



## **Solano Local Agency Formation Commission**

675 Texas St. Ste. 6700 • Fairfield, California 94533

(707) 439-3897 • FAX: (707) 438-1788

Solano County Government Center  
Board of Supervisors Chambers  
675 Texas Street  
Fairfield, CA 94533  
April 13, 2020 10:00AM

**ATTENTION: Please see page 3 of this agenda for options to participate in the meeting, which will be closed to the public.**

The meeting will be available by phone-in by using the following information:

Phone #: 1-415-655-0001

Access code: 286-651-687

No attendee ID number is required, just hit the # key and you will be placed in the meeting. Once entered in the meeting, you will be able to hear the meeting.

### **AGENDA**

1. CALL TO ORDER AND SALUTE TO THE FLAG
2. ROLL CALL
3. CHANGES AND APPROVAL OF THE AGENDA
4. PUBLIC COMMENT

Opportunity for the public to speak to the Commission on any subject matter within the Commission's jurisdiction but not appearing on today's agenda.

5. PUBLIC COMMENT ON CONSENT CALENDAR  
Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

#### **Commissioners**

Nancy Shopay, Chair • Ron Rowlett, Vice-Chair • Harry Price • Jim Sperring • John Vasquez

#### **Alternate Commissioners**

Ron Kott • Shawn Smith • Skip Thomson

#### **Staff**

Rich Seithel, Executive Officer • Michelle McIntyre, Sr. Analyst • P. Scott Browne, Legal Counsel

6. CONSENT ITEMS

- A. Minutes March 9, 2020
- B. Financial Reports – February 2020
- C. Approval of Engagement Letter with James Marta & Company, LLP for Audit of Financial Statements for FY18/19 and FY19/20, contract total \$14,500.

7. BUSINESS ITEMS

- A. Personnel and Salary Resolution Amendment: The Commission will consider amending the Personnel and Salary Resolution including the following sections: Division 9 - Position Description for LAFCO Analyst; Appendix A – Salary Schedule, and Appendix B – List of Positions Exempt from Overtime Requirements.

8. PUBLIC HEARING

- A. Proposed Budget and Work Plan Fiscal Year 2020/21
- B. **LAFCO Project No. 2020-02: County Service Area No. S-1 Dissolution**  
The Commission will consider dissolution of County Service Area No. S-1 pursuant to Gov't Code Section 56879, inactive district. The proposal area is located near Green Valley Estates in unincorporated Solano County. CEQA Lead Agency: LAFCO, Exempt Section 15061(b)(3).

9. ADJOURNMENT

Materials related to an item on this agenda are available for public inspection at the LAFCO office at 675 Texas St. Ste. 6700 Fairfield, CA during normal business hours and on LAFCO's website at [www.solanolafo.com](http://www.solanolafo.com). **Please note: LAFCO meetings are recorded and posted on the Commission's website.**

Any person who has contributed \$250 or more to a Commissioner or Alternate is obligated to disclose the contribution to the Commissioner or Alternate or to LAFCO staff.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the LAFCO staff at (707) 439-3897, by e-mail to [rseithel@solanolafo.com](mailto:rseithel@solanolafo.com). Requests must be made as early as possible, and at least two business days before the start of the meeting.

Due to COVID-19 and to protect LAFCO staff and members of the public, the Board Chambers will be closed to the public during LAFCO meetings. This precaution is being taken pursuant to the authority conferred by Governor Newsom's Executive Order N-29-20.

Non-confidential materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [rseithel@solanolafco.com](mailto:rseithel@solanolafco.com).

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**Public Comments: To submit public comments, please see the options below.**

Commission limits speaker comments to three (3) minutes. The Commission may extend the time as necessary.

Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Executive Officer by U.S. Mail or by email. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The email address for the Executive Officer is [rseithel@solanolafco.com](mailto:rseithel@solanolafco.com). The mailing address is: Solano LAFCO, 675 Texas Street, Suit 6700, Fairfield, CA 94533.

Phone:

Prior to the start of the meeting, the Clerk will ask callers wishing to speak for their names and the item they wish to speak on. Those speakers will then be called upon to speak during the public speaking period.