



Solano Local Agency Formation Commission

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Staff Report

DATE: October 21, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **FY13/14 Workplan Status Report**

RECOMMENDATION: The Commission receive the workplan status report.

BACKGROUND:

At the April 8, 2013 the Commission adopted a workplan for FY13/14. As presented, projects are divided into three categories: completed, in progress, and to be completed.

DISCUSSION:

Thus far we have completed one project while making progress on several others. The completed project involves digitizing LAFCO's archives which was finished in early August. Having an electronic version of our files has already proven to be an efficient way to access our records.

We now have three applications on hold. One from Rural North Vacaville Water District for the annexation of the Blue Mountain property and two from the Solano Irrigation District. The Blue Mountain project is undergoing CEQA review which was completed and certified in early October. If there is no appeal the application could be heard at the December meeting.

The SID project is waiting for a determination on SID's sphere of influence. We are in the process of working with SID to update their sphere. Our goal is to establish two spheres, one for potable water which is coterminous with its boundary and the other for irrigation water which is consistent with the Solano Project Habitat Conservation Plan.

As for the MSR schedule, staff has sent out an RFP for the fire districts in August and received four proposals. Interviews were held October 1 and a contractor selected. Today's agenda includes authorization for the Executive Officer to enter into a contract for the MSR.

We have also been working with the City of Vacaville on the Vanden Meadows Project and the City of Dixon on their application for the North Dixon Annexation. At this stage we have not yet

received a formal application for either project.

Staff plus Commission Thomson attended the CALAFCO conference at the end of August. Our executive officer was also asked to conduct the election for the CALAFCO Board of Directors. All available seats had nominees and one election included a runoff. CALAFCO directors assume their seats on the last day of the conference. Staff will also be participating on the host committee for the 2014 staff workshop in Berkeley.

Completed

1. Digitizing LAFCO's archives including creating a database for LAFCO records.

In Progress

1. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
2. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
3. Investigate consolidation of fire districts.
4. Municipal Service Reviews for 6 fire districts – Commission to select a contractor at the October meeting
5. Continue staff collaboration with other Bay Area LAFCO staff.
6. Continue staff support to the Fire Protection District Subcommittee – supporting other LAFCO committees as well
7. Continue to review and update LAFCO policies.
8. Maintain LAFCO website.
9. Blue Mountain annexation to Rural North Vacaville Water District- CEQA document approved by County in October.
10. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The City is now the lead agency.
11. Assist City of Vacaville with a reorganization located south of the Southtown Development, in the Vanden Meadows project

To Be Completed

1. Municipal Service Review and Sphere of Influence updates for Dixon, Suisun City, and Vacaville
2. Additional service reviews and sphere updates – see attached schedule.
3. Process other changes of organization/reorganization.
4. Suisun City - Work with the City on the municipal service review and sphere of influence update.
5. Other Solano Irrigation District annexations and detachments.
6. Formation of two County Service Areas - Wood Creek 66 / Green Valley – commented on recirculated DEIR for Middle Green Valley
7. Rural North Vacaville Water District annexations.
8. Develop FY 2014-15 Budget with input from the County and Cities.

Table 1: Municipal Service Review and Sphere of Influence Update* Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	2013-14
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts	2006	2011	1	2013-14
Water Districts	2009	2014	2	2014-15
Reclamation Districts	2009	2014	3	2015-16
Sanitation Districts	2007	2012	4	as needed
Cemetery Districts	2012	2017	5	as needed
Mosquito Abatement	2006	2011	5	as needed
Recreation Districts	2006	2011	5	as needed

*Spheres of Influence are updated as necessary.