



Solano Local Agency Formation Commission

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Staff Report

DATE: October 17, 2016
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
Michelle McIntyre, Analyst
SUBJECT: **Minutes August 8, 2016**

RECOMMENDATION:

It is recommended the Commission approve the minutes from its August 8, 2016 meeting.

MINUTES OF THE
SOLANO LOCAL AGENCY FORMATION COMMISSION
August 8, 2016 1:30 P.M. BOARD OF SUPERVISORS' CHAMBERS
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. **CALL TO ORDER**

The meeting was called to order at 1:30 pm by Chair Saunderson with a salute to the flag.

2. **ROLL CALL**

Present: Commissioners: Jack Batchelor, Harry Price, John Saunderson, Jim Spering, and John Vasquez.
Alternate Commissioners: Pete Sanchez, Nancy Shopay, and Skip Thomson

Not Present: All Commissioners were present

Staff Present: Elliot Mulberg – Executive Officer, Scott Browne – Legal Counsel, and Michelle McIntyre – Analyst

3. CHANGES AND APPROVAL OF THE AGENDA

(Approved)

Commissioner Vasquez moved for approval of the agenda, second Commissioner Price. The motion was approved with the following votes:

AYES: Batchelor, Price, Saunderson, Spering, and Vasquez
NOES: none
ABSENT: none
ABSTAIN: none

4. PUBLIC COMMENTS

The Chair opened the item for public comments. There were no public comments.

5. CONSENT ITEMS

(Approved)

- A. The Commission approved the minutes from its meetings on June 13, 2016.
- B. The Commission received the status of the workplan for fiscal year 2016-2017.
- C. The Commission approved the financial reports from May 2016.
- D. The Commission received the legislative update report.

Commissioner Price moved to approve the consent items, second Commissioner Vasquez. The motion was approved with the following votes:

AYES: Batchelor, Price, Saunderson, Spering, and Vasquez
NOES: none
ABSENT: none
ABSTAIN: none

6. PUBLIC HEARING

2015-12 McGary Road Reorganization

(Rescheduled)

The item was rescheduled to the Commission's October 17, 2016 meeting. The Chair invited the public to speak on the item, however; no one from the public spoke.

7. OTHER BUSINESS

- A. The Commission amended the Deposit/Fee Schedule

(Approved Res 16-06)

Michelle McIntyre presented the staff report. Commissioner Batchelor moved to approve the Deposit/Fee Schedule, second Commissioner Price. The motion was approved with the following votes:

AYES: Batchelor, Price, Saunderson, Spering, and Vasquez

NOES: none
 ABSENT: none
 ABSTAIN: none

- B. The Commission amended the Purchasing Policy. **(Approved Res 16-07)**

Elliot Mulberg presented the staff report. Commissioner Price moved to approve the Purchasing Policy, second Commissioner Batchelor. The motion was approved with the following votes:

AYES: Batchelor, Price, Saunderson, Spering, and Vasquez
 NOES: none
 ABSENT: none
 ABSTAIN: none

- C. The Commission amended the Leave Accrual Policy. **(Approved Res 16-08)**

Elliot Mulberg presented the staff report. Commissioner Batchelor moved to approve the amended Leave Accrual Policy, second Commissioner Price. The motion was approved with the following votes:

AYES: Batchelor, Price, Saunderson, Spering, and Vasquez
 NOES: none
 ABSENT: none
 ABSTAIN: none

- D. The Commission will receive a presentation on county islands. **(No Action)**

Elliot Mulberg presented the staff report. Commissioner Spering requested staff create a list to prioritize the islands.

- E. The Commission will appoint a voting/alternate voting delegate and nominate a county commissioner interested in serving on the CALAFCO Board. **(Approved)**

Commissioner Spering moved to appoint Commissioner Price as the CALAFCO voting delegate and Alternate Commissioner Thomson as the alternate voting delegate, second Commissioner Batchelor. The motion was approved with the following votes:

AYES: Batchelor, Price, Saunderson, Spering, and Vasquez
 NOES: none
 ABSENT: none
 ABSTAIN: none

F. The Commission received the Executive Officer's report. **(No Action)**

8. COMMITTEE REPORTS

A. Policy Committee **(No Action)**

B. Personnel Committee **(No Action)**

The Executive Officer presented the staff report.

9. CORRESPONDENCE **(No Action)**

The Commission received correspondence from the Cordelia Fire Protection District which was their response to the Solano County Grand Jury Report. The Commission also received a copy of a letter from the City of Rio Vista about working with the Montezuma Fire Protection District in their search for a new Fire Chief.

10. COMMISSIONER COMMENTS

There were no Commissioner Comments.

11. CLOSED SESSION

Appointment –Title: Executive Officer

Performance Evaluation – Title: Executive Officer

The Commission entered into closed session at 2:10. The Chair opened the hearing at 2:35.

The Chair reported that the Commission voted to extend the Executive Officer's contract to the end of the calendar year and change the terms of the contract to increase the Executive's maximum hours from 100 hours per month to 112 hours.

12. ADJOURNMENT

The Chair adjourned the meeting at 2:35.

Submitted by,



Elliot Mulberg
Executive Officer