



**Solano Local Agency Formation Commission**

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**Staff Report**

DATE: May 8, 2017  
TO: Local Agency Formation Commission  
FROM: Michelle McIntyre, Analyst  
SUBJECT: **Minutes April 10, 2017**

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**RECOMMENDATION:**

Staff recommends the Commission approve the minutes from its April 10, 2017 meeting.

MINUTES OF THE  
LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY  
APRIL 10, 2017 10AM BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. **CALL TO ORDER**

The meeting was called to order at 10:00 am by Vice-Chair Price with a salute to the flag.

2. **ROLL CALL**

Present: Commissioners: Harry Price, Pete Sanchez, Jim Spering, and John Vasquez  
Alternate Commissioners: Len Augustine and Skip Thomson

Not Present: Alternate Commissioner Shopay

Staff Present: Roseanne Chamberlain, Interim Executive Officer, P. Scott Browne, Legal Counsel, and Michelle McIntyre, Analyst

3. CHANGES AND APPROVAL OF THE AGENDA

Commissioner Sanchez moved to approve the agenda, second Commissioner Vasquez. The motion was approved with the following votes:

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

4. PUBLIC COMMENTS

The Vice-Chair opened the item for public comments. There were no public comments.

5. CONSENT ITEMS

- A. Financial Reports Feb 2017
- B. Minutes Feb 27 and March 21, 2017

Commissioner Vasquez moved approval of the consent items, second Commissioner Spering. The motion was approved with the following votes:

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

6. PUBLIC HEARING

**LAFCO work plan and Proposed Budget for fiscal year 2017-2018 (Approved)**

*A reference on the agenda to Resolution 17-05 was an error. There was no resolution for this item.*

Michelle McIntyre presented the staff report and recommended the Commission adopt the draft work plan and Proposed Budget for fiscal year 2017-2018, distribute the Proposed Budget to the cities and county, and schedule a hearing for the Final Budget in June.

Commissioner Vasquez stated he may not be supportive of the CALAFCO membership at final budget because of their testimony at the Legislative Hearing on SB 365.

Commissioner Spering directed staff to bring back the final work program for next fiscal year at the May meeting and not wait until the June meeting.

Commissioner Spering directed staff to present the Proposed Budget the City Manager's Group.

Commissioner Spering moved staff's recommendations to approve the Proposed Budget with the other directives as noted above, second Commissioner Vasquez. The motion was approved by roll call vote.

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

After a brief discussion, there was a consensus amongst the Commission to proceed with item 7B, prior to 7A.

7. OTHER BUSINESS

**7B Legislative Report**

The Commission received the Legislative Report from staff and after requesting clarifying information took the following actions.

Commissioner Spering moved that the Commission take no position on SB 979 (Lackey), second Commissioner Vasquez. The motion was approved with the following votes.

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

Commissioner Spering moved to take a support position on AB 464 (Gallagher) and AB 1725 the annual Omnibus Bill, second Commissioner Vasquez.

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

**7C - Appointment of the Public Member**

Commissioner Spering reported that the ad hoc committee comprised of himself and Commissioner Price recommends appointing Alternate Commissioner Shopay as the regular Public member, opening up the recruitment for the alternate public member position, and that the Public Member should continue as Chair until December 31<sup>st</sup>, and that the new rotation for Chair of city, county, public begin in January, second Commissioner Vasquez. The motion was approved with the following votes:

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

**7D - Status of Executive Officer Recruitment**

Commissioner Spering moved to continue the Executive Officer Recruitment, second Commissioner Vasquez. The motion was approved with the following votes:

AYES: Price, Sanchez, Spering, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

**7E - Executive Officer Report**

Roseanne Chamberlain reported that staff attended the CALAFCO staff workshop in Fresno and gave a brief overview of some of the sessions staff attended.

**7F - June Commission meeting date**

After a brief discussion, the Commission took no action to amend the date of the June meeting.

