



Solano Local Agency Formation Commission

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Staff Report

DATE: August 10, 2015
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
SUBJECT: **FY15/16 Work Plan Status Report**

RECOMMENDATION: The Commission receives the work plan status report.

BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan for FY 2015-2016 was developed during the annual budget process.

DISCUSSION:

As we begin the new fiscal year we have already completed analysis for several SID annexations and detachments. The Madison/Campus Estates detachment was continued from the June meeting. Since June SID has requested that we defer action on Campus Estates detachment. The annexation of the King/Wood/Keune properties and the Frank property are before the Commission today.

In looking ahead we have begun processing the Rural North Vacaville Water District sphere of influence update and the Welch Property annexation to Rural North Vacaville. The boundaries for the SOI update are being reviewed for accuracy between with the assessor maps, the County Public Works map, and the applicant's map. Once all the discrepancies are clarified the analysis can be completed and brought to the Commission for their consideration. The Welch property has an application before the County to subdivide the property. It is anticipated the CEQA analysis used for the subdivision will be sufficient for the District annexation. Once that is complete, the application can move forward.

Staff has prepared a draft MOU with County Human Resources for HR services for the coming year. We anticipate HR will provide advice on HR issues, the MOU also provides for a proposal for any recruitments should that be necessary.

Staff met with planning staff from Suisun City to begin working on their Municipal Service Review. Suisun City recently completed its general plan update and will be looking to update its sphere. A current MSR is required for that process. Staff will be assisting Suisun City with the MSR to help achieve a draft by December.

Completed

1. SID Annexation / Detachments
 - a. Madison/Campus Estates - detachment continued from June 2015 meeting
 - b. King/Wood/Keune Change of Organization – August 10, 2015 agenda
 - c. Frank Property – Change of Organization – August 10, 2015 agenda

In Progress

1. Rural North Vacaville WD Sphere update – verifying boundary with GIS.
2. Rural North Vacaville WD Welch Property Annexation.
3. MSR update for Suisun City.
4. MSR update for Vallejo.
5. Complete MOU for HR services.
6. CALAFCO Nomination Committee – will conduct the board of directors election

To Be Completed

City Applications

1. Vallejo - Vallejo Marine Terminal annexation.
2. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The applicant is working on the CEQA analysis.
3. Benicia – Goodyear Rd annexation
4. Fairfield – McGarry Road detachment
5. Fairfield – island annexations
6. Vacaville – Potential annexation of Freese properties.

Special District Applications

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
 - a. N. Village #6 Change of Organization –annexation submitted 2015-02
 - b. Dittmer Change of Organization
 - c. Northbay Change of Organization
 - d. Singh Property Change of Organization
 - e. A&T Ranches Change of Organization
 - f. ICON Aircraft Change of Organization
 - g. Southtown detachment
3. Solano RCD update SOI and investigate annexation of unserved territory.
4. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
5. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

6. Vallejo – MSR and SOI update.
7. Rio Vista – MSR and SOI update.
8. Benicia – MSR and SOI update.
9. Vacaville - MSR and SOI update.
10. Complete MSR for sewer districts.
11. Peterson Road SOI amendment for Suisun City submitted by landowner.
12. Additional service reviews and sphere updates – see attached schedule.

Administrative

1. Update fee schedule with current salaries and benefits and get input from city managers.
2. MOUs for mitigation measure for agricultural mitigation with County and cities.

3. Continue staff support for the Commission's committees.
4. Continue to review and update LAFCO policies.
5. Maintain LAFCO website.
6. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
7. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City	2005	2010	1	in progress
Rio Vista	2006	2011	2	2015-16
Benicia	2005	2010	2	2015-16
Vallejo	2004	2009	2	In progress
Fairfield	2012	2017	2	2017-18
Dixon ²	2014	2019	2	MSR complete
Vacaville ²	2014	2019	2	MSR complete
<u>Special Districts</u>				
Sanitation Districts	2007	2012	2	2015-16
Mosquito Abatement	2006	2011	3	2015-16
Reclamation Districts	2009	2014	4	as needed
Recreation Districts	2006	2011	5	as needed
Cemetery Districts	2012	2017	5	as needed
Fire Districts ³	2014	2019	1	MSR Complete
Water Districts	2009	2020	1	MSR Complete
Resource Conservation Districts	2006	2020	1	MSR Complete

¹Spheres of Influence are updated as necessary.

²Cities are working on their General Plan updates and SOI will be updated at that time.

³ Sphere updates needed