



Solano Local Agency Formation Commission

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Staff Report

DATE: February 10, 2014
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **FY13/14 Workplan Status Report**

RECOMMENDATION: The Commission receive the workplan status report.

BACKGROUND:

At the April 8, 2013 the Commission adopted a workplan for FY13/14. As presented, projects are divided into three categories: completed, in progress, and to be completed.

DISCUSSION:

At our last meeting in December we approved the sphere update, a sphere amendment, and an annexation of a 10 acre parcel to the Rural North Vacaville Water District. In the thirty day period following the Commission's action there were no motions for reconsideration and since there was unanimous consent by the property owner there were no protest proceedings. The Certificate of Completion was recorded on January 9.

SID has submitted an application for a sphere update and near term sphere. We are processing those applications and completed an updated MSR. We circulated the MSR beginning on January 31 and ending February 28, 2014. The Commission will receive a presentation and have an opportunity to comment at the February meeting. We anticipate the application for the sphere update will be addressed at the April meeting. We also expect to hear SID's two pending applications, the Quinn Crossing Apartment detachment and Vacaville Southtown Clean-up, will also be heard in April.

Work has begun on the fire district MSR. The contractor completed interviews in early December. The next step is to compile the data and review it with the agencies in late February. In addition the MSR updates for Vacaville and Dixon have begun and are in progress.

We also continue to work with the City of Vacaville on the Vanden Meadows Project and the City of Dixon on their application for the North Dixon Annexation. At this stage we have not yet received a formal application for either project.

Anticipated upcoming agenda items for April may include the following:

- 1) Final SID MSR
- 2) SID sphere update and short term sphere for non-potable water
- 3) SID Quinn Crossing detachment
- 4) SID Vacaville Southtown Clean-up annexation/detachment
- 5) Draft Dixon MSR
- 6) Draft Vacaville MSR

This list is subject to change depending on when we receive the draft MSR's or other unforeseen circumstances.

Completed

1. Digitizing LAFCO's archives including creating a database for LAFCO records.
2. Blue Mountain annexation to Rural North Vacaville Water and sphere update.

In Progress

1. Solano Irrigation District sphere of influence and MSR update.
2. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
3. Investigate consolidation of fire districts.
4. Municipal Service Reviews for six fire districts – Contract signed and data collection initiated.
5. Continue staff collaboration with other Bay Area LAFCO staff.
6. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
7. Continue staff support to the Fire Protection District Subcommittee – supporting other LAFCO committees as well
8. Continue to review and update LAFCO policies.
9. Maintain LAFCO website.

10. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The City is now the lead agency.
11. Assist City of Vacaville with a reorganization located south of the Southtown Development, in the Vanden Meadows project.
12. Municipal Service Review and Sphere of Influence updates for Dixon and Vacaville.
13. Develop FY 2014-15 Budget through the finance committee with input from the County and Cities.

To Be Completed

1. Additional service reviews and sphere updates – see attached schedule.
2. Process other changes of organization/reorganization.
3. Suisun City - Work with the City on the municipal service review and sphere of influence update.
4. Other Solano Irrigation District annexations and detachments.
5. Formation of two County Service Areas - Wood Creek 66 / Green Valley – commented on recirculated DEIR for Middle Green Valley
6. Rural North Vacaville Water District MSR and sphere of influence.

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	2013-14
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts ²	2006	2011	1	2013-14
Water Districts	2009	2014	2	2014-15
Reclamation Districts	2009	2014	3	2015-16
Sanitation Districts	2007	2012	4	as needed
Cemetery Districts	2012	2017	5	as needed
Mosquito Abatement	2006	2011	5	as needed
Recreation Districts	2006	2011	5	as needed

¹Spheres of Influence are updated as necessary.

² Have retained Policy Consulting Associates to complete the MSR.