



## **Solano Local Agency Formation Commission**

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### **Staff Report**

DATE: April 13, 2015  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
SUBJECT: **FY 15/16 Proposed Workplan**

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**RECOMMENDATION:** The Commission adopt or adopt with modifications the proposed workplan for FY 15/16.

#### **BACKGROUND:**

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan is used in estimating fee revenues for the annual budget.

#### **DISCUSSION:**

The work plan is divided into four main categories: potential city applications, potential special district applications, service review and sphere of influence updates, and administrative activities. This next year we will focus on developing MOU's for HR services and agricultural mitigation measures with the cities and Solano County. At present HR services were not included in our separation agreement which allows LAFCO to contract with the County or a private sector company for services.

Often the conditions of approval included mitigation for loss of agricultural land. LAFCO has no land use authority but can contract with the cities or the County to impose mitigation. Several cities and the County already have policies in place. We propose to include them in an agreement where the local agency would impose their own mitigation for applications in their jurisdiction that come before LAFCO.

Table 1 shows the proposed schedule for updates to the municipal service reviews and sphere updates. Highest priority is given to cities and districts that will be having projects come before LAFCO in the upcoming fiscal year. LAFCO staff will be assisting the cities with their MSR updates.

### **City Applications**

1. Vallejo - Vallejo Marine Terminal annexation.
2. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The applicant is working on the CEQA analysis.
3. Benicia – Goodyear Rd annexation
4. Fairfield – McGarry Road detachment
5. Fairfield – island annexations
6. Vacaville – Potential annexation of Freese properties.

### **Special District Applications**

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
  - a. Madison/Campus Estates - detachment submitted 2015-01
  - b. King/Wood/Keune Change of Organization –annexation submitted 2015-02
  - c. Frank Property – Change of Organization –annexation submitted 2015-02
  - d. N. Village #6 Change of Organization –annexation submitted 2015-02
  - e. Dittmer Change of Organization
  - f. Northbay Change of Organization
  - g. Singh Property Change of Organization
  - h. A&T Ranches Change of Organization
  - i. ICON Aircraft Change of Organization
  - j. Southtown detachment
3. Solano RCD update SOI and investigate annexation of unserved territory.
4. Rural North Vacaville Water District – Olivas Rd. Annexation
5. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
6. Process other changes of organization/reorganization.

### **Municipal Service Reviews / Sphere of Influence Updates**

7. Vallejo – MSR and SOI update.

8. Rio Vista – MSR and SOI update.
9. Benicia – MSR and SOI update.
10. Suisun City – MSR and SOI update.
11. Vacaville - MSR and SOI update.
12. Complete MSR for sewer districts.
13. Peterson Road SOI amendment for Suisun City submitted by landowner.
14. Additional service reviews and sphere updates – see attached schedule.

**Administrative**

15. Develop FY 2016-17 Budget with input from the County and Cities.
16. Update fee schedule with current salaries and benefits and get input from city managers.
17. MOUs for mitigation measure for agricultural mitigation with County and cities.
18. Complete MOU for HR services.
19. Continue staff support for the Commission’s committees.
20. Continue to review and update LAFCO policies.
21. Maintain LAFCO website.
22. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
23. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update<sup>1</sup> Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City <sup>2</sup>	2005	2010	1	2015-16
Benicia	2005	2010	1	2015-16
Vallejo	2004	2009	1	2015-16
Rio Vista	2006	2011	2	2015-16
Fairfield	2012	2017	3	2017-18
Dixon <sup>2</sup>	2014	2019	3	2018-19
Vacaville <sup>2</sup>	2014	2019	3	2018-19
<u>Special Districts</u>				
Sanitation Districts	2007	2012	2	2015-16
Mosquito Abatement	2006	2011	3	2015-16
Reclamation Districts	2009	2014	4	as needed
Resource Conservation Districts	2015	2020	5	completed 6/15
Fire Districts <sup>3</sup>	2014	2019	5	2018-19
Water Districts <sup>3</sup>	2009	2020	5	2019-20
Cemetery Districts	2012	2017	5	2016-17
Recreation Districts	2006	2011	5	as needed

<sup>1</sup>Spheres of Influence are updated as necessary.

<sup>2</sup>Cities are working on their General Plan updates and SOI will be updated at that time.

<sup>3</sup> Sphere updates needed