



## **Solano Local Agency Formation Commission**

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### **Staff Report**

DATE: December 8, 2014  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
SUBJECT: **FY14/15 Work Plan Status Report**

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RECOMMENDATION: The Commission receives the work plan status report.

#### BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan for FY 2014-2015 was developed during the annual budget process.

#### DISCUSSION:

At this meeting we anticipate hearing a presentation on the Draft MSR for Rural North Vacaville Water District and Maine Prairie Water District. The Commission and members of the public will have an opportunity to provide comments. The Draft will then be circulated for 30 days to solicit additional comments. It is anticipated the final MSR will be before the Commission at its February meeting. Work on the Resource Conservation District MSR is continuing. We are told the contractor will submit an administrative draft later this month.

We have delayed the update on our fee schedule as we are reviewing our costs and are working with the City Mangers Group to review the new policy. In addition, staff has met with the personnel committee to address issues related to the revised personnel salary resolution.

We are still processing an application from SID for annexations and detachments. When we receive an application we refer the proposal to interested parties and affected agencies. We have received a request from the City of Vacaville for more time to work out an agreement with SID on landscape irrigation services along the roadways.

In addition we received an application from a landowner to annex to the City of Fairfield to remedy a failed septic system. The property is one of the unincorporated areas within the City boundaries. It is on this agenda for consideration by the Commission.

Staff has also been working with CALAFCO on the Staff Workshop scheduled for April 15-17 in Grass Valley. Solano LAFCO will be participating on the program committee.

Completed

1. Vacaville - Vanden Meadows annexation, sphere update, and MSR.
2. Dixon MSR.
3. Fire District MSR.
4. Assisted CALAFCO with election for Board of Directors.
5. Bay Area Clerks meeting.

In Progress

1. Update Fee Schedule.
2. MSR for Rural North Vacaville Water District and Maine Prairie County Water District – draft available for public comment.
3. MSR for resource conservation districts – Administrative Draft due in December.
4. Continue staff service on CALAFCO subcommittees and assist with staff workshops and conference planning.
5. Continue staff collaboration with other Bay Area LAFCO staff.
6. Assist the Auditor with the 2014-15 Audit – will be meeting with the Auditor’s office in January.
7. Investigate consolidation of fire districts.
8. SID Annexation / Detachments
  - a. Madison Change of Organization
  - b. TRI-Pointe Homes Change of Organization
  - c. N. Village #6 Change of Organization

To Be Completed

**City Applications**

1. Vallejo - Vallejo Marine Terminal annexation.
2. Vacaville – Potential annexation of Freese properties.
3. Dixon – Assist the City with the transition from the JPA with SID to other water service provider.
4. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration. The applicant is working on the CEQA analysis.
5. Fairfield – island annexations
6. Fairfield – detachment of area along I-80

**Special District Applications**

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
  - a. King/Wood/Keune Change of Organization
  - b. Dittmer Change of Organization
  - c. Northbay Change of Organization
  - d. Frank Property – Change of Organization
  - e. Singh Property Change of Organization
  - f. A&T Ranches Change of Organization
  - g. ICON Aircraft Change of Organization
3. Formation of two County Service Areas - Wood Creek 66 / Green Valley
4. Process other changes of organization/reorganization.

**Municipal Service Reviews / Sphere of Influence Updates**

5. Complete Municipal Service Review and Sphere of Influence updates for Suisun City, and Vallejo.
6. Complete sphere update for Rural North Vacaville Water District.
7. Complete MSR for sewer districts.
8. Peterson Road SOI amendment for Suisun City submitted by landowner.
9. Additional service reviews and sphere updates – see attached schedule.

**Administrative**

10. Develop FY 2015-16 Budget with input from the County and Cities.
11. Continue staff support for the Commission's committees.
12. Continue to review and update LAFCO policies.
13. Maintain LAFCO website.
14. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
15. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update<sup>1</sup> Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City	2005	2010	1	2013-14
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
Fairfield	2012	2017	2	2017-18
Dixon <sup>2</sup>	2014	2019	2	MSR complete
Vacaville <sup>2</sup>	2014	2019	2	MSR complete
<u>Special Districts</u>				
Fire Districts <sup>3</sup>	2014	2019	1	MSR Complete
Water Districts	2009	2014	1	in progress
Resource Conservation Districts	2006	2011	1	in progress
Sanitation Districts	2007	2012	2	2014-15
Mosquito Abatement	2006	2011	3	2014-15
Reclamation Districts	2009	2014	4	as needed
Cemetery Districts	2012	2017	5	as needed
Recreation Districts	2006	2011	5	as needed

<sup>1</sup>Spheres of Influence are updated as necessary.

<sup>2</sup>Cities are working on their General Plan updates and SOI will be updated at that time.

<sup>3</sup> Sphere updates needed