Solano LAFCO Checklist

Copies of record maps, deeds, or supporting documents must be provided when submitting Map Exhibit and Geographical Description for checking.

Map Exhibit

BODY

☐ Title
  ☐ Project No.
  ☐ Project Name (as named by LAFCO)(NO Proposed)
☐ Property Description (A portion of the __¼ of Section__, T. __N., R. __E., M.D.M.
  And optional Lot, Tract, Map Name and Recorded Book, and Page)
☐ City, County (Solano), and State
☐ Month and Year
☐ Sheets Numbered (___page of ___pages) with key map & match lines for multi-sheet maps
☐ North Arrow and Scale Bar
☐ Line weight (district boundary to be heaviest line but not wider than map border or 1.5 mm)
☐ Line Type (New-solid, road/easements-dashed, others-broken)(all lines in black ink)
☐ All District Boundaries in area shown
☐ Point of Beginning labeled (Prefer POB on existing boundary at a physical monument or tie to
  physical monument of assessment district record or Section corner)
☐ Show all existing streets
☐ Show Section lines or Rancho lines if in map area
☐ Project and adjoiner APN’s along boundaries (new and existing)
☐ Vicinity Map
☐ No un-necessary data shown on map
☐ All data on 8½"x11" Exhibit readable (½" border all around)
☐ Courses Numbered
☐ Section ties

STATEMENTS INCLUDED ON PLAT OR TITLE SHEET

☐ Surveyor/Engineer’s
☐ County Surveyor’s
☐ LAFCO’s

Geographical Description

☐ Heading with Project Name and Number same as Exhibit Map
☐ Preamble (Section, Township, Range, (City), County, and State)
☐ Point of Beginning called and referenced to Annexation Boundary or Section Corner
☐ Courses called from, along, and to the Annexation Boundary
☐ Metes and Bounds description with courses numbered, listed, and matching Map Exhibit
☐ Area called and match area shown on Exhibit (section areas and total area)
☐ Signed, sealed and dated