



Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 945343
(707) 439-3897 • FAX: (707) 438-1788

Staff Report

DATE: December 12, 2016
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Executive Officer
SUBJECT: Public Member Recruitment Update

Recommendation: That the commission appoint an ad-hoc committee consisting of a city member and a county member to review and recommend candidates for the vacant Public Member position.

Background:

Solano LAFCO is a five member commission consisting of two county members from the Board of Supervisors, two city members who are mayors of cities in Solano County, and one public member. Each class of member has an alternate. On Solano LAFCO alternate members are invited to participate in the discussion but may not vote unless the regular member is absent or is disqualified from voting on a proposal.

On November 21, 2016 the public member resigned his position on Solano LAFCO thus creating a vacancy for the public member seat. According to government code section 56331 "If the office of a regular public member becomes vacant, the alternate member may serve and vote in place of the former regular public member until the appointment and qualification of a regular public member to fill the vacancy."

GC 56325(c) states the public member and the alternate public member shall be subject to the affirmative vote of at least one of the members appointed by each of the other appointing authorities. Whenever a vacancy occurs the commission shall cause a notice of the vacancy to be posted on a bulletin board outside the meeting location. A copy of the notice shall be sent to the secretary or clerk of the legislative body of each local agency within the county. Final appointment may not be made for at least 21 days after posting the notice.

Solano LAFCO bylaws also offer some guidance. Section 4 the regular public member and alternate public member are appointed by and serve at the pleasure of the regular city and county members. In case of a vacancy there is a public announcement of the vacancy to solicit letters of interest. Applications get an initial screening by the regular commission members with recommendations submitted to a selection committee appointed by the Chair consisting of one city member and one county member. The selection committee selects a list of finalists who are then interviewed by the Commission.

Staff published a notice in all of the Solano papers beginning December 5 with letters of interest accepted until January 13, 2017. Staff also sent the notice to the City Clerk of the seven cities, special districts and the Clerk of the Board of Supervisors.

Conclusion:

At this stage since the Commission will not be meeting until February 20 the Chair may want to appoint the ad-hoc committee to review the applications or wait until February after all applications are reviewed by the membership. The consequence of waiting until February is that the Public Member position may not be filled until April.



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NOTICE OF LAFCO COMMISSION OPENING FOR THE PUBLIC MEMBER POSITION

The Solano County Local Agency Formation Commission (LAFCO) announces the opening of the Public Member position on the commission.

- POSITION:** The Public Member represents the point of view of the general public.
- TERM:** Four years.
- QUALIFICATIONS:** Must be a resident of Solano County; may not be an officer or employee of the County, a city or a district in Solano County.
- LAFCO:** LAFCO is a five member commission comprised of two members of the Board of Supervisors, two Mayors from cities within Solano County, and a Public Member. In addition there is an alternate for each category who serves and votes in place of regular members if they are absent or disqualified from participating due to conflict of interest. The Public Member is appointed and serves at the pleasure of the other four members of the Commission.
- DUTIES:** To carry out the provisions of Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code 5600 et. Seq). LAFCO is charged with preserving agricultural land and open space, providing for orderly boundaries and efficient municipal services, and discouraging urban sprawl.
- MEETINGS:** The Commission generally meets the 2nd Monday of February, April, June, August, October, and December in the Board of Supervisor's Chambers at 1:30 PM at 675 Texas Street in Fairfield. The meeting schedule may be adjusted for Monday holidays and include special meetings. Public Members are also encouraged to participate in standing committees of the Commission.
- COMPENSATION:** Members receive a stipend of \$100/meeting up to two meetings per month.
- APPLICATION:** Send a letter of interest or resume which may include experience in community service, planning, local government, CEQA, or related fields to:
- Elliot Mulberg, Executive Officer
Solano LAFCO
675 Texas St. Suite 6700
Fairfield, CA 94533
- DEADLINE:** Friday January 13, 2017 at 5:00 PM
- SELECTION:** All applications will be reviewed by an ad-hoc committee of the Commission. The Committee will recommend a list of finalists for interviews by the Commission. The Commission will then make an appointment.