	0.00	585.20	75%
0002051	LIABILITY INSURANCE			3,835.00	0.00	3,835.93	0.00	-0.93	100%
0002051	LIABILITY INSURANCE			3,835.00	0.00	3,835.93	0.00	-0.93	100%
0002120	MAINTENANCE EQUIPMENT			400.00	0.00	0.00	0.00	400.00	
0002120	MAINTENANCE EQUIPMENT			400.00	0.00	0.00	0.00	400.00	
0002140	MAINTENANCE-BLDGS & IMPROVE			400.00	0.00	231.00	0.00	169.00	58%
0002140	MAINTENANCE-BLDGS & IMPROVE			400.00	0.00	231.00	0.00	169.00	58%
0002170	MEMBERSHIPS			3,920.00	0.00	3,952.00	0.00	-32.00	101%
0002170	MEMBERSHIPS			3,920.00	0.00	3,952.00	0.00	-32.00	101%
0002171	PROFESSIONAL LICENSES & CERT			800.00	0.00	0.00	0.00	800.00	
0002171	PROFESSIONAL LICENSES & CERT			800.00	0.00	0.00	0.00	800.00	

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
345	LAFCO	3450	LAFCO	3450	LAFCO				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
0002180	BOOKS & SUBSCRIPTIONS			400.00	0.00	104.74	0.00	295.26	26%
0002180	BOOKS & SUBSCRIPTIONS			400.00	0.00	104.74	0.00	295.26	26%
0002200	OFFICE EXPENSE			4,000.00	0.00	2,306.35	0.00	1,693.65	58%
	0034186 ALHAMBRA & SIERRA	05/07/13	516588 - OH			19.29			
	0000818 OFFICE DEPOT	05/07/13	516594 - OH			104.41			
	0000818 OFFICE DEPOT	05/07/13	516595 - OH			91.60			
	0034539 MCINTYRE, MICHELL	05/22/13	518293 - OH			12.95			
	0034539 MCINTYRE, MICHELL	05/22/13	518293 - OH			7.59			
	0034539 MCINTYRE, MICHELL	05/22/13	518293 - OH			47.11			
	MCINTYRE, MICHE LAFCO WOR	05/29/13	518909 - OH			9.77			
0002200	OFFICE EXPENSE			4,000.00	0.00	2,599.07	0.00	1,400.93	65%
0002201	EQUIPMENT UNDER \$1,500			2,500.00	0.00	842.40	0.00	1,657.60	34%
0002201	EQUIPMENT UNDER \$1,500			2,500.00	0.00	842.40	0.00	1,657.60	34%
0002202	CONTROLLED ASSETS \$1500-\$4999			2,000.00	0.00	82.32	0.00	1,917.68	4%
0002202	CONTROLLED ASSETS \$1500-\$4999			2,000.00	0.00	82.32	0.00	1,917.68	4%
0002203	COMPUTER COMPONENTS <\$1,500			500.00	0.00	0.00	0.00	500.00	
0002203	COMPUTER COMPONENTS <\$1,500			500.00	0.00	0.00	0.00	500.00	
0002205	POSTAGE			2,000.00	0.00	922.09	0.00	1,077.91	46%
	POSTAGE CHARGES FOR APRIL	05/10/13	991717 - JE			31.95			
	UPS 5/13/13 964411193	05/13/13	991796 - JE			25.53			
0002205	POSTAGE			2,000.00	0.00	979.57	0.00	1,020.43	49%
0002235	ACCOUNTING & FINANCIAL SERVICE			18,165.00	0.00	6,965.00	0.00	11,200.00	38%
	LAFCO AUDIT FEES	05/08/13	991660 - JE			12,460.00			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO				
0002235	ACCOUNTING & FINANCIAL SERVICE			18,165.00	0.00	19,425.00	0.00	-1,260.00	107%
0002245	CONTRACTED SERVICES			85,000.00	-23,000.00	0.00	0.00	62,000.00	
0002245	CONTRACTED SERVICES			85,000.00	-23,000.00	0.00	0.00	62,000.00	
0002250	OTHER PROFESSIONAL SERVICES			50,000.00	23,000.00	75,015.75	4,448.58	-6,464.33	109%
	0027527 BROWNE, P SCOTT	05/07/13	516591 - OH			2,026.43			
	0041186 E MULBERG & ASSOC	05/20/13	517737 - OH			9,400.00			
	0038162 PRICE, HARRY	05/21/13	517841 - OH			50.00			
	0037947 BATCHELOR, JACK	05/21/13	517842 - OH			50.00			
	0035132 SPERING, JAMES	05/21/13	517843 - OH			50.00			
	0029224 SAUNDERSON, JOHN	05/21/13	517844 - OH			50.00			
	0025200 VASQUEZ, JOHN	05/21/13	517845 - OH			50.00			
	0029280 SHOPAY, NANCY	05/21/13	517846 - OH			50.00			
	0029226 THOMSON, SKIP	05/21/13	517847 - OH			50.00			
	0041181 PARKER, STEVEN	05/22/13	518296 - OH			210.00			
	0040758 WEBER, FRANK S	05/22/13	518264 - OH			3,014.00			
	0041518 SANCHEZ, PETE	05/22/13	518557 - OH			50.00			
	PRICE, HARRY MEETING ATTE	05/29/13	518920 - OH			50.00			
	SANCHEZ, PETE LAFCO ATTEN	05/29/13	518923 - OH			50.00			
	SAUNDERSON, JOH MEETING A	05/29/13	518924 - OH			50.00			
	SPERING, JAMES MEETING AT	05/29/13	518926 - OH			50.00			
	THOMSON, SKIP LAFCO ATTEN	05/29/13	518929 - OH			50.00			
	VASQUEZ, JOHN M MEETING A	05/29/13	518931 - OH			50.00			
	RELIANCE STANDA CASE #9-0	05/31/13	519299 - OH			12.00			
	SOLANO-01 4/15/13	05/07/13	C0100032 - PP				-2,026.43		
0002250	OTHER PROFESSIONAL SERVICES			50,000.00	23,000.00	90,378.18	2,422.15	-19,800.33	127%
0002261	SOFTWARE MAINTENANCE & SUPPORT			2,000.00	0.00	0.00	0.00	2,000.00	
0002261	SOFTWARE MAINTENANCE & SUPPORT			2,000.00	0.00	0.00	0.00	2,000.00	
0002266	CENTRAL DATA PROCESSING SVCE			5,000.00	0.00	0.00	0.00	5,000.00	
0002266	CENTRAL DATA PROCESSING SVCE			5,000.00	0.00	0.00	0.00	5,000.00	

