



## Solano Local Agency Formation Commission

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### Staff Report

DATE: October 20, 2014  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **MINUTES August 11, 2014**

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### RECOMMENDATION:

It is recommended the Commission approve the minutes from its August 11, 2014 meeting.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
1:30 P.M. August 11, 2014 BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

#### 1. CALL TO ORDER

The meeting was called to order at 1:30 pm by Chair Saunderson with a salute to the flag.

#### 2. ROLL CALL

Present: Commissioners: Jack Batchelor, Harry Price, John Vasquez, and John Saunderson. Alternate Commissioners: Nancy Shopay, and Pete Sanchez

Not Present: Commissioner Jim Spering and Alternate Commissioner Skip Thomson

Staff Present: Elliot Mulberg – Interim Executive Officer, P. Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

3. CHANGES AND APPROVAL OF THE AGENDA **(APPROVED)**  
Commissioner Batchelor moved for approval, second Commissioner Vasquez  
(Approved 3-1)

AYES: Batchelor, Price, Vasquez  
NOES: Saunderson  
ABSENT: Spering  
ABSTAIN: none

4. PUBLIC COMMENTS  
There were no public comments

5. CONSENT ITEMS **(APPROVED No Resolutions)**

- A. The Commission will consider approval of the minutes from its June 9 meeting.
- B. The Commission will consider approval of the minutes from its July 14 Special Meeting.
- C. The Commission will consider approval of the bills for May 2014.
- D. The Commission will receive the status of the work-plan for fiscal year 2014-2015
- E. The Commission will receive the Executive Officer's report.
- F. The Commission will receive the legislative update.
- G. The Commission will consider an update to the Personnel Salary Resolution.
- H. The Commission will consider approval of the Executive Officer's job description.
- I. The Commission will consider the contract for Executive Officer Services

Commissioner Vasquez moved for approval, second Commissioner Batchelor (Approved 3-1)

AYES: Batchelor, Price, Vasquez  
NOES: Saunderson  
ABSENT: Spering  
ABSTAIN: none

6. OTHER BUSINESS
- A. 2013-06 Municipal Service Review Fire Protection Districts Draft **(INFORMATION)**  
The Commission received a presentation from Policy Consulting Associates on the draft

municipal service review for the fire protection districts. Chair Saunderson opened the item for public comments.

Jay Huyssoon, Fire Chief – Cordelia Fire Protection District made comments.

Jack McArthur, Fire Chief – City of Vallejo/East Vallejo Fire Protection District made comments.

The Commission continued the comment period to September 12.

- B. 2014-10 Municipal Service Review City of Dixon Draft **(INFORMATION)**  
The Commission received a presentation from Mr. Mulberg. Chair Saunderson opened the item for public comments.

Commissioner Batchelor informed staff there are some updated information to the wastewater section.

Dave Dowsell, Community Development Director – City of Dixon made comments.

Mr. Browne recommended the Municipal Service Review include a discussion on groundwater and sustainability of the aquifer.

The Commission continued the comment period to September 12.

- C. The Commission will consider Committee Assignments for FY 2014-15 **(APPROVED)**

The Committee Assignments for FY2014-15 are as follows:

Fire – Batchelor, Saunderson, Vasquez, and Thomson

Policy – Batchelor, Shopay, and Spering

Personnel – Price, Shopay, and Sanchez

Finance – Spering, Batchelor, and Vasquez

Relocation – Spering, Price, and Saunderson

- D. The Commission will receive information on the CALAFCO Conference, consider attending the conference, may nominate members to the CALAFCO Board, and assign a voting delegate for the CALAFCO Board Elections. **(APPROVED)**

Commissioner Price moved for approval to nominate Commissioner Vasquez to the CALAFCO Board, assign Commissioner Vasquez as the voting delegate, and approve the attendance of Commissioners Vasquez, Price, and Alternate Commissioner Sanchez. The motion was second by Chair Saunderson (Approved 4-0)

AYES: Batchelor, Price, Vasquez, and Saunderson  
NOES: none  
ABSENT: Spering  
ABSTAIN: none

7. CORRESPONDENCE **(INFORMATION)**

The Commission received a courtesy copy of a Grand Jury Report on Geographic Information System (GIS).

8. COMMISSIONER COMMENTS

There were no comments.

9. ADJOURNMENT

The meeting was adjourned at 3:25 pm.

Submitted by,



Elliot Mulberg  
Executive Officer