

RESOLUTION NO. 19-07
RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
OF SOLANO ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2019-2020

WHEREAS, Government Code §56381 specifies the Commission shall adopt, following a noticed public hearing, a proposed budget by May 1, and a final budget by June 15; and

WHEREAS, the proposed budget was adopted on April 15, 2019 and transmitted to all parties specified in Government Code §56381(a), and a hearing for agencies and the public on the final budget was held on June 10, 2019, and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the final budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, work plans and priorities for 2019-20 and the Executive Officer's report and recommendation; and

WHEREAS, the Reserve Policy requires the Commission fund its reserve account by twenty (20) percent of the Commission's budgeted expenses; and,

WHEREAS, the Commission's budgeted expenses for 2019-2020 are \$697,726; and

WHEREAS, the Commission's current reserve account total is \$118,074 which represents approximately seventeen (17) percent of the Commission's budgeted 2019-20 expenses; and,

WHEREAS, in order to increase the reserve to twenty (20) percent of budgeted expenses, the Commission authorizes the Executive Officer to transfer \$17,893 from the FY 18/19 fund balance to its Reserve Account: and

WHEREAS, expenses for FY 2019-20 are hereby allocated by category in the following manner:

Salaries and Employee Benefits	\$379,275
Services and Supplies	\$300,558
<u>FY 18/19 Fund Balance to Reserves</u>	<u>\$ 17,893</u>
Total Expenses	\$697,726

WHEREAS, revenues for FY 2019-20 or the means of financing the LAFCO program will be by monies derived from the following sources of funding:

Anticipated Revenue	\$ 10,000
Anticipated Interest	\$ 3,000
Fund Balance FY 18/19	\$ 55,000
<u>City/County</u>	<u>\$629,726</u>
Total Revenue	\$697,726

NOW THEREFORE, BE IT RESOLVED AND ORDERED, that the Local Agency Formation Commission of the County of Solano does approve and adopt the Final Budget for Fiscal Year 2019-20 as shown in Exhibit A, attached, and by this reference incorporated herein and does further order and direct the following:

Section 1: The Executive Officer shall transmit the Final Budget to the Auditor and all parties specified in Government Code §56381(a) as promptly as possible.

Section 2: The Auditor shall apportion the budget as specified in Government Code §56381(b) and request payment from the County and each city no later than July 1, 2019, as specified in §56381(c).

Section 3: If the County or a city does not remit its required payment within 60 days, the Auditor is requested to collect an equivalent amount from the property tax, or any fee or eligible revenue owed to the city or county as described in §56381(c).

The foregoing resolution was duly passed and adopted by the Local Agency Formation Commission of the County of Solano at a regular meeting thereof, held on June 10, 2019, by the following roll call vote:

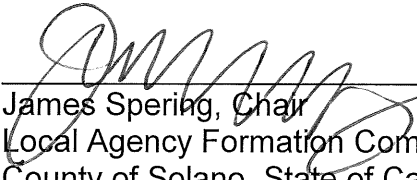
Price, Rowlett, Shopay, Spering, and Vasquez

AYES: none

NOES: none

ABSENT: none

ABSTAIN:



James Spering, Chair
Local Agency Formation Commission
County of Solano, State of California

ATTEST:



