



Solano Local Agency Formation Commission

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Solano County Government Center - Board of Supervisors Chambers
675 Texas Street
Fairfield, CA 94533
June 12 2017 10:00AM

Materials related to an item on this agenda are available for public inspection at the LAFCO staff office at 675 Texas St. Ste. 6700 Fairfield, CA during normal business hours and on the LAFCO's website at www.solanolafco.com. **Please note: LAFCO meetings are recorded and posted on the Commission's website.**

Any person who has made a contribution of \$250 or more to any Commissioner or Alternate is obligated to disclose the contribution to the Commissioner or Alternate or to LAFCO staff.

If you wish to speak on an agenda item, green speaker cards are provided near the back wall of the Chambers. The cards must be completed and returned to the Commission's Clerk. The Commission limits speaker comments to three (3) minutes. The Commission may extend the time as necessary.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the LAFCO staff at (707) 439-3898, by e-mail to mmcintyre@solanolafco.com. Requests must be made as early as possible, and at least two business days before the start of the meeting.

Public parking is available on the second floor of the parking garage adjacent to the Solano County Government Center. Vehicular entrance to the parking garage is on Delaware St.

AGENDA

1. CALL TO ORDER AND SALUTE TO THE FLAG
2. ROLL CALL
3. CHANGES AND APPROVAL OF THE AGENDA
4. PUBLIC COMMENTS
Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not appearing on today's agenda.

Commissioners

Nancy Shopay, Chair • Harry Price, Vice-Chair • Pete Sanchez • Jim Spering • John Vasquez

Alternate Commissioners

Len Augustine • Skip Thomson

Staff

Roseanne Chamberlain, Interim Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel

5. CLOSED SESSION
Consideration of candidates for appointment to the position of Executive Officer (California Government Code Section 54957(b)).
6. REPORT OF CLOSED SESSION
The Chair will announce any reportable actions taken by the Commission in Closed Session.
7. CONSENT ITEMS
 - A. Financial Reports March and April 2017
 - B. Minutes May 8, 2017
8. PUBLIC HEARING
 - A. **2017-03 Roberts' Ranch Reorganization** Resolution #17-12
Annexation to the City of Vacaville, Detachment from the Vacaville Fire Protection District, and Detachment from Solano County Lighting Service Area. Purpose: development of the Roberts' Ranch Specific Plan. Location: Leisure Town Road on the west, Alamo Drive extension and Fry Road on the south, the Union Pacific Railroad on the east, and the Brighton Landing development to the north. Total project area: approx. 270.57 acres. CEQA: Lead Agency City of Vacaville, environmental impact report State Clearing House #2015112042 certified on March 28, 2017. APNS: 0138-030-020, -060, -090, -100, -110, -120, -130.
 - B. **Final Budget 2017-2018** Resolution #17-13
Adopt or adopt with modifications the Final Budget for fiscal year 2017-2018, and discuss and approve the Work Plan for fiscal year 2017-2018.
9. OTHER BUSINESS
 - A. **Appointment of the Alternate Public Member; Report and recommendation of the Ad Hoc Public Member Committee**
 - B. **Request from Cordelia and Vacaville Fire Protection Districts for Formation of Reorganization Committee** to improve fire protection services in their respective jurisdictions. The Commission may authorize staff to form a working group.
 - C. **2017-2018 Committee Assignments and Addition of Chair as Ex-Officio Member**
 - D. **2017-2018 Meeting Dates**
 - E. **Rescind Resolution No. 17-04**
Rescind previously approved resolution for re-appropriating funds for current fiscal year
 - F. **Revised and Renewed MOU Between Auditor Controller and LAFCO,** Resolution #17-14
 - G. **Adoption of Capital Asset Policy**
 - H. **Adoption of Records Retention Schedule to Augment Records Retention Policy**
 - I. **Revision to Fee Policies: Executive Officer's discretion to Reduce Application Deposits**
 - J. **Adoption of Out of Area Service Agreement (OASA) Policy**
 - K. **Executive Officer's Report** – No written materials, oral report only.

10. CORRESPONDENCE

A. Letter of support SB 365 (Dodd); formation of an open space district in Solano County.

B. Request from Phillippi Engineering, Inc. for a Special Meeting July 10. LAFCO Project No. 2017-08 Brighton Landing Phase 3 Detachment from SID.

C. Request form Solano Irrigation District for a Special Meeting July 10. LAFCO Project No. 2017-09 Campus Estates Detachment from SID.

11. ADJOURNMENT