



## Solano Local Agency Formation Commission

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### Staff Report

DATE: May 19, 2014  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **MINUTES April 14, 2014**

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### RECOMMENDATION:

It is recommended the Commission approve the minutes from its April 14, 2014 meeting.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
1:30 P.M. April 14, 2014 BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

#### 1. CALL TO ORDER

The meeting was called to order at 1:30 pm by Chair Saunderson with a salute to the flag.

#### 2. ROLL CALL

Present: Commissioners: Jack Batchelor, John Vasquez, and John Saunderson.  
Alternate Commissioners: Nancy Shopay and Skip Thomson (voting as county member)

Not Present: Commissioners: Harry Price and Jim Spering, and Alternate Commissioner Pete Sanchez

Staff Present: Elliot Mulberg – Interim Executive Officer, Marsha Burch – Legal Counsel, and Michelle McIntyre – Analyst

3. CHANGES AND APPROVAL OF THE AGENDA **(APPROVED)**

Mr. Mulberg recommended the Commission continue item 10, closed session, since two Commissioners and one Alternate Commissioner was not present. Commissioner Batchelor moved to continue item 10 to May 19 meeting, second Commissioner Vasquez. (Approved 4-0)

4. PUBLIC COMMENTS

There were no public comments.

5. PRESENTATIONS

- A. The Commission will receive a presentation from a representative of the Sacramento Regional Communications Center. **(INFORMATION)**

The Commission received a presentation from Teresa A. Murray, Chief Executive Director of the Sacramento Regional Fire/EMS Communications Center on their consolidated communications center.

Chiefs Jay Huyssoon with the Cordelia Fire Protection District and Frank Drayton with the City of Vacaville addressed the Commission.

6. CONSENT ITEMS **(APPROVED)**

- A. The Commission will consider approval of the minutes from its February 10, 2014 meeting.
- B. The Commission will consider approval of the bills for January and February 2014.
- C. The Commission will receive the Status of the workplan for fiscal year 2013-2014
- D. The Commission will receive the Executive Officer's Report.
- E. The Commission will receive the Legislative Update.

Commissioner Batchelor moved for approval of the consent items, second Commissioner Vasquez (Approved 4-0).

7. OTHER BUSINESS

- A. 2014-07 Vacaville Municipal Service Review Update Draft **(Approved)**  
The Commission will review and may provide comments on the circulated draft

municipal service review update for the City of Vacaville. The Commission will receive any comments from the public. The comment period will close on May 9.

Laura Kuhn, Vacaville City Manager addressed the Commission.

Commissioner Batchelor moved to receive comments for the City of Vacaville Municipal Service Review, second Commissioner Vasquez.

- B. The Commission will consider the workplan for fiscal year 2014-2015 **(Approved)**

Commissioner Batchelor moved approval of the workplan, second Commissioner Vasquez.

8. PUBLIC HEARING

- A. The Commission will consider the proposed budget for fiscal year 2014-2015 **(Approved)**

Mr. Mulberg presented the staff report and recommended approval.

Birgitta Corsello, Administrator for Solano County informed the Commission there would be \$0 cost for GIS mapping services and requested the Commission zero out cost for mapping services.

Chair Saunderson expressed concerns about past GIS charges from the County and LAFCO's existing MOU with the County Department of Information Technology not including mapping services.

Laura Kuhn, Vacaville City Manager and Chair of the Solano Managers Group expressed concerns about LAFCO's cost recovery policy from Special Districts.

Commissioner Batchelor commented the Commission should look at its fee study and cost recover policy/goal.

Commissioner Batchelor moved for approval of the proposed budget with an amendment to zero out the cost for GIS mapping services, second Commissioner Vasquez. (Approved 4-0)

9. COMMISSIONER COMMENTS

10. CLOSED SESSION: Performance Evaluation  
Title: Interim Executive Officer

The closed session was continued to a Special Meeting on May 19 at 1:30 pm.

11. ADJOURNMENT

The Chair adjourned the meeting at 2:55 pm.

Submitted by,

Elliot Mulberg  
Interim Executive Officer