



Solano Local Agency Formation Commission

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Staff Report

DATE: April 11, 2016
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
SUBJECT: **FY 16/17 Work Plan Status Report**

RECOMMENDATION: The Commission adopt or adopt with modifications the proposed workplan for FY 16/17.

BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan is used in estimating fee revenues for the annual budget.

DISCUSSION:

The work plan is divided into four main categories: potential city applications, potential special district applications, service review and sphere of influence updates, and administrative activities. There are six potential city applications and a similar number of special district applications. Annexations to Vacaville are anticipated to include the Roberts Ranch project and in Suisun City the potential annexation of the logistics center and the Mt. Cavalry Baptist Church. Special district applications will include several changes of organizations for SID and a potential annexation to the Solano Resource Conservation District.

We are looking forward to updating the MSRs for four cities: Benicia, Vallejo, Rio Vista, and Vacaville. We have been assisting the cities by providing all but the sections on capacity and the financial ability to provide services, since those sections are more readily available from city staff. In addition we plan to update the spheres for the fire districts and complete the service review for Sanitation Districts and recreation districts.

Administratively, staff is proposing to focus on working with the Commission's Policy Committee on updating several existing policies that are severely out of date. We are hoping to focus our efforts on updating the purchasing, personnel, standards/application, fee

schedule, and by-laws. In addition, we are planning to work with the cities and County in establishing a MOU for agricultural lands mitigation. We will also be also working with special districts to assist in the formation of a Solano County chapter of the California Special District Association.

Table 1 shows the proposed schedule for updates to the municipal service reviews and sphere updates. Highest priority is given to cities and districts that will be having projects come before LAFCO in the upcoming fiscal year.

City Applications

1. Benicia – Goodyear Rd annexation.
2. Suisun City- Logistics Center Annexation
3. Suisun City- Mt. Cavalry Baptist Church Annexation
4. Vacaville – Robert’s Ranch
5. Vacaville – Eldridge Property Island Annexation
6. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration.

Special District Applications

1. Other Solano Irrigation District annexations and detachments.
 - Annexation No. 2014-203, Dittmer property
 - Annexation No. 2014-204, North Cordelia area
 - Annexation No. 2014-205, North Village #6 (originally submitted as 2014-214)
 - Annexation No. 2016-208, Catherine Johnson property
 - Detachment No. 2015-304, AM/PM Gas Station-Store
 - Detachment No. 2015-305, Brighton Landing Phase 2, (lots 7 and 8)
 - Detachment No. 2014-302, Campus Estates
2. Solano RCD update SOI and investigate annexation of unserved territory.
3. Formation of two County Service Areas - Wood Creek 60 / Green Valley.
4. Formation of a county-wide recreation and open space district.
5. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

1. Benicia – MSR and SOI update.
2. Rio Vista – MSR and SOI update.
3. Vacaville - MSR and SOI update.
4. Vallejo -MSR and SOI update for Vallejo.
5. Fire Districts – SOI updates
6. Sanitation Districts – MSR and SOI updates
7. Additional service reviews and sphere updates – see attached schedule.

Administrative

1. Work with Policy Committee to amend existing LAFCO Policies including: Purchasing, Personnel, Standards and Application, Fee Deposit, and By-laws.
2. Establish MOUs for agricultural mitigation with County and cities.
3. Continue staff support for the Commission’s committees.
4. Maintain LAFCO website.
5. Continue staff collaboration with other Bay Area LAFCO staff.
6. Continue staff service on CALAFCO Legislative Committee as well as assist with staff workshops and conference planning.
7. Assist special districts in forming a local CSDA chapter.

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City	2016	2021	1	MSR complete
Vacaville ¹	2014	2016	1	2016-17
Benicia	2005	2010	1	in progress
Vallejo	2004	2009	1	on hold
Rio Vista	2006	2011	2	2016-17
Fairfield	2012	2017	2	2017-18
Dixon ¹	2014	2019	2	MSR complete
<u>Special Districts</u>				
Sanitation Districts	2006	2011	2	in progress
Recreation Districts	2006	2016	1	2016-17
Cemetery Districts	2012	2017	2	2016-17
Mosquito Abatement	2006	2011	3	2017-18
Reclamation Districts	2009	2014	4	as needed
Fire Districts ²	2014	2019	1	MSR Complete
Water Districts	2009	2020	1	MSR Complete
Resource Conservation Districts	2006	2020	1	MSR Complete

¹ Cities are working on their General Plan updates and SOI will be updated at that time.

² Sphere updates needed