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description	Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
345	LAFCO	3450	LAFCO	3450	LAFCO										
0002280	PUBLICATIONS AND LEGAL NOTICES									2,500.00	0.00	749.38	0.00	1,750.62	30%
0002280	PUBLICATIONS AND LEGAL NOTICES									2,500.00	0.00	749.38	0.00	1,750.62	30%
0002285	RENTS & LEASES - EQUIPMENT									8,500.00	0.00	6,575.92	0.00	1,924.08	77%
	0040740 RICOH USA INC	05/02/13	516188 - OH									370.92			
0002285	RENTS & LEASES - EQUIPMENT									8,500.00	0.00	6,946.84	0.00	1,553.16	82%
0002295	RENTS & LEASES-BUILDINGS/IMPR									29,000.00	0.00	25,150.00	6,900.00	-3,050.00	111%
	CHRISTOPHER SWE JUNE 2013	05/29/13	518928 - OH									2,300.00			
	JUNE 2013 LEASE	05/29/13	C0100010 - PP										-2,300.00		
0002295	RENTS & LEASES-BUILDINGS/IMPR									29,000.00	0.00	27,450.00	4,600.00	-3,050.00	111%
0002310	EDUCATION & TRAINING									750.00	0.00	185.62	0.00	564.38	25%
0002310	EDUCATION & TRAINING									750.00	0.00	185.62	0.00	564.38	25%
0002311	TUITION REIMBURSEMENT									2,200.00	0.00	0.00	0.00	2,200.00	
0002311	TUITION REIMBURSEMENT									2,200.00	0.00	0.00	0.00	2,200.00	
0002335	TRAVEL EXPENSE									2,500.00	0.00	1,081.13	0.00	1,418.87	43%
0002335	TRAVEL EXPENSE									2,500.00	0.00	1,081.13	0.00	1,418.87	43%
0002339	MANAGEMENT BUSINESS EXPENSE									300.00	0.00	0.00	0.00	300.00	
	MCINTYRE, MICHE LAFCO WOR	05/29/13	518909 - OH									55.27			
0002339	MANAGEMENT BUSINESS EXPENSE									300.00	0.00	55.27	0.00	244.73	18%
0002355	PERSONAL MILEAGE									2,600.00	0.00	390.74	0.00	2,209.26	15%
0002355	PERSONAL MILEAGE									2,600.00	0.00	390.74	0.00	2,209.26	15%
0002360	UTILITIES									1,500.00	0.00	1,659.79	0.00	-159.79	111%
	0002512 P G & E	05/22/13	518294 - OH									160.54			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description				
345	LAFCO	3450	LAFCO	3450	LAFCO				
Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
0002360	UTILITIES			1,500.00	0.00	1,820.33	0.00	-320.33	121%
2000	Services and Supplies			235,070.00	0.00	163,385.95	7,022.15	64,661.90	72%
3000	Other Charges								
0003300	JUDGEMENTS AND DAMAGES			0.00	56,793.42	56,793.42	0.00	0.00	100%
0003300	JUDGEMENTS AND DAMAGES			0.00	56,793.42	56,793.42	0.00	0.00	100%
3000	Other Charges			0.00	56,793.42	56,793.42	0.00	0.00	100%
9200	Licenses, Permits & Franchise								
0009229	LICENSES & PERMITS-OTHER			20,000.00	0.00	76,059.00	0.00	-56,059.00	380%
	MAPPING FEE	05/09/13	991700 - JE			-9,064.00			
0009229	LICENSES & PERMITS-OTHER			20,000.00	0.00	66,995.00	0.00	-46,995.00	335%
9200	Licenses, Permits & Franchise			20,000.00	0.00	66,995.00	0.00	-46,995.00	335%
9400	Revenue From Use Of Money/Prop								
0009401	INTEREST INCOME			1,000.00	0.00	2,023.72	0.00	-1,023.72	202%
0009401	INTEREST INCOME			1,000.00	0.00	2,023.72	0.00	-1,023.72	202%
9400	Revenue From Use Of Money/Prop			1,000.00	0.00	2,023.72	0.00	-1,023.72	202%
9500	Intergovernmental Revenues								
0009511	OTHER GOVERNMENTAL AGENCIES			357,745.00	0.00	357,743.00	0.00	2.00	100%
0009511	OTHER GOVERNMENTAL AGENCIES			357,745.00	0.00	357,743.00	0.00	2.00	100%
9500	Intergovernmental Revenues			357,745.00	0.00	357,743.00	0.00	2.00	100%
Key Total - Revenue				378,745.00	0.00	426,761.72	0.00	-48,016.72	113%
Key Total - Expense				518,906.00	0.00	408,976.61	7,022.15	102,907.24	80%
						17,785.11			
Dept Total - Revenue				378,745.00	0.00	426,761.72	0.00	-48,016.72	113%
Dept Total - Expense				518,906.00	0.00	408,976.61	7,022.15	102,907.24	80%
						17,785.11			

