



## Solano Local Agency Formation Commission

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### Staff Report

DATE: April 11, 2016  
TO: Local Agency Formation Commission  
FROM: Elliot Mulberg, Executive Officer  
Michelle McIntyre, Analyst  
SUBJECT: **Minutes March 21 and 29, 2016**

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### RECOMMENDATION:

It is recommended the Commission approve the minutes from its meetings on March 21 and 29, 2016.

MINUTES OF THE  
SOLANO LOCAL AGENCY FORMATION COMMISSION  
MARCH 21, 2015 1:30 P.M. BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. CALL TO ORDER

The meeting was called to order at 1:30 pm by Chair Saunderson with a salute to the flag.

2. ROLL CALL

Present: Commissioners: Jack Batchelor, Harry Price, Jim Spring, John Vasquez, and John Saunderson  
Alternate Commissioners: Pete Sanchez and Nancy Shopay

Not Present: Alternate Commissioner Skip Thomson

Staff Present: Elliot Mulberg – Executive Officer, Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

3. Changes and Approval of the Agenda

**(Approved)**

Staff requested continuance of 6B to allow time to address comments from affected agencies. Commissioner Vasquez moved to continue 6B, second Commissioner Batchelor. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT ITEMS

**(APPROVED)**

- A. The Commission will consider approval of the minutes from its December 14, 2015 meeting.
- B. The Commission will receive the status of the work plan for fiscal year 2015-2016.
- C. The Commission will receive the legislative update.
- D. The Commission will consider approval of the bills for December 2015-February 2016.
- E. The Commission will receive the mid-year budget report for fiscal year 2015-2016.

Commissioner Batchelor moved for approval, second Commissioner Vasquez. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

6. PUBLIC HEARING

- A. Cordelia Fire Protection SOI Update

**(Approved Res 16-01)**

Staff presented the staff report and recommended approval of the Cordelia FPD sphere of influence update and the notice of exemption as required by the CEQA. Commissioner Spering directed staff to review for duplicated services for the next round of municipal services review for the fire districts. Commissioner Batchelor moved for approval, second Commissioner Vasquez. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none

ABSTAIN: none

- B. Rural North Vacaville SOI Update  
Item continued.

7. OTHER BUSINESS

- A. Contract for financial services. **(Continue)**

Commissioner Vasquez moved to send the matter back to the Finance Committee and for the Finance Committee to meet with the Auditor Controller, second Commissioner Batchelor. (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

- B. Contract for wastewater municipal service review. **(Approved)**

Mr. Mulberg recommended the Commission enter into a contract with SWALE, Inc. to prepare a municipal service review for the Fairfield/Suisun Sewer District and the Vallejo Sanitation and Flood Control District. Commissioner Spering moved for approval, second Commissioner Price (Approved 5-0)

AYES: Batchelor, Price, Spering, Vasquez, and Saunderson  
NOES: none  
ABSENT: none  
ABSTAIN: none

- C. Executive Officer's Report **(Information)**

8. COMMITTEE UPDATES: **(Information)**

- A. Finance Committee  
B. Legislative Committee

9. COMMISSIONER COMMENTS

There were no comments.

10. ADJOURNMENT

The meeting was adjourned at 2:20 pm.

Submitted by,

A handwritten signature in blue ink, appearing to read "Elliot Mulberg". The signature is fluid and cursive, with the first name "Elliot" and last name "Mulberg" clearly distinguishable.

Elliot Mulberg  
Executive Officer