Commissioner Spering requested staff provide the presentation slides from the ethics session staff attended. Commissioner Spering also requested that more detailed maps are included in the MSR's.

**7A - 2017-01 Brighton Landing Ph. 2 Detachment from Solano Irrigation Dist. (Approved)**

**RESOLUTION #17-05**

The Commission considered detachment of 17.36 +/- acres from SID's boundary located south of Elmira Road, east of Leisure Town Road, City of Vacaville. Exempt from the requirements for notice and public hearing; CEQA-Lead Agency: City of Vacaville, environmental impact report (State Clearing House # 2011022044) certified Feb 7, 2013.

Roseanne Chamberlain presented the staff report and recommended approval of the detachment under the above referenced CEQA document and the revised LAFCO Resolution 17-05 which references the City of Vacaville's adopted Mitigation Monitoring

Program, Statement of Overriding Considerations, and other CEQA related findings, but does not attach the referenced documents.

Fred Buderer, City Planner, City of Vacaville – Spoke in favor of the project and stated that the project was included in the Brighton Landing Specific Plan.

Commissioner Spring moved for approval of staff's recommendations to:

- 1) Find that the environmental impacts of the detachment have been disclosed and adequately addressed by the lead agency (City of Vacaville) and the environmental effects have been adequately mitigated;
- 2) Direct staff to prepare and file a Notice of Determination pursuant to Title 14, Chapter 3, Section 15096 (Responsible Agency) of the California Code of Regulations;
- 3) Review the staff draft determinations contained at the end of this report and in the draft resolution;
- 4) Adopt Resolution No. 17-05 making determinations, adding conditions, and approving the detachment and concurrent sphere amendment as detailed in the draft resolution;
- 5) Waive the Conducting Authority proceedings as provided by Government Code §56662 et. seq.;
- 6) Direct the executive officer to complete the necessary filings and transmittals as required by statute.

The motion was second by Commissioner Vasquez. The motion passed with the following votes:

AYES: Price, Sanchez, Spring, and Vasquez  
NOES: none  
ABSENT: Shopay  
ABSTAIN: none

### **7G - 2017-02 City of Vacaville Municipal Service Review Draft**

The Commission received the draft municipal service review for the City of Vacaville

Roseanne Chamberlain reported that Vacaville staff prepared the preliminary draft. LAFCO staff made additions and sought clarifications which were incorporated in the draft. Ms. Chamberlain reported the findings and determinations were embedded in the text and will be extracted for the final report in May, and noted that the action before the Commission was to receive the report and make the report available for public comment. The final document will be brought back to the Commission in May.

Mr. Browne requested clarification from the Commission with respect to the Ms. Chamberlain's contract in the interim as the Commission continues the Executive Officer recruitment. Mr. Brown wanted to clarify whether the Commission would like to extend

Ms. Chamberlain's contract to the extent that she is available to assist in the operation of LAFCO until a new Executive Officer is retained.

Alternate Commissioner Thomson strongly encouraged the Commission to extend Roseanne Chamberlain's contract considering LAFCO's work program.

After a brief discussion, there was a consensus that the Committee doing the Executive Officer recruitment assists with Ms. Chamberlain's contract and introduce the concept of extending another contract to a consultant that Scott Browne had previously identified.

Mr. Browne clarified for the Commission that the Committee has authorization to extend the contract and to bring the contract to the Commission for ratification.

8. CORRESPONDENCE

A. Letters from the Law Office of Amber L. Kemble in reference to the MSR for FSSD

Vice-Chair Price encouraged the Commission to look at item 8A in the packet.

B. CALAFCO's written testimony for the Little Hoover Commission

C. Letter from SDRMA in reference to Board of Directors Nominations – 2017 Elections

9. ADJOURNMENT

The meeting was adjourned at 11:07.

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Nancy Shopay, Chair  
Presiding Officer Solano Local Agency  
Formation Commission

ATTEST:

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Michelle McIntyre, Clerk to the Commission