SORT ORDER: SUBOBJ within CATEGORY within KEY within DEPTMNT within FUND

SELECT DEPARTMENT: 3450,2930 ; BUDG CATEGORY: 1000-9999

Fund	Fund Description	Dept.	Department Description	Key	Key Description
345	LAFCO	3450	LAFCO	3450	LAFCO

Object	Description	Date	Ref.	Budget	Adjustments	Actual	Encumbrance	Balance	Pct.
Fund Total - Revenue				378,745.00	0.00	426,761.72	0.00	-48,016.72	113%
Fund Total - Expense				518,906.00	0.00	408,976.61	7,022.15	102,907.24	80%
						17,785.11			

Solano Local Agency Formation Commission
 Monthly Financial/Expenditure Report
 May and June 2013
 100% of Fiscal Year

Subobject	Description	Final Budget 2012-2013	Adjustments	May	June	YTD Expenses	Balance	Percentage of Spent Funds
1110	Salary/Wages Regular	\$ 199,187.00	\$ (56,793.42)	\$ 9,468.67	\$ 7,773.08	\$ 126,577.53	\$ 15,816.05	89%
1210	Pers Retirement-Employer & 1959 4th level	\$ 42,334.00		\$ 2,006.20	\$ 1,679.82	\$ 27,376.26	\$ 14,957.74	65%
1212	Deferred Comp - Employer Match	\$ 260.00		\$ 15.00	\$ 12.50	\$ 192.50	\$ 67.50	74%
1220	FICA - Employer	\$ 14,062.00		\$ 795.40	\$ 870.65	\$ 11,029.23	\$ 3,032.77	78%
1230	Health Ins - Employer	\$ 12,000.00		\$ 502.98	\$ 628.73	\$ 7,924.92	\$ 4,075.08	66%
1231	Vision Care Insurance	\$ 229.00		\$ 12.20	\$ 15.25	\$ 176.61	\$ 52.39	77%
1240	Worker's Compensation Insurance	\$ 1,451.00		\$ -	\$ -	\$ 948.32	\$ 502.68	65%
1241	LT Disability Ins	\$ 1,716.00		\$ 42.16	\$ 52.70	\$ 1,061.60	\$ 654.40	62%
1250	Unemployment Insurance & EDD Training Fund	\$ 950.00		\$ 14.04	\$ -	\$ 684.69	\$ 265.31	72%
1260	Dental Insurance-Employer	\$ 2,800.00		\$ 113.78	\$ 142.23	\$ 1,558.28	\$ 1,241.72	56%
1270	Accrued Leave Payoff/Retirement Health Savings	\$ 7,266.00		\$ -	\$ 3,004.09	\$ 24,574.40	\$ (17,308.40)	338%
1290	Life Insurance - Employer	\$ 1,581.00		\$ 42.02	\$ 52.53	\$ 924.48	\$ 656.52	58%
2021	Fax and VPN Data Line	\$ 800.00		\$ -	\$ -	\$ -	\$ 800.00	0%
2025	Cell Phone Service	\$ 1,200.00		\$ -	\$ -	\$ 561.63	\$ 638.37	47%
2028	Internet/Voice/Web Site	\$ 2,300.00		\$ 164.61	\$ 315.65	\$ 2,030.45	\$ 269.55	88%
2051	Property/Liability Insurance	\$ 3,835.00		\$ -	\$ -	\$ 3,835.93	\$ (0.93)	100%
2120	Maintenance Equipment	\$ 400.00		\$ -	\$ -	\$ -	\$ 400.00	0%
2140	Maintenance Building & Improvements	\$ 400.00		\$ -	\$ 197.88	\$ 428.88	\$ (28.88)	107%
2170	CALAFCo/CSDA Membership	\$ 3,920.00		\$ -	\$ -	\$ 3,952.00	\$ (32.00)	101%
