



Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533
(707) 439-3897 • FAX: (707) 438-1788

Date: Commission Meeting of February 27, 2017
To: Commissioners and Alternates
From: Roseanne Chamberlain, Executive Officer
Subject: Conflict of Interest Code

RECOMMENDATION

The Executive Officer recommends the Commission approve previous changes to the Conflict of Interest Code, reaffirm the Conflict of Interest Code as attached, and direct staff to file the reviewed Conflict of Interest Code with the Registrar of Voters.

BACKGROUND

The Registrar of Voters receives and retains the LAFCo Form 700s and related conflict of interest materials on behalf of LAFCo. Commissioners, the Executive Officer, and Analyst are required to file conflict of interest statements, since all participate in the LAFCO decision-making process. Others, such as contractors, who may make recommendations to the Commission may also be required to file. The records suggest that the most recent review and update of the Conflict of Interest Code for LAFCO was in 2008, however a biennial review is needed by the Registrar of Voters office.

DISCUSSION

The Conflict of Interest Code is not substantively out of date but the review should be formalized by a commission action and the update filed with the Registrar of Voters.

Attachments: Conflict of Interest Code, including Exhibit A

Commissioners

Harry Price, Vice-Chair • Pete Sanchez • Jim Sperring • John Vasquez

Alternate Commissioners

Len Augustine • Nancy Shopay, Chair • Skip Thomson

Staff

Roseanne Chamberlain, Interim Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel



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CONFLICT OF INTEREST CODE FOR THE LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY

The Political Reform Act, Government Code Section 8000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes.

The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code.

It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibits in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the agency named above.

All designated positions required to submit a statement of financial interests shall file the disclosure statement with the agency who will make the statements available for public inspection and reproduction. (Government Code Section 8008).

Upon receipt of the statements the agency shall make and retain a copy thereof and shall forward the original of these statements to the Solano County Elections Department, Attention: Statement of Economic Interests filing officer.

Review Date: February 27, 2017

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Staff

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Local Agency Formation Commission of Solano County

CONFLICT OF INTEREST CODE

EXHIBIT A --DESIGNATED POSITIONS

Position	Disclosure Category
LAFCO Commissioner	1,2,3,4
Alternate Commissioner	1,2,3,4
Executive Officer	1,2,3,4
Policy Analyst	1,2,3,4
Commission Clerk, When Utilized	1
Clerical Support Staff, When Utilized	none
Consultants, When Utilized	1,2,3,4, subject to contract terms

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CONFLICT OF INTEREST CODE

EXHIBIT B -- DISCLOSURE CATEGORIES

1. *Income:* A payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness received by the filer.
2. *Interests in Real Property:* Any leasehold, beneficial or ownership interest or an option to acquire such an interest in real property located in the jurisdiction owned directly, indirectly or beneficially by the filer or his or her immediate family if the fair market value of the interests is \$1,000 or more.
3. *Investment:* Any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest owned directly, indirectly or beneficially by the filer or his or her immediate family, if the business entity or any parent, subsidiary, or otherwise related business entity is located in the jurisdiction, has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required.
4. *Investments or Positions in a Business Entity:* Investments or positions held in any organization or enterprise operated for profit, including but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

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