



## **Solano Local Agency Formation Commission**

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### **Staff Report**

DATE: December 14, 2015  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
SUBJECT: **FY15/16 Work Plan Status Report**

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**RECOMMENDATION:** The Commission receives the work plan status report.

**BACKGROUND:**

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan for FY 2015-2016 was developed during the annual budget process.

**DISCUSSION:**

As we continue our progress to complete the projects identified in our workplan we can report progress on the updates to the MSR for the cities of Suisun City and Benicia. LAFCO staff is working with staff from Suisun City and Benicia to share the workload by assuming responsibility for five of the seven chapters in the MSR. We have encouraged city staff to develop the sections on present and planned capacity and the financial sections since they have that information. The City of Suisun City will be updating their sphere and Benicia is working on annexations that will be coming before the Commission.

The City of Vallejo had been anticipating an annexation but that is no longer the case. LAFCO staff has encouraged Vallejo staff to update the MSR whether or not the annexation was going to go forward.

With regard to SID projects the detachment of the Vanden Meadows area is on the December 14 agenda for the Commission's consideration. Also on the agenda is annexation of the Welch property to Rural North Vacaville Water District. While LAFCO was processing the annexation the landowner applied to the County for a lot split. In order to process the lot split the property needed to be in the RNVWD to be sure there was a supply of water. County staff assisted LAFCO staff with the initial study and negative declaration. The negative declaration was

circulated for 21 days and no comments were received.

We are processing an application for the detachment of a section of McGary Rd. from the City of Fairfield. The detachment is part of an agreement between the City and the County whereby the City would oversee repairs needed as a result of the landslide on Red Top Road. Once repairs were complete the County would resume road maintenance responsibilities. One of the issues raised is emergency services to that section of Interstate 80 and McGary Rd. The City and the Cordelia Fire Protection District have an automatic aid agreement. However in order to maintain that agreement primary responsibility needs to be shifted to the District. Staff is working with the applicant and the district to resolve that issue so the detachment can go forward.

In looking ahead we have begun processing the Rural North Vacaville Water District (RNVWD) sphere of influence update. The boundaries for the SOI update are being reviewed for consistency between with the assessor maps, the County Public Works map, and the applicant's map. Once all the discrepancies are clarified the analysis can move forward.

Staff has executed the MOU with County Human Resources for HR services for the coming year. The MOU specifies HR will provide advice on HR issues. The MOU also states that HR will provide a proposal for any recruitment should that be necessary.

Staff continues to support CALAFCO. At the November 13 CALAFCO Board of Directors meeting Michelle McIntyre was appointed as one of the alternates to the CALAFCO Legislation Committee. In addition the Executive Officer was requested by CALAFCO to assist CSDA with a guide to district formation.

There is also a new category in this report. There are several projects which have been listed on the adopted work plan, but for whatever reasons are no longer under consideration by a district or a city. They are included for the sake of continuity.

### Completed

1. SID Annexation / Detachments.
  - a. Madison - detachment
  - b. King/Wood/Keune Change of Organization – annexation
  - c. Frank Property – Change of Organization –annexation
  - d. Southtown and Vanden Meadows - detachment
2. Rural North Vacaville Water District Welch Property Annexation.
3. SOI updates for Dixon RCD and Suisun RCD.
4. SOI update for Maine Prairie Water District.

5. MOU for HR services.
6. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
  - a. CALAFCO Nomination Committee
  - b. District Formation Handbook
  - c. Alternate to Legislative Committee

In Progress

1. Rural North Vacaville Water District Sphere update – verifying boundary with GIS.
2. Fairfield – McGary Road detachment.
3. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration. The applicant is working on the CEQA analysis.
4. MSR update for Suisun City.
5. MSR and SOI update for Benicia.
6. MSR and SOI update for Vallejo.
7. Continue to review and update LAFCO policies.
8. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.

To Be Completed

**City Applications**

1. Benicia – Goodyear Rd annexation.
2. Vacaville – Roberts Ranch.

**Special District Applications**

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
  - a. N. Village #6 Change of Organization

- b. Dittmer Change of Organization
  - c. Northbay Change of Organization
  - d. Singh Property Change of Organization
  - e. A&T Ranches Change of Organization
  - f. ICON Aircraft Change of Organization
3. Solano RCD update SOI and investigate annexation of unserved territory.
  4. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
  5. Process other changes of organization/reorganization.

### **Municipal Service Reviews / Sphere of Influence Updates**

1. Rio Vista – MSR and SOI update.
2. Vacaville - MSR and SOI update.
3. Complete MSR for sewer districts.
4. Additional service reviews and sphere updates – see attached schedule.

### **Administrative**

1. Update fee schedule with current salaries and benefits and get input from city managers.
2. MOUs for mitigation measure for agricultural mitigation with County and cities.
3. Continue staff support for the Commission’s committees.
4. Maintain LAFCO website.
5. Continue staff collaboration with other Bay Area LAFCO staff.

### **No Longer Being Considered**

1. Vallejo - Vallejo Marine Terminal annexation.
2. Fairfield – island annexations.
3. Peterson Road SOI amendment for Suisun City submitted by landowner.
4. Vacaville – Potential annexation of Freese properties.

Table 1: Municipal Service Review and Sphere of Influence Update<sup>1</sup> Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City <sup>2</sup>	2005	2010	1	in progress
Rio Vista	2006	2011	2	2015-16
Benicia	2005	2010	2	in progress
Vallejo	2004	2009	2	on hold
Fairfield	2012	2017	2	2017-18
Dixon <sup>2</sup>	2014	2019	2	MSR complete
Vacaville <sup>2</sup>	2014	2019	2	MSR complete
<u>Special Districts</u>				
Sanitation Districts	2007	2012	2	2015-16
Mosquito Abatement	2006	2011	3	2015-16
Reclamation Districts	2009	2014	4	as needed
Recreation Districts	2006	2011	5	as needed
Cemetery Districts	2012	2017	5	as needed
Fire Districts <sup>3</sup>	2014	2019	1	MSR Complete
Water Districts	2009	2020	1	MSR Complete
Resource Conservation Districts	2006	2020	1	MSR Complete

<sup>1</sup>Spheres of Influence are updated as necessary.

<sup>2</sup>Cities are working on their General Plan updates and SOI will be updated at that time.

<sup>3</sup> Sphere updates needed