2171	APA Membership/AICP Certification	\$ 800.00		\$ -	\$ -	\$ -	\$ 800.00	0%
2180	Book and Subscriptions	\$ 400.00		\$ -	\$ -	\$ 104.74	\$ 295.26	26%
2200	Office Supplies	\$ 4,000.00		\$ 292.72	\$ 413.60	\$ 3,012.67	\$ 987.33	75%
2201	Office Equipment	\$ 2,500.00		\$ -	\$ 2,649.73	\$ 3,492.13	\$ (992.13)	140%
2202	Desktop/Laptop	\$ 2,000.00		\$ -	\$ -	\$ 82.32	\$ 1,917.68	4%
2203	Computer Components	\$ 500.00		\$ -	\$ -	\$ -	\$ 500.00	0%
2205	Postage	\$ 2,000.00		\$ 57.48	\$ 49.80	\$ 1,029.37	\$ 970.63	51%
2235	County Auditor- Payroll, Financial Management, Audit	\$ 18,164.50		\$ 12,460.00	\$ -	\$ 19,425.00	\$ (1,260.50)	107%
2245*	Contracted Services-MSR/SOI Studies	\$ 85,000.00	\$ (23,000.00)	\$ -	\$ -	\$ -	\$ 62,000.00	0%
2250	Professional Services -Legal Counsel/\$23,000/yr, Mapping Consultant/\$11,000/yr, Commissioner Per Diem \$3,000 and Commissioner Travel \$6,000 yr and \$10,000 misc support, Scanning Records \$20,000	\$ 50,000.00	\$ 23,000.00	\$ 15,362.43	\$ 26,798.00	\$ 117,176.18	\$ (44,176.18)	161%
2261	Software Lic/Maint Agreement	\$ 2,000.00		\$ -	\$ -	\$ -	\$ 2,000.00	0%
2266	Central Data Processing - ACS Support	\$ 5,000.00		\$ -	\$ -	\$ -	\$ 5,000.00	0%
2280	Noticing (Legal Ads)	\$ 2,500.00		\$ -	\$ 60.64	\$ 810.02	\$ 1,689.98	32%
2285	Leases Equipment - Copy/Fax/Printer Machine	\$ 8,500.00		\$ 370.92	\$ 1,617.56	\$ 8,564.40	\$ (64.40)	101%
2295	Leases Building	\$ 29,000.00		\$ 2,300.00	\$ -	\$ 27,450.00	\$ 1,550.00	95%
2310	Education & Training	\$ 750.00		\$ -	\$ -	\$ 185.62	\$ 564.38	25%
2311	Tuition Reimbursement	\$ 2,200.00		\$ -	\$ -	\$ -	\$ 2,200.00	0%
2335	Travel Expense (Staff)	\$ 2,500.00		\$ -	\$ 20.70	\$ 1,101.83	\$ 1,398.17	44%
2339	Management Business Expense Allowance	\$ 300.00		\$ 55.27	\$ -	\$ 55.27	\$ 244.73	18%
2355	Mileage Reimbursements	\$ 2,600.00		\$ -	\$ 190.98	\$ 581.72	\$ 2,018.28	22%
2360	Utilities	\$ 1,500.00		\$ 160.54	\$ 207.98	\$ 2,028.31	\$ (528.31)	135%
3300	Judgements and Damages	\$ -	\$ 56,793.42	\$ -	\$ -	\$ 56,793.42	\$ -	100%
	Operating Budget	\$ 518,905.50						
	Reserve	\$98,898					\$98,898	
Total Expenses				\$ 44,236.42	\$ 46,754.10	\$ 455,730.71		88%
REVENUE	Source	Anticipated				Total		
9229	Licenses & Permits- Other	\$ 20,000.00		\$ (9,064.00)	\$ (12,917.83)	\$ 54,077.17		
9401	Interest Income	\$ 1,000.00		\$ -	\$ 392.82	\$ 2,416.54		
9703	Other Revenue - Sale of Equipment	\$0.00		\$ -	\$ 1,322.57	\$ 1,322.57		