Michelle McIntyre, Clerk to the Commission

Exhibit A: 2019-2020 Final Budget

FY 2019/20 Final Budget				
CATEGORY Subobject	Description	18/19 Adopted Budget (AB)	19/20 Proposed Budget (PB)	19/20 Final Budget (FB)
1000	SALARIES AND EMPLOYEE BENEFITS			
0001110	SALARY/WAGES REGULAR	243,211	283,224	283,224
0001210	RETIREMENT-EMPLOYER	29,280	39,631	39,631
0001212	DEFERRED COMP-COUNTY MATCH	260	390	390
0001220	FICA-EMPLOYER	3,527	3,722	3,722
0001230	HEALTH INS-EMPLOYER	22,740	27,086	27,086
0001231	VISION CARE INSURANCE	318	600	600
0001240	COMPENSATION INSURANCE	836	963	963
0001241	LT DISABILITY INSURANCE ER	1,373	1,374	1,374
0001250	UNEMPLOYMENT INSURANCE	868	1,302	1,302
0001260	DENTAL INS-EMPLOYER	2,189	2,931	2,931
0001270	ACCRUED LEAVE CTO PAYOFF	16,887	15,949	15,949
0001290	LIFE INSURANCE-EMPLOYER	1,815	2,103	2,103
TOTAL	SALARIES AND EMPLOYEE BENEFITS	323,304	379,275	379,275
2000	SERVICES AND SUPPLIES			
0002021	COMMUNICATION-TELEPHONE SYSTEM	748	748	748
0002026	CELL PHONE ALLOWANCE	1,200	1,200	1,200
0002028	TELEPHONE SERVICES	2,520	2,780	2,780
0002051	LIABILITY INSURANCE	4,083	4,556	4,556
0002140	MAINTENANCE-BLDGS & IMPROVE	400	400	400
0002170	MEMBERSHIPS	5,114	5,913	5,913
0002180	BOOKS & SUBSCRIPTIONS	400	400	400
0002200	OFFICE EXPENSE	3,000	3,000	3,000
0002202	CONTROLLED ASSETS \$1500-\$4999	2,622	1,800	1,800
0002205	POSTAGE	500	500	500
0002235	ACCOUNTING & FINANCIAL SERVICE	20,700	9,800	9,800
0002245	CONTRACTED SERVICES	120,000	120,000	120,000
0002250	OTHER PROFESSIONAL SERVICES	50,475	85,610	85,610
0002266	CENTRAL DATA PROCESSING SVCE	10,638	16,440	16,440
0002270	SOFTWARE	600	600	600
0002280	PUBLICATIONS AND LEGAL NOTICES	2,260	2,260	2,260
0002285	RENTS & LEASES - EQUIPMENT	6,368	6,368	6,368
0002295	RENTS & LEASES-BUILDINGS/IMPR	17,140	17,483	17,483
0002310	EDUCATION & TRAINING	2,000	2,000	2,000
0002335	TRAVEL EXPENSE	10,000	10,000	10,000
0002339	MANAGEMENT BUSINESS EXPENSE	500	500	500
0002354	CAR ALLOWANCE	4,800	7,200	7,200
0002355	PERSONAL MILEAGE	1,000	1,000	1,000
TOTAL	SERVICES AND SUPPLIES	267,068	300,558	300,558
0000730	RESERVES REQUIREMENT MTCE ADJ		17,893	17,893
9200	LICENSES, PERMITS & FRANCHISE			
0009229	LICENSES & PERMITS-OTHER	40,000	10,000	10,000
TOTAL	LICENSES, PERMITS & FRANCHISE	40,000	10,000	10,000
9400	REVENUE FROM USE OF MONEY/PROP			
0009401	INTEREST INCOME	3,000	3,000	3,000
TOTAL	REVENUE FROM USE OF MONEY/PROP	3,000	3,000	3,000
0000740	Fund Balance Applied from PY	77,079	55,000	55,000
9500	INTERGOVERNMENTAL REVENUES			
0009511	OTHER GOVERNMENTAL AGENCIES	470,293	629,726	629,726
TOTAL	INTERGOVERNMENTAL REVENUES	470,293	629,726	629,726
	TOTAL EXPENSE	590,372	697,726	697,726
	TOTAL REVENUE	513,293	642,726	642,726
	NET FUND COST		55,000	55,000
000740	Reserve Other	118,074	135,967	135,967

FINAL 2019/20 Work Plan

#	Task/Project	Priority	Category	Status	Comments
1	LAFCO Tech	High	A	N	For work load and succession planning purposes.
2	Outreach	High	C	O	Continuing to engage with: city council; planning commissions; special districts; ALUC; Travis AFB; regional agencies; Solano EDC, STA, Solano Planning Directors, and GIS development group, and CASA work group. Continuing early collaboration with city planning directors, economic directors, and developers.
3	Brighton Landing 5	High	P	N	Final phase. SID detachment
4	Roberts' Ranch	High	P	N	Working with SID on creating a streamlined application process as this specific plan area was recently approved for annexation
5	The Farm	High	P	N	Working with SID on creating a streamlined application process as this specific plan area was recently approved for annexation
6	Fire Services	High	P	O	high priority project to evaluate fire district services and reorganization possibilities
7	SOIs	High	L	O	Currently working on Reclamation District updates. Evaluating necessity for Water and/or Waste Water service providers. Other agencies for review include the fire districts of: Dixon, East Vallejo, Montezuma, and Suisun.
8	Dixon General Plan Update	Medium	P	N	Staff is working with Dixon Planning Director regarding LAFCO related General Plan issues/requirements
9	Website	High	A	N	Update website for compliance with ADA and state requirements. Improve information
10	Workshop	High	O	O	Educating applicants concerning LAFCO Standards and application requirements;
11	Island Annexations	Medium	C	O	Staff continues to seek opportunities and to encourage island annexations with planning directors and public works.
12	Road Agreements	Medium	C	O	Working with County and cities to develop road maintenance agreement and policy language for LAFCO related proposals.
13	Policies and Standards	Medium	A	O	Staff has assembled a Policies and Standards work-team with the cities of Dixon, Fairfield, and Vacaville. Given city and LAFCO workload, work-team needs to be re-energized.
14	Records Retention	Low	A	O	Purge stored records per records management schedule
15	Inactive Districts	High	L	O	SB 448 initiated an annual process for LAFCOs to identify, evaluate, and consider dissolving inactive special districts.