



## Solano Local Agency Formation Commission

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534  
(707) 439-3897 • FAX: (707) 438-1788

### Staff Report

DATE: June 9, 2014  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Interim Executive Officer  
SUBJECT: **FY13/14 Workplan Status Report**

---

RECOMMENDATION: The Commission receive the workplan status report.

#### BACKGROUND:

At the April 8, 2013 the Commission adopted a workplan for FY13/14. As presented, projects are divided into three categories: completed, in progress, and to be completed.

#### DISCUSSION:

We have initiated most and completed many of the items on the FY13-14 workplan. As of May 19 contracts for the priority 1 district MSR's have been awarded. Priority 1 service reviews for Vacaville is on the June 9 agenda for approval. The Dixon MSR, also Priority 1, is undergoing final review by the City before submitting it to LAFCO. The other Priority 1 MSR for Suisun City is underway.

The SID application for a sphere update, the Quinn Crossing detachment, and the Southtown Cleanup will be heard on the June 9 agenda. In addition Vanden Meadows will be heard on June 9. One other application that was received to detach territory from the Suisun City Sphere of Influence is also on hold until the applicant provides a sufficient deposit. The application maybe withdrawn pending the sale of the applicant's property.

Work is progressing on the fire district MSR. The contractor completed interviews in early December. The contractor has been circulating sections to the respective districts for review as to accuracy. The next step will be to submit a draft to LAFCO to review. It is anticipated a draft MSR will presented to the Commission at the August meeting. The Commission has heard a presentation on fire service delivery options and the Sacramento Fire/EMS Communication Center.

Completed

1. Digitizing LAFCO's archives including creating a database for LAFCO records.
2. Blue Mountain annexation to Rural North Vacaville Water and sphere update.
3. Develop FY 2014-15 Budget through the finance committee with input from the County and Cities.
4. Solano Irrigation District sphere of influence and MSR update – scheduled for the June meeting.
5. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning - Worked with the program committee on sessions for the CALAFCO conference. The Interim EO has been appointed Chair of the nominations committee to recruit candidates for the board and conduct the election.
6. Assist City of Vacaville with a reorganization located south of the Southtown Development, in the Vanden Meadows project.
7. Municipal Service Review and Sphere of Influence updates for Vacaville.

In Progress

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.  
Application forthcoming before the end of the fiscal year and will likely be processed in FY14-15.
2. Investigate consolidation of fire districts. MSR will be a key document.
3. Municipal Service Reviews for six fire districts.  
Contract signed. Consultant working on an initial draft.
4. Continue staff collaboration with other Bay Area LAFCO staff.
5. Continue staff support to the Fire Protection District Subcommittee – supporting other LAFCO committees as well.

6. Continue to review and update LAFCO policies.
7. Maintain LAFCO website –ongoing.
8. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration. The City is now the lead agency.  
Applicant working on CEQA document.
9. Municipal Service Review and Sphere of Influence updates for Dixon.  
Reviewed a Draft of Dixon MSR will be before the Commission August.
10. Suisun City -  
Working with the City on the municipal service review and sphere of influence update.
11. Rural North Vacaville Water District MSR and sphere of influence. Awarded Contract at May meeting.

To Be Completed

1. Additional service reviews and sphere updates – see attached schedule.
2. Process other changes of organization/reorganization – none so far.
3. Other Solano Irrigation District annexations and detachments – none so far.
4. Formation of two County Service Areas - Wood Creek 66 / Green Valley – commented on recirculated DEIR for Middle Green Valley. Expect both CSA’s before LAFCO in FY 14/15.

Table 1: Municipal Service Review and Sphere of Influence Update<sup>1</sup> Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1 <sup>3</sup>	2013-14
Suisun City	2005	2010	1 <sup>3</sup>	2013-14
Vacaville	2005	2010	1 <sup>3</sup>	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts <sup>2</sup>	2006	2011	1 <sup>4</sup>	2013-14
Water Districts	2009	2014	1 <sup>4</sup>	2014-15
Resource Conservation Districts	2006	2011	1 <sup>4</sup>	2014-15
Sanitation Districts	2007	2012	2	2014-15
Mosquito Abatement	2006	2011	3	2014-15
Reclamation Districts	2009	2014	4	as needed
Cemetery Districts	2012	2017	5	as needed
Recreation Districts	2006	2011	5	as needed

<sup>1</sup>Spheres of Influence are updated as necessary.

<sup>2</sup> Have retained Policy Consulting Associates to complete the MSR. Scheduled for completion in October 2014.

<sup>3</sup> Both Dixon and Vacaville MSR's in Draft form. Beginning work on Suisun City MSR.

<sup>4</sup> Contractors selected and contracts to be awarded by May 19.