Solano Local Agency Formation Commission

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534
(707) 439-3897 • FAX: (707) 438-1788

Staff Report

DATE: August 12, 2013

TO: Local Agency Formation Commission

FROM: Elliot Mulberg, Interim Executive Officer
Michelle McIntyre, Analyst

SUBJECT: **Committee Appointments for Fiscal Year 2013-2014**

Recommendation:

It is recommended the Chair make committee appointments for fiscal year 2013-14.

Background:

This item was continued from the June 10 commission meeting. The Commission's Bylaws provide that the Chair or Vice Chair make committee appointments. At the Commission's direction an email was circulated to commissioners to determine their interest in serving on a committee. In all eight commissioners responded and seven identified a preference. It is recommended the chair make appointments based on commissioner's preferences and that the Commission reaffirm the appointments.

In FY2013/14 the commission will have the following four committees:

- Fire Protection District - Purpose: to focus on fire district consolidation issues
- Policy and Procedures – Purpose: to review and update policies as needed that could include the standards and procedures document, fee schedule, purchasing policies
- Personnel - Purpose: to address any personnel issues that could include the EO evaluation and EO recruitment
- Finance/Budget – Purpose: to work with staff on FY 14/15 budget beginning in January 2014

The chair recommends the following committee assignments:

Fire- Commissioners Batchelor, Saunderson, and Thomson

Policy – Commissioners Batchelor, Shopay, and Sperring

Personnel-Commissioners Price, Shopay, and Spering

Finance/Budget- Commissioners Spering and Vasquez



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Staff Report

DATE: August 12, 2013

TO: Local Agency Formation Commission

FROM: Elliot Mulberg, Interim Executive Officer
Michelle McIntyre, Analyst

SUBJECT: **ELECTION OF DIRECTORS TO THE SDRMA BOARD**

Recommendation:

This item was continued from the June 10, 2013 agenda. Commissioners are asked to review the candidate's qualifications and vote for zero to four candidates. If the Commission votes for one or more then the Commission must also adopt the Official Election Resolution and Ballot.

Background:

Solano LAFCO is a member agency of the Special District Risk Management Authority (SDRMA). SDRMA provides risk management and risk financing for California special districts and other local government agencies. There are approximately 458 public agencies including 19 LAFCOs that participate in various SDRMA programs. Solano LAFCO obtains its Workers Compensation and Property/Liability Insurance through SDRMA.

SDRMA is conducting its annual election of board members. Attached are the candidate's statements of qualifications for your consideration. One of the candidates, Director Muril Clift, sits on San Luis Obispo LAFCO. The Commission may cast a vote for up to four candidates by adopting the attached resolution. The Commission may also decline to vote.



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Staff Report

DATE: August 12, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **FY13/14 Workplan Status Report**

RECOMMENDATION: The Commission receive the workplan status report.

BACKGROUND:

At the April 8, 2013 the Commission adopted a workplan for FY13/14. As presented, projects are divided into three categories: completed, in progress, and to be completed.

DISCUSSION:

Although the FY 13/14 year has just begun one project has already been completed. That project involves digitizing LAFCO's archives which was completed in early August.

A couple applications were received including one from Rural North Vacaville Water District for the annexation of the Blue Mountain property and the second was a detachment from Solano Irrigation District (SID). Both projects are on hold. The Blue Mountain project is undergoing CEQA review. The SID project is waiting for a determination on SID's sphere of influence. We are in the process of working with SID to update their sphere. Our goal is to establish two spheres, one for potable water which is coterminous with its boundary and the other for irrigation water which is consistent with the Solano Project Habitat Conservation Plan.

