



Solano Local Agency Formation Commission

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Staff Report

DATE: October 20, 2014
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
SUBJECT: **FY14/15 Workplan Status Report**

RECOMMENDATION: The Commission receives the work plan status report.

BACKGROUND:

Each year the Commission adopts a workplan that includes anticipated applications as well as other administrative activities. The work plan for FY 2014-2015 was developed during the annual budget process.

DISCUSSION:

At this meeting we anticipate approving the MSR for the City of Dixon and most likely the MSR for the fire districts in Solano County. As mentioned in August, the MSR's for Resource Conservation Districts and the two water agencies, Rural North Vacaville and Maine Prairie are in progress.

Staff has been working with the Policy Committee to update our fee schedule. Proposed changes were presented to the Policy Committee in August and circulated to the cities for comments. The City Manager's Group has requested a meeting to discuss the changes which is scheduled for later this month. In addition, staff has met with the relocation committee to begin the process of determining whether to renew our lease or find other office space. The staff report and minutes are Agenda Item 7A.

Since our last meeting we have received an application from SID for annexations and detachments. The Certificate of Filing was signed on October 7. It is anticipated the application will be considered by the Commission at its December meeting. In addition we will be receiving an application from a landowner to annex to the City of Fairfield to remedy a failed septic system. The landowner is in the process of gathering documentation. The property is one of the unincorporated areas within the City boundaries.

In addition, staff has been working with other Bay Area LAFCOs and CALAFCO. Solano LAFCO

will be hosting the Bay Area Clerks quarterly meeting later this month. This year staff and three commissioners attended the CALAFCO conference in Ontario. As chair of the Nominating Committee your Executive Officer presided over the election of the new Board of Directors.

Completed

1. Vacaville - Vanden Meadows annexation, sphere update, and MSR.
2. Dixon MSR.
3. Fire District MSR.
4. Assisted CALAFCO with election for Board of Directors.
5. Bay Area Clerks meeting.

In Progress

1. Municipal Service Reviews for 6 fire districts –the DRAFT fire District MSR is available for public comment.
2. Update Fee Schedule.
3. MSR for Rural North Vacaville Water District and Maine Prairie County Water District.
4. MSR for resource conservation districts.
5. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
6. Continue staff collaboration with other Bay Area LAFCO staff.
7. Assist the Auditor with the 2014-15 Audit.
8. SID Annexation / Detachments
 - a. Madison Change of Organization
 - b. TRI-Pointe Homes Change of Organization
 - c. N. Village #6 Change of Organization

To Be Completed

City Applications

1. Vallejo - Vallejo Marine Terminal annexation.
2. Vacaville – Potential annexation of Freese properties.
3. Dixon – Assist the City with the transition from the JPA with SID to other water service provider.
4. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration. The applicant is working on the CEQA analysis.
5. Fairfield – island annexations to sewer district

Special District Applications

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
 - a. King/Wood/Keune Change of Organization
 - b. Dittmer Change of Organization
 - c. Northbay Change of Organization
 - d. Frank Property – Change of Organization
 - e. Singh Property Change of Organization
 - f. A&T Ranches Change of Organization
 - g. ICON Aircraft Change of Organization
3. Investigate consolidation of fire districts.
4. Formation of two County Service Areas - Wood Creek 66 / Green Valley
5. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

6. Complete Municipal Service Review and Sphere of Influence updates for Suisun City, and Vallejo.
7. Complete MSR for Rural North Vacaville Water District and Maine Prairie County Water District.
8. Complete MSR for sewer districts.
9. Peterson Road SOI amendment for Suisun City submitted by landowner.
10. Additional service reviews and sphere updates – see attached schedule.

Administrative

11. Develop FY 2015-16 Budget with input from the County and Cities.
12. Continue staff support for the Commission's committees.
13. Continue to review and update LAFCO policies.
14. Maintain LAFCO website.
15. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
16. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	Complete
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	Complete
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts	2006	2011	1	Complete
Water Districts	2009	2014	1	in progress
Resource Conservation Districts	2006	2011	1	in progress
Sanitation Districts	2007	2012	2	2014-15
Mosquito Abatement	2006	2011	3	2014-15
Reclamation Districts	2009	2014	4	as needed
Cemetery Districts	2012	2017	5	as needed
Recreation Districts	2006	2011	5	as needed

¹Spheres of Influence are updated as necessary.