



## **Solano Local Agency Formation Commission**

675 Texas St. Ste. 6700 • Fairfield, California 94533  
(707) 439-3897 • FAX: (707) 438-1788

### **Staff Report**

DATE: February 9, 2015  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
SUBJECT: CALAFCO Presentation

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Recommendation: That the commission receive a presentation on CALAFCO.

Ms. Pamela Miller Executive Director for CALAFCO and Solano County resident will give the Commission an overview of CALAFCO. In her presentation she will go over the many services provided by our statewide organization and invite Commissioners to the next CALAFCO conference in Sacramento on September 2-4, 2015.

# CALAFCO 101

## An Introduction to The California Association of Local Agency Formation Commissions

### CALAFCO Operations Overview

Prepared for Solano LAFCo  
February 9, 2015

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### Mission

CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and by collaborating with, the public, the legislative and executive branches of state government, and other organizations, for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

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### What is CALAFCO?

- ❖ Nonprofit Corporation in the State of California registered with the Secretary of State
- ❖ State Charity registered with the Attorney General Registry of Charitable Trusts
- ❖ Private Foundation exempt from Federal income tax under section 501 (c)(3)
- ❖ Not subject to public agency laws

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# CALAFCO 101

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### CALAFCO Formation

- ❖ Founded 1971
- ❖ Staff volunteers from member LAFCoS
- ❖ First paid Executive Director in 1998 – 4 in total since then
- ❖ Counsel Clark Alsop CALAFCO Legal Counsel since 1982
- ❖ First CALAFCO office in 2005



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### CALAFCO Membership

- ❖ All 58 statewide LAFCoS are members
- ❖ 5 Gold Associate Members
- ❖ 25 Silver Associate Members



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### CALAFCO Regions

FOUR REGIONS



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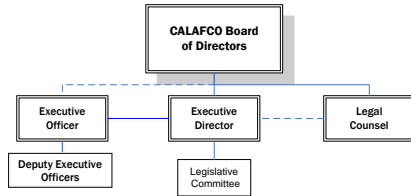
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### CALAFCO Organization



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### CALAFCO Board of Directors

- ❖ 16 Member Board elected annually by the membership (8 each year)
- ❖ 4 from each region
  - ◆ Coastal, Northern, Southern, Central
- ❖ Diverse representation among County-City-Special District-Public members (4 of each)

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### CALAFCO Staff

- ❖ No employees
- ❖ Four contractors
  - ◆ Executive Director (24 hrs/week)
  - ◆ Executive Assistant (10-15 hrs/week)
  - ◆ Legal Counsel (hourly as needed)
  - ◆ Certified Public Accountant (15 hrs/qtr)

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### CALAFCO Staff

#### ❖ Volunteer Staff

- ◆ Executive Officer
- ◆ Deputy Executive Officers (3)
- ◆ Vice Chair, Legislative Committee
- ◆ Legislative Committee
- ◆ Conference and Workshop Host and Program Committees
- ◆ CALAFCO U Committees
- ◆ Special Projects
- ◆ Support for Nominations and Awards Committees

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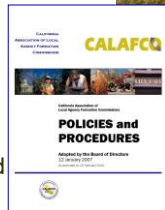
### Operational Policies

#### ❖ In 2007 Board adopted Policy Manual; updated several times

- ◆ Operational clarity
- ◆ In full compliance with IRS Form 990 requirements

#### ❖ Areas include:

- ◆ Organizational structure; Fiscal Management; Operations; Board Operations



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### CALAFCO 2015-2016 Strategic Plan Policy & Legislative Priorities

- ❖ LAFCo purpose & authority
- ❖ Ag and open space protection
- ❖ Orderly growth
- ❖ Viability of Local Services
- ❖ Water availability
  - ❖ Issues of Interest:
    - ◆ Housing
    - ◆ Transportation
    - ◆ Flood Control
    - ◆ Adequate municipal services in inhabited territory

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### 2015 – 2016 Strategic Areas

1. Provide educational forums and professional development opportunities for members
2. Continue to build and maintain strong member LAFCoS and a strong Association
3. Provide value-added and timely resources for members
4. Support and sponsor research which shares work and data from member LAFCoS
5. Serve as a legislative and policy advocate for LAFCoS
6. Increase relationship value for Associate Members

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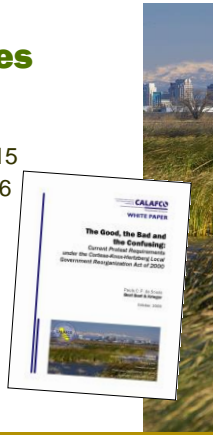
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### Member Services

- ❖ Annual Conference – fall
  - ◆ Sacramento – September 2015
  - ◆ Santa Barbara – October 2016
- ❖ Staff Workshop – spring
  - ◆ Grass Valley – April 2015
  - ◆ Universal City – March 2016
- ❖ CALAFCO U Courses
  - ◆ 2 classes/year
- ❖ Research Papers

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### Member Services

- ❖ Web site – [www.calafco.org](http://www.calafco.org)
  - ◆ 5,500-6,000 visits/week
- ❖ List Serves
  - ◆ EO, Clerks, Counsel, Analysts, Regions
- ❖ The Sphere Annual Report
- ❖ Quarterly Reports
- ❖ Membership Publications
  - ◆ Directories, C-K-H

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### Member Services

- ❖ Legislative Resource
  - ◆ Limit to 20% of contract
  - ◆ Propose and review LAFCo legislation
  - ◆ Testify
  - ◆ Serve on work groups
  - ◆ Coordinate with peer associations
- ❖ LAFCo and Public Resource
  - ◆ 150-200 calls/e-mails per week



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### CALAFCO Thanks Yuba LAFCo

On behalf of myself and the CALAFCO Board of Directors, we thank Solano LAFCo for your long-standing partnership and ongoing support.



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### CALAFCO Contact Info

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