In addition, one project is being deleted from the workplan. That project involves the City of Dixon and its interest in retaining land to be used by a movie studio. Since the movie studio is unlikely to be locating in Dixon there will be no need for the City's sphere to be extended.

As for the MSR schedule, staff is preparing an RFP for the fire districts that also evaluates optimum service delivery models for the agencies. It is anticipated that the RFP will go out in August and the commission will approve a contract at its October meeting.

We have also been working with the City of Dixon on their application and CEQA documentation for the North Dixon Annexation.

Completed

1. Digitizing LAFCO's archives including creating a database for LAFCO records.

In Progress

1. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
2. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
3. Investigate consolidation of fire districts.
4. Municipal Service Reviews for 6 fire districts – preparing RFP to be issued in August
5. Continue staff collaboration with other Bay Area LAFCO staff.
6. Continue staff support to the Fire Protection District Subcommittee – supporting other LAFCO committees as well
7. Continue to review and update LAFCO policies.
8. Maintain LAFCO website.
9. Blue Mountain annexation to Rural North Vacaville Water District.
10. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The City is now the lead agency.

To Be Completed

1. Municipal Service Review and Sphere of Influence updates for Dixon, Suisun City, and Vacaville
2. Additional service reviews and sphere updates – see attached schedule.
3. Process other changes of organization/reorganization.
4. Suisun City - Work with the City on the municipal service review and sphere of influence update.

5. Vacaville - Assist City of Vacaville with a reorganization located south of the Southtown Development, in the Vanden Meadows project – Later in 2013
6. Other Solano Irrigation District annexations and detachments.
7. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
8. Rural North Vacaville Water District annexations.
9. Develop FY 2014-15 Budget with input from the County and Cities.

Table 1: Municipal Service Review and Sphere of Influence Update* Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	2013-14
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts	2006	2011	1	2013-14
Water Districts	2009	2014	2	2014-15
Reclamation Districts	2009	2014	3	2015-16
Sanitation Districts	2007	2012	4	as needed
Cemetery Districts	2012	2017	5	as needed
Mosquito Abatement	2006	2011	5	as needed
Recreation Districts	2006	2011	5	as needed

*Spheres of Influence are updated as necessary.



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Staff Report

DATE: August 12, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **Legislative Report**

RECOMMENDATION: That the Commission receive and file the legislative report.

DISCUSSION:

The Senate and Assembly have been on summer recess. Prior to the recess, AB 1427 the LAFCO omnibus bill passed both houses and will be forwarded to the Governor after the summer recess.

The other two bills that CALAFCO is sponsoring, AB 453 and AB 743 are progressing through the Senate. AB 453 would allow LAFCO to apply for grants for regional studies. If successful it would reduce the cost of LAFCO to its funding agencies. The other bill CALAFCO is sponsoring, AB 743, would remove the sunset clause for expediting island annexations. The bill was amended to change the definition of an island back to 150 acres. This bill was amended by the Senate and has been returned to the Assembly. AB 743 is particularly relevant to Solano County since there are many islands.

Most of the CEQA legislation that was introduced early in the session has fallen by the wayside. The only major piece of legislation remaining is SB 731, dubbed the CEQA Modernization Act, makes a number of changes. Some of the key sections include the requirement that lead agencies prepare an annual mitigation and monitoring report, that lead agencies circulate draft CEQA findings at least 15 days prior to approval of the project, and the establishment of thresholds of significance for noise, transportation and parking for certain infill projects. The bill also requires OPR to update the CEQA Guidelines. There are many other changes and amendments are still being considered.

Also progressing through the Senate is AB 1235 which would require any legislative body that receives a stipend or staff that receives reimbursement for expenses to take four hours of Financial Management training in each term. The bill was amended to include charter cities and counties. The bill is scheduled to be heard in the Senate Appropriations Committee on August 12.

Ten other bills that we have been following are no longer viable. They are listed at the end of

this report along with a brief summary.

Legislative Report Current as of 7/25/13

Active Bills

AB 453 (Mullin D) Sustainable communities.

Current Text: Amended: 7/3/2013

Status: 8/12/2013 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, DE LEÓN, Chair

Summary: The Strategic Growth Council is required to manage and award grants and loans to support the planning and development of sustainable communities. This bill would make a local agency formation commission eligible for the award of financial assistance for regional planning purposes.

