



Solano Local Agency Formation Commission

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Staff Report

DATE: February 9, 2015
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
SUBJECT: **FY14/15 Work Plan Status Report**

RECOMMENDATION: The Commission receives the work plan status report.

BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan for FY 2014-2015 was developed during the annual budget process.

DISCUSSION:

At this meeting we anticipate a review and approval of the Final MSR for Rural North Vacaville Water District and Maine Prairie Water District. A presentation on the Draft MSR was heard at the December meeting. The Draft was circulated for 30 days and no additional comments were received. Work on the Resource Conservation District MSR is continuing. We received an administrative draft in late December that is currently being reviewed. We anticipate a presentation of the draft at our April meeting.

We have delayed the update on our fee schedule as we are reviewing our costs and are working with the City Mangers Group to review the new policy. The costs will depend on salary and benefits provided in our personnel salary resolution (PSR). An amended PSR is on today's agenda for approval.

We are still processing an application from SID for annexations and detachments. Typically, when we receive an application we refer the proposal to interested parties and affected agencies. We received a request from the City of Vacaville to work out an agreement with SID on landscape irrigation services along the roadways. As a result of those discussions SID has withdrawn the application. It will be replaced with a new application.

We also processed an application from a landowner to annex to the City of Fairfield to remedy a failed septic system. The annexation was approved at our December meeting. The applicant is in the process of satisfying the conditions of approval so a certificate of completion can be issued.

The Fire Committee met in December to review the outcome of the municipal service review and work with the fire chiefs on going forward with suggestions for improved services. The meeting was attended by representatives from the district and city departments as well as Solano County Office of Emergency Services and members of the public. The fire departments asked LAFCO to facilitate the setting of goals and objectives. Staff began researching the services of a qualified facilitator and establishing a date for the meeting.

The Policy Committee met to review Standard 11. For the most part the standard seems to be working as intended. However there is a wide range of terms for mitigation. The Committee suggested hiring a consultant to provide some guidance to the Commission on setting terms.

Staff has also participated on CALAFCO Staff Workshop program committee. The workshop is scheduled for April 15-17 in Grass Valley.

Completed

1. Vacaville - Vanden Meadows annexation, sphere update, and MSR.
2. Dixon MSR.
3. Fire District MSR.
4. Assisted CALAFCO with election for Board of Directors.
5. Bay Area Clerks meeting.
6. Bay Area Executive Officers meeting.
7. MSR for Rural North Vacaville Water District and Maine Prairie County Water District.
8. Supported Fire and Policy Committee.

In Progress

1. Update Fee Schedule.
2. MSR for resource conservation districts – Administrative Draft in review.

3. Continue staff service on CALAFCO subcommittees and assist with staff workshops and conference planning.
4. Continue staff collaboration with other Bay Area LAFCO staff.
5. Assist the Auditor with the 2014-15 Audit – met with the Auditor’s office in January.
6. Investigate consolidation of fire districts – held Fire Committee meeting in December.
7. Fairfield – detachment of area along I-80 – met with Fairfield staff.
8. SID Annexation / Detachments
 - a. Madison Change of Organization
 - b. TRI-Pointe Homes Change of Organization
 - c. N. Village #6 Change of Organization

To Be Completed

City Applications

1. Vallejo - Vallejo Marine Terminal annexation.
2. Vacaville – Potential annexation of Freese properties.
3. Dixon – Assist the City with the transition from the JPA with SID to other water service provider.
4. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration. The applicant is working on the CEQA analysis.
5. Fairfield – island annexations.

Special District Applications

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
 - a. King/Wood/Keune Change of Organization

- b. Dittmer Change of Organization
 - c. Northbay Change of Organization
 - d. Frank Property – Change of Organization
 - e. Singh Property Change of Organization
 - f. A&T Ranches Change of Organization
 - g. ICON Aircraft Change of Organization
- 3. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
 - 4. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

- 5. Complete Municipal Service Review and Sphere of Influence updates for Suisun City, and Vallejo.
- 6. Complete sphere update for Rural North Vacaville Water District.
- 7. Complete MSR for sewer districts.
- 8. Peterson Road SOI amendment for Suisun City submitted by landowner.
- 9. Additional service reviews and sphere updates – see attached schedule.

Administrative

- 10. Develop FY 2015-16 Budget with input from the County and Cities.
- 11. Continue staff support for the Commission’s committees.
- 12. Continue to review and update LAFCO policies.
- 13. Maintain LAFCO website.
- 14. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
- 15. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City	2005	2010	1	2013-14
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
Fairfield	2012	2017	2	2017-18
Dixon ²	2014	2019	2	MSR complete
Vacaville ²	2014	2019	2	MSR complete
<u>Special Districts</u>				
Fire Districts ³	2014	2019	1	MSR Complete
Water Districts	2009	2014	1	Final Approval
Resource Conservation Districts	2006	2011	1	in progress
Sanitation Districts	2007	2012	2	2014-15
Mosquito Abatement	2006	2011	3	2014-15
Reclamation Districts	2009	2014	4	as needed
Cemetery Districts	2012	2017	5	as needed
Recreation Districts	2006	2011	5	as needed

¹Spheres of Influence are updated as necessary.

²Cities are working on their General Plan updates and SOI will be updated at that time.

³ Sphere updates needed