



## **Solano Local Agency Formation Commission**

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534  
(707) 439-3897 • FAX: (707) 438-1788

### **Staff Report**

DATE: December 9, 2013  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
SUBJECT: **FY13/14 Workplan Status Report**

---

RECOMMENDATION: The Commission receive the workplan status report.

#### BACKGROUND:

At the April 8, 2013 the Commission adopted a workplan for FY13/14. As presented, projects are divided into three categories: completed, in progress, and to be completed.

#### DISCUSSION:

Since our last meeting in October we were able to issue a certificate of filing and complete the analysis for the annexation of a 10 acre parcel to the Rural North Vacaville Water District. That item will be taken up later in our agenda.

We now have two applications on hold from the Solano Irrigation District. The SID project is waiting for a determination on SID's sphere of influence. We are in the process of working with SID to update their sphere. Our goal is to establish two spheres, one for potable water which is coterminous with its boundary and the other for irrigation water which is consistent with the Solano Project Habitat Conservation Plan. In addition we will have to update the MSR as it is likely this item will come before the Commission after January 2014. As you may recall the MSR was approved in January 2009 so the five year update requirement will be coming up shortly. We have added the sphere and MSR update to our list of projects in progress.

As for the MSR schedule, staff sent out an RFP for the fire districts in August and received four proposals. Interviews were held October 1 and a contractor selected. A contract for the MSR was signed on November 5 and interviews with the districts were scheduled for December 3 and 4<sup>th</sup>.

We also continue to work with the City of Vacaville on the Vanden Meadows Project and the City of Dixon on their application for the North Dixon Annexation. At this stage we have not yet received a formal application for either project.

Completed

1. Digitizing LAFCO's archives including creating a database for LAFCO records.
2. Blue Mountain annexation to Rural North Vacaville Water District – on the agenda for approval.

In Progress

1. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
2. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
3. Solano Irrigation District sphere of influence and MSR update.
4. Investigate consolidation of fire districts.
5. Municipal Service Reviews for six fire districts – Contract signed and data collection initiated.
6. Continue staff collaboration with other Bay Area LAFCO staff.
7. Continue staff support to the Fire Protection District Subcommittee – supporting other LAFCO committees as well
8. Continue to review and update LAFCO policies.
9. Maintain LAFCO website.
10. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The City is now the lead agency.
11. Assist City of Vacaville with a reorganization located south of the Southtown Development, in the Vanden Meadows project

To Be Completed

1. Municipal Service Review and Sphere of Influence updates for Dixon, Suisun City, and Vacaville
2. Additional service reviews and sphere updates – see attached schedule.
3. Process other changes of organization/reorganization.
4. Suisun City - Work with the City on the municipal service review and sphere of influence update.
5. Other Solano Irrigation District annexations and detachments.
6. Formation of two County Service Areas - Wood Creek 66 / Green Valley – commented on recirculated DEIR for Middle Green Valley
7. Rural North Vacaville Water District annexations.
8. Develop FY 2014-15 Budget with input from the County and Cities.

Table 1: Municipal Service Review and Sphere of Influence Update<sup>1</sup> Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	2013-14
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts <sup>2</sup>	2006	2011	1	2013-14
Water Districts	2009	2014	2	2014-15
Reclamation Districts	2009	2014	3	2015-16
Sanitation Districts	2007	2012	4	as needed
Cemetery Districts	2012	2017	5	as needed
Mosquito Abatement	2006	2011	5	as needed
Recreation Districts	2006	2011	5	as needed

<sup>1</sup>Spheres of Influence are updated as necessary.

<sup>2</sup> Have retained Policy Consulting Associates to complete the MSR.