Position: Sponsor

Subject: Sustainable Community Plans

AB 743 (Logue R) The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Current Text: Amended 6/11/13

Status: 7/8/2013 - Read third time. Passed Senate. (Ayes 33. Noes 0. Page 1686.). Ordered to the Assembly.

Summary: This bill would remove the sunset restriction on island annexations and allow annexing islands up to 300 acres.

Position: Sponsor

Subject: Annexation Proceedings, CKH General Procedures

AB 1235 (Gordon D) Local agencies: financial management training.

Current Text: Amended: 7/1/2013

Status: 7/1/2013-Read second time and amended. Re-referred to Com. on APPR.

Summary: Requires that if a local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of the legislative body, the member shall receive one-4 hour state mandated Financial Management training per term of office.

Position: Watch

Subject: LAFCo Administration

AB 1248 (Cooley D) Local agencies: internal control guidelines.

Current Text: Amended: 5/24/2013

Status: Hearing 8/12/2013 10 a.m. - John L. Burton Hearing Room (4203) Senate Appropriations, DE LEÓN, Chair

Summary: Would require the Controller, on or before January 1, 2015, to develop internal control guidelines to prevent and detect financial errors and fraud, based on specified standards with input from any local agency.

Position: None at this time

Subject: LAFCo Administration

AB 37 (Perea D) Integrated regional water management plans: funding: disadvantaged communities.

Current Text: Amended 6/20/13

Status: Senate Natural Resources and Water Committee

Summary: Bill was amended and changed from a CEQA related bill to support planning in disadvantaged communities. Would require in each integrated regional water management region that not less than 10% of any funding for regional water management planning be used to facilitate and support the participation of disadvantage communities in the process.

Position: Watch

Subject: Disadvantaged Communities

SB 436 (Jackson D) California Environmental Quality Act: notice.

Status: Passed Assembly Appropriations Committee

Summary:

Requires lead agencies to conduct at least one public scoping meeting for proposed projects and increases notification requirements for lead agencies

Position: Watch

Subject: CEQA

SB 633 (Pavley D) CEQA: environmental impact reports.

Status: Assembly Natural Resources Committee

Summary:

The California Environmental Quality Act prohibits a lead agency or responsible agency from requiring a subsequent or

supplemental environmental impact report (EIR) unless one or more of specified events occurs, including, new information that becomes available that was not known and could not have been known at the time the EIR was certified as complete.

Position: None at this time

Subject: CEQA

SB 731 (Steinberg D) Environment: California Environmental Quality Act and sustainable communities strategy.

Current Text: Amended: 5/24/2013

Last Amended: 5/24/2013

Status: 7/1/2013-Do pass as amended and be re-referred to the Committee on Local Government.

Summary: Would provide that aesthetic impacts of a residential, mixed-use residential, or employment center project, as defined, within a transit priority area, as defined, shall not be considered significant impacts on the environment. The bill would require the office to prepare and propose, revisions to the guidelines for the implementation of CEQA establishing thresholds of significance for noise, and for the transportation and parking impacts of residential, mixed-use residential, or employment center projects within transit priority areas.

Position: Watch

Subject: CEQA

SCA 11 (Hancock D) Local government: special taxes: voter approval.

Status: Senate Appropriations Committee

Summary:

The California Constitution currently requires the approval of 2/3 of the voters. This measure would instead condition the imposition, extension, or increase of a special tax by a local government upon the approval of 55% of the voters voting on the proposition.

Position: Watch

SB 56 (Roth D) Local government finance: vehicle license fee adjustments.

Current Text: Amended: 6/11/2013

Status: 6/19/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0. Page 1449.) (June 19). Re-referred to Com. on APPR.

Summary: Would, for the 2013-14 fiscal year, provide for a new vehicle license fee adjustment amount, as specified.

Position: Watch

Subject: Financial Viability of Agencies, Tax Allocation

SB 184 (Committee on Governance and Finance) Local government: omnibus bill.

Status: Assembly consent calendar

Summary:

Current law requires any person who intends to offer subdivided lands within this state for sale or lease to file with the Department of Real Estate an application for a public report consisting of a notice of intention and a completed questionnaire, as specified. This bill would specify that a lot, parcel, or unit satisfies the requirement that it be improved with a completed residential structure if it is improved with a completed residential structure at the time it is conveyed by the subdivider. This bill contains other related provisions and other existing laws.

Position: None at this time

Enrolled Bills

AB 1427 (Committee on Local Government) Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Status: Enrolled

Summary:

For purposes of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, existing law defines an independent district or independent special district to include any special district having a legislative body all of whose members are elected by registered voters and landowners within the district, or whose members are appointed to fixed terms. This bill would specify that the definition excludes any independent special district having a legislative body consisting, in whole or in part, of ex officio members who are officers of a county or another local agency or who are appointees of those officers other than those who are appointed to fixed terms. This bill contains other related provisions and other existing laws.

