



Solano Local Agency Formation Commission

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(707) 439-3897 • FAX: (707) 438-1788

Finance Committee

Members: Commissioner Batchelor, Commissioner Spering, Commissioner Vasquez, Commissioner Sanchez

Minutes

January 28, 2016

1:30 pm

675 Texas St. Suite 6700

Fairfield, CA 94533

The meeting was called to order at 1:30 pm. All members were present. Michelle Heppner from County Exec's office was also in attendance along with Michelle McIntyre LAFCO Analyst.

1. Communications from the public.

There were no communications from the public.

2. Mid-year budget review

The Committee reviewed the mid-year budget projections. There was a question about why the fund balance and the reserves were not posted. As of January 5, 2016 the reserves were \$78,898 and the available fund balance was \$40,271.19. Staff was directed to revise the spreadsheet to include those figures. There was also a question about unfunded liabilities and whether the fund balance should be used for that purpose or refunded to the contributing agencies.

The Committee was asked if the mid-year budget was of sufficient concern to have it included as the only item on a February LAFCO agenda. The Committee thought it might be useful to have a March LAFCO meeting and piggyback the Finance Committee meeting with that. The FY 16/17 budget would be discussed at that time with the preliminary budget ready for the April LAFCO meeting.

Commissioners

John Saunderson, Chair • John Vasquez, Vice-Chair
Harry Price • Jim Spering • Jack Batchelor

Alternate Commissioners

Skip Thomson • Nancy Shopay • Pete Sanchez

Staff

Elliot Mulberg, Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel

3. Financial and Payroll services

A discussion took place about issues LAFCO had with the Auditor's office with regard to financial and payroll services. After discussion it was determined that LAFCO should go with another service provider and that it should be another municipal agency. The City of Vacaville had submitted a proposal and the Committee requested they provide a draft agreement. The Committee also requested a report detailing issues with the Auditor's office providing service and a copy of the MOU with the Auditor. The item on changing service providers would be on the March agenda. This would allow LAFCO to provide its 90 day notice should the Commission agree to the change.

The meeting was adjourned at 2:35 pm.

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