

# Solano LAFCO

April 9, 2018

# Key Considerations

## I. Commission Directives

- Pay off CalPERS unfunded liability by FY 20/21
- 20% General Reserve (of operating budget)
- Biennial audits (FY 16/17 and FY 17/18)

## II. Spheres of Influence (GC Sec.56430(a))

- Municipal Service Reviews
- 2017 Grand Jury Report

## III. Work Plan

# Proposed FY 2018/19 Budget

<b>DESCRIPTION</b>	<b>PROPOSED</b>
Expenses	\$ 590,372
Revenues	\$ 513,293
<i>Net Fund Cost</i>	<i>\$ 77,079</i>

# Proposed Expenses

<b>DESCRIPTION</b>	<b>PROPOSED</b>	
<b>EXPENSES:</b>		
Salaries & Benefits	\$	323,304
Services & Supplies	\$	267,068
<i>Total Expenses</i>	\$	<b>590,372</b>

# Proposed Funding

DESCRIPTION	PROPOSED
<b>SOURCE:</b>	
Project Fees	\$ 40,000
City Apportionment	\$ 235,146
County Apportionment	\$ 235,146
Interest Income	\$ 3,000
Fund Balance	\$ 77,079
<i>Total Funding</i>	<b>\$ 590,371</b>

<b>DESCRIPTION</b>	<b>PROPOSED</b>	<b>FY '17/18</b>	<b>DIFFERENCE</b>
Expenses	\$ 590,372	\$ 459,319	\$ 131,053
Revenues	\$ 513,293	\$ 459,319	\$ 53,974
<i>Net Fund Cost</i>	\$ 77,079	\$ -	\$ 77,079
<b>EXPENSES:</b>			
Salaries & Benefits	\$ 323,304	\$ 316,539	\$ 6,765
Services & Supplies	\$ 267,068	\$ 142,780	\$ 124,288
<i>Total Expenses</i>	\$ 590,372	\$ 459,319	\$ 131,053
<b>FUNDING:</b>			
Project Fees	\$ 40,000	\$ 10,000	\$ 30,000
City Apportionment	\$ 235,146	\$ 223,659	\$ 11,487
County Apportionment	\$ 235,146	\$ 223,660	\$ 11,487
Interest Income	\$ 3,000	\$ 2,000	\$ 1,000
Fund Balance	\$ 77,079	\$ -	\$ 77,079
<i>Total Funding</i> <sup>1</sup>	\$ 590,371	\$ 459,319	\$ 131,053

<sup>1</sup> Funding "County difference" is off \$1 due to rounding

# Services and Supplies ↑ :

- Biennial Audit
  - \$13,000 biennial audit scheduled for autumn 2018 and will cover FY 16/17 and 17/18.
- Contracting for MSRs
  - \$90,000 increase

# Why MSR focus?

- Over 40 Spheres of Influence (SOI) need to be updated or amended.
- Govt. Code Sec. 56430(a) requires MSRs prior to preparing and updating SOIs.
- 2017 Solano County Grand Jury Finding



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# Project Fees

<b>Project Name</b>	<b>Agency (Primary)</b>
Eldredge Island Annexation	City of Vacaville
The Farm at Alamo Creek	City of Vacaville
Logistics Center	City of Suisun
Dixon Sphere of Influence	City of Dixon
Pacific Flyway	City of Fairfield
Fairfield Sphere of Influence	City of Fairfield
Brighton Landing Phase 4	Solano Irrigation District

# City/County Apportionment (est.)

City	15/16 General Revenues	% of Total City Revenue	FY 17/18 Invoice	FY 18/19 Est. Apportion*	Difference
Benicia	\$30,562,486	10.54%	\$25,854	\$24,782	(\$1,072)
Dixon	\$12,272,159	4.23%	\$9,557	\$9,951	\$394
Fairfield	\$87,269,711	30.09%	\$68,656	\$70,764	\$2,108
Rio Vista	\$4,806,446	1.66%	\$3,364	\$3,897	\$533
Suisun City	\$8,328,559	2.87%	\$6,221	\$6,753	\$532
Vacaville	\$67,893,332	23.41%	\$46,736	\$55,052	\$8,316
Vallejo	\$78,862,719	27.19%	\$63,272	\$63,947	\$675
County			\$223,660	\$235,146	\$11,486

# Carry-Over

## Available Reserve/Carry-over Funds:

Existing 17/18 Reserve	\$ 91,996
est. FY 17/18 carry-over	\$ 77,079
FY 16/17 appropriation	<u>\$ 28,711</u>
Available carry-over funds	<u><u>\$197,786</u></u>

## Disposition of Reserve/Carry-over Funds:

Required 20% Reserve Funding	\$118,074
Funding FY 18/19 budget	<u>\$ 77,079</u>
	<u><u>\$195,153</u></u>

# Workplan

- 5 Categories:
  - Projects
  - Commission Directives
  - Administrative
  - Outreach
  - Legislative
- Prioritization/Complexity
  - High
  - Medium
  - Low

# Work Plan by Category

	Work Item/Task	Category	Priority Level	Project Complexity
1	Pacific Flyway	Project	High	High
2	Logistics 355	Project	High	High
3	Farm @ Alamo Creek	Project	High	Medium
4	Brighton Landing 4	Project	High	Medium
5	Farmstead	Project	High	High
6	Fruitvale	Project	High	High
7	Dixon SOI	Project	Medium	Medium
8	North Bay H <sub>2</sub> O	Project	Medium	Low
9	RD 2034	Project	High	High
10	Island Annexations	Directive	Medium	Medium
11	Road Agreements	Directive	Medium	High
12	Fire Services	Directive	High	High
13	Website	Administrative	High	Medium
14	Policies/Standards	Administrative	Medium	Low
15	Job Description	Administrative	Medium	Medium
16	Records Retention	Administrative	Low	Low
17	Spheres of Influence Updates	Legislative	High	High
18	Joint Powers Agreement	Legislative	Medium	Low
19	Inactive District Identification	Legislative	High	Medium
20	MSR Workshop	Outreach	High	Medium
21	Property Tax	Outreach	Medium	High
22	Island Annexations	Outreach	Medium	Medium
22-80+	Agency/Public Engagement (60+)	Outreach	High	Various

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1	Pacific Flyway	Project	High	High
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5	Farmstead	Project	High	High
6	Fruitvale	Project	High	High
7	RD 2034	Project	High	High
8	Fire Services	Directive	High	High
9	Website	Administrative	High	Medium
10	Spheres of Influence Updates	Legislative	High	High
11	Inactive District Identification	Legislative	High	Medium
12	MSR Workshop	Outreach	High	Medium
13 <sup>1</sup>	Agency/Public Engagement (60+)	Outreach	Various	Various
14	Records Retention	Administrative	Low	Low
15	Dixon SOI	Project	Medium	Medium
16	North Bay H <sub>2</sub> O	Project	Medium	Low
17	Island Annexations	Directive	Medium	Medium
18	Road Agreements	Directive	Medium	High
19	Policies/Standards	Administrative	Medium	Low
20	Job Description	Administrative	Medium	Medium
21	Joint Powers Agreement	Legislative	Medium	Low
22	Property Tax	Outreach	Medium	High
23	Island Annexations Education	Outreach	Medium	Medium
	<sup>1</sup> Does not reflect the number of anticipated engagements/outreach			

# Recommendations

- Adopt or Adopt with Modifications the Proposed Budget and Work Plan
- Direct staff to distribute the Proposed Budget to the cities and county
- Schedule a public hearing for June 11 to consider and adopt the Final Budget



# Discussion