



## Solano Local Agency Formation Commission

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### Staff Report

DATE: April 14, 2014  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **Vacaville Draft Municipal Service Review**

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RECOMMENDATION: The Commission review and comment on the Draft MSR.

DISCUSSION:

Cortese-Knox-Hertzberg requires a municipal service review (MSR) be conducted before or in conjunction with, but no later than the time it is considering an act to establish or update a sphere of influence GC §56430 (e). Since the sphere must be updated every five years, the MSR must also be updated every five years. The last service review for the City of Vacaville was approved in September 2004. The City of Vacaville has submitted an application for a sphere update and an annexation of the Vanden Meadows area. In order to process the sphere and annexation application, the MSR must be updated.

The Government Code requires the Commission to make determinations in seven areas.

1. Growth and Population Projections for the Affected Area.
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.
3. Present and Planned Capacity of Public Facilities and Adequacy of Public Services Including Infrastructure Needs or Deficiencies.
4. Financial Ability of Agencies to Provide Services.
5. Status of and Opportunities for Shared Facilities.
6. Accountability for Community Service Needs, including Government Structure and Operational Efficiencies.

**Commissioners**

John Saunderson, Chair • John Vasquez, Vice-Chair  
Jack Batchelor • Jim Spering • Harry Price

**Alternate Commissioners**

Skip Thomson • Nancy Shopay • Pete Sanchez

**Staff**

Elliot Mulberg, Interim Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel

7. Matters Related to Effective or Efficient Service Delivery Required by Commission Policy.

An updated MSR addressing each of those areas is attached to this staff report for comments from the Commission.

As per our policy, City staff provided all the data for LAFCO to write the determinations. The Draft MSR was written according to LAFCO standards. It will be circulated for 30 days, April 9 through May 9, to solicit comments for final approval by the Commission at its next meeting. The Commission after receiving a brief presentation providing an overview of the draft MSR and will be invited to comment on the draft.

Comments received on the draft will be addressed and included in the Final MSR in June. At that time the Commission will be asked to approve the sphere update and annexation for Vacaville.

**RECOMMENDATION:**

Staff recommends the Commission review and comment on the Draft Municipal Service Review for the City of Vacaville.

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