



**Solano Local Agency Formation Commission**

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MINUTES OF THE  
LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY  
OCTOBER 15, 2018 10 AM BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. CALL TO ORDER

The meeting was called to order at 10:00 am by Chair Price with a salute to the flag.

2. ROLL CALL

Present: Commissioners: Harry Price, Pete Sanchez, Nancy Shopay,  
Jim Spering, and John Vasquez  
Alternate Commissioner Len Augustine and Shawn Smith

Not Present: Alternate Commissioner Skip Thomson

Staff Present: Rich Seithel, Executive Officer, Michelle McIntyre, Analyst, and  
P. Scott Browne, Legal Counsel

3. CHANGES AND APPROVAL OF THE AGENDA

Commissioner Vasquez moved to approve the agenda with no changes, second  
Commissioner Shopay. The motion was approved with the following votes:

AYES: Price, Sanchez, Shopay, Spering, and Vasquez

NOES: none

ABSENT: none

ABSTAIN: none

4. PUBLIC COMMENTS

There were no public comments.

Commissioners

Harry Price, Chair • Jim Spering, Vice-Chair • Pete Sanchez • Nancy Shopay • John Vasquez

Alternate Commissioners

Len Augustine • Shawn Smith • Skip Thomson

Staff

Rich Seithel, Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel

5. PRESENTATION

The Commission received a presentation from the City of Vallejo Water Department.

6. CONSENT ITEMS

- A. Minutes August 13, 2018
- B. Financial reports – June 2018 (Year End), July and August 2018
- C. Legislative update
- D. Project status report
- E. Establishing a Senior LAFCO Analyst Classification
- F. Levee Maintenance and Reclamation Districts municipal service review (MSR) contract approval

Commissioner Spering moved to approve the consent items, second Commissioner Vasquez. The motion was approved with the following votes:

AYES: Price, Sanchez, Shopay, Spering, and Vasquez  
NOES: none  
ABSENT: none  
ABSTAIN: none

7. BUSINESS ITEMS

- A. City of Fairfield draft municipal service review (MSR) and sphere of influence (SOI) study for the Pacific Flyway project

The Executive Officer presented the Draft City of Fairfield MSR and SOI study for the Pacific Flyway project and recommended opening a 30 day public comment period. Commissioner Spering moved to approve staff's recommendation, second Commissioner Shopay. The motion was approved with the following votes:

AYES: Price, Sanchez, Shopay, Spering, and Vasquez  
NOES: none  
ABSENT: none  
ABSTAIN: none

Executive Officer's Report (oral report)

The Executive Officer gave a presentation on staffs' recent activities.

8. CORRESPONDENCE

- A. Awards for No Paid Claims for Worker's Comp & Property/Liability
- B. CA Special District Association (CSDA) letter to Solano County Auditor-Controller Requesting Budgets for all Solano Special Districts
- C. Solano Transportation Authority letter to Bay Area Metro regarding Priority Production Area Program Guidelines & Criteria

The Commission received the above correspondence.

9. ADJOURNMENT

Chair Price adjourned the meeting at 11:17 am.

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Harry T. Price, Chair  
Solano Local Agency Formation Commission

ATTEST:

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Michelle McIntyre, Clerk to the Commission