



## Solano Local Agency Formation Commission

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### Staff Report

DATE: August 12, 2013  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **MINUTES JUNE 10, 2013**

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### RECOMMENDATION:

It is recommended the Commission approve the minutes from its June 10, 2013 meeting.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
10:00 A.M. JUNE 10, 2013 BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

#### 1. CALL TO ORDER

The meeting was called to order at 10:00 am by Chair Saunderson with a salute to the flag.

#### 2. ROLL CALL

Present: Commissioners: Jack Batchelor, Harry Price, John Saunderson, Jim Spering, and John Vasquez

Alternate Commissioners: Skip Thomson and Pete Sanchez

Not Present: Alternate Commissioner Nancy Shopay

Staff Present: Elliot Mulberg – Interim Executive Officer, P. Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

#### 3. CHANGES AND APPROVAL OF THE AGENDA

**(APPROVED)**

Commissioner Vasquez moved approval, second Commissioner Price. (Approved 5-0)

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT ITEMS

**(APPROVED)**

- A. The Commission will consider approval of the minutes from its April 8, 2013 meeting
- B. The Commission will consider approval of the minutes from its May 15, 2013 workshop
- C. The Commission will consider approval of the financial reports for March and April 2013
- D. The Commission will adopt the regular meeting schedule for fiscal year 2013-14

Commissioner Vasquez moved approval of the consent items, second Commissioner Batchelor. (Approved 5-0).

6. PUBLIC HEARING

The Commission will consider adoption of the Fiscal Year 2013-2014 Final Budget

**(APPROVED Res No. 13-05)**

Mr. Mulberg presented the staff report and recommended approval. Chair Saunderson opened the item for public comments, there were no public comments. Commissioner Batchelor moved for approval, second Commissioner Price. The motioned passed unanimously by roll call vote. (Approved 5-0)

7. OTHER BUSINESS

- A. The Commission will receive the audit for fiscal years ended June 30, 2012 and 2011

**(APPROVED)**

Mr. Mulberg presented the staff report and recommended the Commission accept the audit. Katie Tully Deputy Auditor/Controller and audit manager was available for clarification if needed. The Commission directed staff to request the return of equipment from the previous Executive Officer. Commissioner Batchelor moved for approval, second Commissioner Price. (Approved 5-0).

- B. The Commission will receive a report back on the Core Area Annexation **(INFORMATION)**

Mr. Mulberg presented the staff report.

- C. The Commission will appoint the Chair and Vice Chair for fiscal year 2013-14 **(APPROVED)**

Commissioner Spring nominated Commissioner Saunderson as Chair and Commissioner Vasquez as Vice Chair for fiscal year 2013-14, second Commissioner Price. (Approved 5-0)

- D. The Chair or Vice-Chair will make committee appointments **(CONTINUED)**

The item was continued to the Commission's August meeting.

- E. The Commission will receive information on the CALAFCO conference at Squaw Creek and make CALAFCO Board Nominations **(APPROVED)**

Commissioner Spering nominated Commissioner Price for the CALAFCO board election and as the Solano LAFCO voting delegate, moved Commissioner Spering Second Commissioner Vasquez(Approved 5-0)

- F. SDRMA Board Election **(CONTINUED)**

The item was continued to the August meeting.

- G. The Commission will receive an update of the work plan for fiscal year 2012-2013 **(INFORMATION)**

Mr. Mulberg presented the staff report.

- H. The Commission will receive the Legislative Report **(INFORMATION)**

Mr. Mulberg presented the staff report.

- I. The Commission will receive the Executive Officer's activities report **(INFORMATION)**

Mr. Mulberg presented the staff report.

8. COMMISSIONER COMMENTS

There were no comments.

9. ADJOURNMENT

The meeting was adjourned at 11:00 am.

Submitted by,



Elliot Mulberg  
Interim Executive Officer