Subject: CKH General Procedures

Inactive Bills

AB 823 (Eggman D) Environment: agricultural land: mitigation.

Summary: Would require that all feasible mitigation of significant environmental impacts associated with the conversion of

agricultural lands be completed by the project applicant and would require the lead agency to consider the permanent protection or replacement of agricultural land as mitigation for loss of agricultural land.

SB 772 (Emmerson R) Drinking water.

Summary:Requires LAFcos as part of a MSR, to request information from public or private entities that provide wholesale or retail supply of drinking water. Further requires LAFcos to provide a copy of the SOI review for retail private and public water suppliers to the Public Utilities Commission and the state department of Public Health.

AB 194 (Campos D) Open meetings: protections for public criticism: penalties for violations.

Summary:Would make it a misdemeanor for the chairperson of a legislative body of a local agency, to prohibit public criticism protected under the Ralph M. Brown Act.

AB 642 (Rendon D) Publication: newspaper of general circulation: Internet Web site.

Summary:This bill would provide that a newspaper that is available on an Internet Web site may also qualify as a newspaper of general circulation, provided that newspaper meets certain criteria.

AB 543 (Campos D) California Environmental Quality Act: translation.

Summary:Would require a lead agency to translate any notice, document, or executive summary required by the California Environmental Quality Act (CEQA) when the impacted community has a substantial number of non-English-speaking people, as specified.

SB 617 (Evans D) California Environmental Quality Act.

Summary: This bill (1)expands the definition of "environment" relating to an EIR such that the health and safety of people affected by the physical conditions at the location of a project must also be considered;(2)enhances the definition of "significant effect on the environment" by including exposure of people to substantial existing or reasonably foreseeable natural hazard or adverse condition of the environment;(3) requires concurrent online filing of notices in a database maintained by the Office of Planning and Research (OPR), and with the office of the County Clerk in which the project is located. (4) adds to the EIR a requirement to address any significant effects that may result from locating development near, or attracting people to, existing or reasonably foreseeable natural hazards or adverse environmental conditions.

AB 515 (Dickinson D) Environmental quality: California Environmental Quality Act: judicial review.

Summary. The bill would establish a 2 CEQA compliance court districts, consisting of at least 3 judges appointed by the Governor based upon their expertise in CEQA and related land use and environmental laws.

AB 774 (Donnelly R) County service areas: zone dissolution.

Summary:This bill would require the board of supervisors to post signs indicating which services and facilities are no longer provided within the zone and require the board to provide adequate maintenance to the signs. This bill would provide that, once the signs are posted the county and the dissolved zone shall not be held liable for death or injury resulting from the termination of services or facilities.

AB 1237 (Garcia D) Local government finance.

Summary: Establishes uniform accounting practices for special districts and cities.

AB 380 (Dickinson D) California Environmental Quality Act: notice requirements

Summary: Would require an EIR and mitigated negative declaration to be filed with OPR and the county clerk, Would also require the county clerk to post notices within one business day of receipt and stamp the date when notices were posted.



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Staff Report

DATE: August 12, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer

SUBJECT: **Executive Officer Report**

RECOMMENDATION: The Commission receive and file this report.

DISCUSSION:

Executive Officer Activities June and July 2013 .

1. Transmitted adopted budget to Auditor/Controller.
2. Purchased iPads and set up iPad training workshop.
3. Sent letter to the former EO regarding LAFCO equipment and received equipment plus a check for \$1322.57.
4. Initiated custodial services.
5. Implemented project tracking system.
6. Assisted Contra Costa LAFCO with evaluation of RFPs for water and wastewater MSR updates.
7. Sent support letter for AB 453 that would allow LAFCOs to apply for Strategic Growth Council grants.
8. Met with City of Vacaville regarding Vanden Meadows annexation.
9. Met with SID regarding sphere and detachment fees.
10. Met with DoIT regarding GIS services.
11. Met with Chief Huyssoon regarding consolidation of fire districts.
12. Met with city and district fire chiefs on July 18 to review LAFCO procedures.
13. Met with Tony Craig of Encore Housing regarding possible annexation to Vacaville along Leisure Town Road.
14. Met with County Auditor regarding year end closing.
15. Met with Tom Phillipi on Vanden Meadows annexation.
16. Met with the City of Dixon and Dan Figueroa on the North Dixon Annexation.
17. Staff attended GIS working group meeting.
18. Staff attended planning director's lunch.