



## Solano Local Agency Formation Commission

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### Staff Report

DATE: August 10, 2015  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **MINUTES June 8, 2015**

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#### RECOMMENDATION:

It is recommended the Commission approve the minutes from its June 8, 2015 meeting.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
June 8, 2015 1:30 P.M. BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. CALL TO ORDER

The meeting was called to order at 1:30 pm by Chair Saunderson with a salute to the flag.

2. ROLL CALL

Present: Commissioners Jack Batchelor, Harry Price, John Saunderson, Jim Spring, and John Vasquez. Alternate Commissioners Skip Thomson and Pete Sanchez

Not Present: Alternate Commissioner Nancy Shopay

Staff Present: Elliot Mulberg – Executive Officer, Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

3. Changes and Approval of the Agenda

**(APPROVED)**

Mr. Mulberg advised the Commission the applicant for item 6B (Madison and Campus Estates detachment from SID) is requesting a continuance of the item to the Commission's August meeting.

Commissioner Vasquez moved for approval with the continuance of item 6B, second Commissioner Batchelor. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT ITEMS (Approved)

- A. The Commission approved the minutes from its April 13 meeting.
- B. The Commission approved the bills for April 2015.
- C. The Commission received the status of the workplan for fiscal year 2014-2015.

Commissioner Batchelor moved for approval, second Commissioner Price. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

6. PUBLIC HEARING

A. **Final Budget Fiscal Year 2015-2016 (Approved Res 15-04, 15-05, 15-06)**

Mr. Mulberg presented the staff report and recommended amending the Commission's bylaws, transferring funds from the Commission's reserves, and adopting the 2015-2016 Final Budget.

Commissioner Spering directed staff to include a percentage change column to the Final Budget. Commissioner Vasquez moved for approval of staff's recommendation, second Commissioner Batchelor (the motion was approved 5-0 by roll call vote)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none

ABSENT: none  
ABSTAIN: none

**B. File 2015-01 Madison – Water Works Lane and Campus Estates subdivision detachment from the Solano Irrigation District. (Continued)**

The item was continued to the August meeting at the request of the applicant.

7. OTHER BUSINESS

**A. Audit for Fiscal Years for the period ending June 30, 2013 and 2014. (Approved)**

The Commission received the financial audits for 2013 and 2014. Kirk Starkey, Audit Manager with the Solano County Auditor Controller’s Office addressed the Commission. The Commission directed staff to develop a leave request form. Commissioner Spering moved for approval, second Commissioner Price. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**B. File 2014-09 Final Municipal Service Review Resource Conservation Districts (Approved Res 15-07)**

Mr. Mulberg presented the staff report and proposed resolution. Commissioner Batchelor moved for approval of the final municipal service reviews for the Dixon, Solano, and Suisun Resource Conservation Districts, second Commissioner Price. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**C. Chair and Vice-Chair Appointments for FY 2015-2016. (Approved)**

Commissioner Spering moved to nominate Commissioner Saunderson as Chair and Commissioner Vasquez as Vice-Chair, second Commissioner Batchelor. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**D. Committee Appointments for FY 2015-2016.**

**(Approved)**

The Chair appointed the Committee members for FY 2015-2016 to have the same membership as FY 2014-2015 and include Alternate Commissioner Sanchez to the Finance Committee. The Commission directed staff to set dates and times for each Committee meeting. Two Committee members must be present to hold a meeting. Commissioner Batchelor moved for approval, second Commissioner Vasquez. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**E. Meeting Schedule for FY 2015-2016.**

**(Approved)**

The Executive Officer presented the staff report and recommended adoption of the Commission's meeting schedule. Commissioner Vasquez moved for approval, second Commissioner Price. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**F. Nominations for the CALAFCO Board of Directors.**

**(Approved)**

Commissioner Spering nominated Commissioner Price to run as the Coastal Region City Member for the CALAFCO Board of Directors and as the Voting Delegate for the CALAFCO Business Meeting at the annual conference and Alternate Commissioner Thomson as the Alternate Voting Delegate. The motion was seconded by Chair Saunderson. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**G. The Commission received the Legislative Update.**

**(Approved)**

*(This item was continued from the Commission's April 13 Agenda.)*

The Executive Officer reviewed the April legislative update and the Legislation Committee's recommendations to adopt a legislative platform and a policy for responding to requests for support/oppose letters. Commissioner Saunderson moved approval of the Legislation Committee's recommendations. The motion was seconded by Commissioner Spering. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

**H. The Commission received the Executive Officer's report.**

**(Information)**

8. COMMITTEE REPORTS

(Information)

Legislation Committee – see Item 7G

9. CORRESPONDENCE

10. COMMISSIONER COMMENTS

There were no Commissioner comments.

11. ADJOURNMENT

Submitted by,



Elliot Mulberg  
Executive Officer