



Solano Local Agency Formation Commission

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Staff Report

DATE: June 13, 2016
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
SUBJECT: **FY15/16 Work Plan Status Report**

RECOMMENDATION: The Commission receives the work plan status report.

BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan for FY 2015-2016 was developed during the annual budget process.

DISCUSSION:

LAFCO staff is working with the city staff of Suisun City and Benicia to complete an updated MSR. At our last meeting we received a draft for the Suisun City MSR and it has been circulated. Comments received will be incorporated into the final draft.

We are also working with planning staff at Benicia to complete their MSR. As with Suisun we offered to write all but the sections on capacity of facilities and the financial ability to provide service. We recently received the two draft sections and are working to complete the rest of the document. Our goal is for a draft to be ready for the Commission to review in August.

As discussed earlier we have completed the analysis for the detachment of McGary Road from the City of Fairfield. The detachment is part of an agreement between the City and the County whereby the City would oversee repairs needed as a result of the landslide on Red Top Road. Once repairs were complete the County would resume road maintenance responsibilities. One of the issues raised is who would provide emergency services to that section of Interstate 80 and McGary Rd. The City and the Cordelia Fire Protection District have an automatic aid agreement. However in order to maintain that agreement primary responsibility needs to be shifted to the District. Both the City and the District have agreed in principle to the new

automatic aid agreement. The document needs approval by the Board of Cordelia Fire Protection District and may need final approval by the Fairfield City Council to complete the reorganization.

At the March 21 meeting the Commission authorized the Executive Officer to enter into an agreement with SWALE Inc. for the completion of the MSR for Solano County's two sewer districts, Fairfield-Suisun Sewer District and the Greater Vallejo Sanitation and Flood Control District. We have executed the contract and held our kickoff meeting on May 3. It is anticipated the MSR will be completed by the end of the calendar year.

In addition we have begun a review of the fee schedule and the agricultural land mitigation MOU. The review had been postponed until the issues regarding analyst compensation had been resolved. We began the development of the MOU by meeting with the Solano Land Trust and discussing policies with Vacaville and Dixon.

This is the final update for the FY 15/16 workplan. In summary we have completed 15 projects this year while eight more are continuing to next fiscal year. Some projects have been abandoned and are no longer being considered and some are waiting on applications from districts, cities, or the County.

Completed

1. SID Annexation / Detachments.
 - a. Madison - detachment
 - b. King/Wood/Keune Change of Organization – annexation
 - c. Frank Property – Change of Organization –annexation
 - d. Southtown and Vanden Meadows – detachment
 - e. Brighton Landing Phase 1 - detachment
2. Rural North Vacaville Water District Welch Property Annexation.
3. SOI updates for Dixon RCD and Suisun RCD.
4. SOI update for Maine Prairie Water District.
5. SOI update for Cordelia Fire Protection District.
6. Rural North Vacaville Water District Sphere update.
7. MOU for HR services.
8. MSR update for Suisun City – Final approval set for June meeting.

9. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
 - a. CALAFCO Nomination Committee
 - b. District Formation Handbook
 - c. Alternate to Legislative Committee

In Progress

1. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The applicant is working on the CEQA analysis.
2. Fairfield – McGary Road detachment - awaiting approval of auto aide agreement by Cordelia Fire Protection District.
3. MSR and SOI update for Benicia – Draft at August 2016 meeting.
4. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
5. Complete MSR for sewer districts – Consultant selected and under contract began work in May.
6. MOUs for mitigation measure for agricultural mitigation with County and cities.
7. Update fee schedule with current salaries and benefits.
8. Continue to review and update LAFCO policies.

To Be Completed

City Applications

1. Vacaville – Roberts Ranch.

Special District Applications

1. Solano RCD update SOI and investigate annexation of unserved territory.
2. Formation of two County Service Areas - Wood Creek 60 / Green Valley.
3. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

1. Rio Vista – MSR and SOI update.

2. Vacaville - MSR and SOI update.
3. Additional service reviews and sphere updates – see attached schedule.

Administrative

1. Continue staff support for the Commission's committees.
2. Maintain LAFCO website.
3. Continue staff collaboration with other Bay Area LAFCO staff.

No Longer Being Considered

1. Benicia – Goodyear Rd annexation – City hasn't heard from developer in a while.
2. Vallejo - Vallejo Marine Terminal annexation.
3. MSR and SOI update for Vallejo.
4. Fairfield – island annexations.
5. Peterson Road SOI amendment for Suisun City submitted by landowner.
6. Vacaville – Potential annexation of Freese properties.
7. SID Reorganizations
 - a. N. Village #6 Change of Organization - postponed to FY16/17
 - b. Dittmer Change of Organization – postponed to FY16/17
 - c. Northbay Change of Organization - FY 16-17
 - d. Singh Property Change of Organization
 - e. A&T Ranches Change of Organization
 - f. ICON Aircraft Change of Organization

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Suisun City ¹	2005	2010	1	in progress
Rio Vista	2006	2011	2	2015-16
Benicia	2005	2010	2	in progress
Vallejo	2004	2009	2	on hold
Fairfield	2012	2017	2	2017-18
Dixon ²	2014	2019	2	MSR complete
Vacaville	2014	2019	2	MSR complete
<u>Special Districts</u>				
Sanitation Districts	2006	2011	2	in progress
Mosquito Abatement	2006	2011	3	2015-16
Reclamation Districts	2009	2014	4	as needed
Recreation Districts	2006	2011	5	as needed
Cemetery Districts	2012	2017	5	as needed
Fire Districts ¹	2014	2019	1	MSR Complete
Water Districts	2009	2020	1	MSR Complete
Resource Conservation Districts	2006	2020	1	MSR Complete

¹Spheres of Influence are updated as necessary.

²Cities are working on their General Plan updates and SOI will be updated at that time.